

WOODBINE MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES
December 19, 2016

The meeting was called to order by Chairman, William Pikolycky at 7:35 p.m.

Adequate notice of this meeting was provided in compliance with the Open Public Meeting Act by notifying the Atlantic City Press on March 9, 2016, and by posting a copy of said notice on the Lobby Bulletin Board, of the Borough Hall.

An audio recording of this Open Public Meeting is filed with the Secretary of the Board.

Roll Call was taken with the following members present:

William Pikolycky, Chairman
Barbara Prettyman, Vice-Chair
Eduardo Ortiz, Board Member
Enrique Rodriguez, Board Member

William Blaney, Solicitor
Bruce Graham, Engineer
Jim Gurdgiel, Plant Operator
Monserrate Gallardo, Secretary/Treasurer

The following members and/or professionals were absent:

Mary Helen Perez, Board Member (She noticed via email that she would be unable to attend this meeting).
Rebecca Saduk, ETS Representative (Notice received via email that she would be unable to attend this meeting).

The Chairman led the Board to the Pledge of Allegiance.

Approval of the Minutes of November 21, 2016:

1st Motion: Eduardo Ortiz

2nd Motion: Enrique Rodriguez

Approved: 4

Abstain: 0

Opposed: 0

AUDIENCE PARTICIPATION:

Melvin and Peggy Hearon, of 317 Franklin Street in Woodbine, came before the Board to seek relief for a high water bill. Jim Gurdgiel explained the situation he found at the property. Chairman Pikolycky informed Mr. Hearon that the matter would be reviewed, and correspondence would be sent to him with a determination from the Board. Mr. Hearon thanked the Board for their time.

UNFINISHED BUSINESS:

USDA/Sewer Study Status Update

Engineer Graham stated that the pre-engineering report was almost completed. He gave Board Members information on the cost for phase one. He stated that it would be a total cost of 14.2 million dollars for

both phase one and phase two of said project. Chairman Pikolycky questioned Engineer Graham on the cost for the County. Mr. Graham addressed his question. Engineer Graham stated he would give Board Members a draft of the report once it was completed. He also mentioned some concerns with the Woodbine Developmental Center, and the possibility that their usage flow could go down leaving the MUA with major expenses. A discussion was initiated regarding this matter.

Chlorine Room – Flood Damage

Jim Gurdgiel stated that he had reached out to ABS Electric Inc. but had not heard back from them. He also mentioned an incident regarding a phone call, warning him of possible flooding in the Chlorine Room again. He stated that he went to check it out and found it was dry but was shocked by the phone call. Solicitor Blaney mentioned that he had sent out the check for the first ABS Electric Inc. bill. Chairman Pikolycky questioned Solicitor Blaney regarding the second bill. Solicitor Blaney addressed his questions. Jim Gurdgiel continued by stating that the system was up and running. State requirements were discussed. Reimbursement from the second ABS Electric Inc. bill from the insurance company was also discussed. Engineer Graham requested that the matter be looked into by the Secretary. She affirmed that she would get him a copy of the bill she had.

USDA/Water Pre-Application Water Filters-Rehab/Main Plant

Engineer Graham reported that he was basically done and was waiting on the Bond Counsel to take care of some of the documents. He stated that some information on specs was still needed. He described for the Board how the money would be drawn down.

At this time, Chairman Pikolycky brought up the matter regarding AT & T upgrades. Engineer Graham briefly described the upgrading that would soon be done. A discussion was initiated regarding this matter. Discussion also came up regarding leases and cell tower usage. Solicitor Blaney further explained the situation.

Chairman Pikolycky continued the meeting by reading a letter regarding the airport. Discussion was initiated regarding said letter. Chairman Pikolycky requested that the matter be looked into. Engineer Graham agreed to look into said matter.

NEW BUSINESS:

Chairman Pikolycky continued the meeting by introducing the following resolutions which were voted on as follows:

New Resolution:

Resolution No. 23-2016

Resolution of the Woodbine MUA declaring
its official intent to reimburse expenditures
for project costs from the proceeds of debt
obligations in connection with its participation
in the New Jersey Environmental Infrastructure
trust financing program.

1st Motion: Eduardo Ortiz

2nd Motion: Enrique Rodriguez

Approved: 4

Abstain: 0

Opposed: 0

Memorializing Resolution/Employee
James Gurdgiel

Resolution No. 24-2016

1st Motion: Eduardo Ortiz

2nd Motion: Vice-Chair Prettyman

Approved: 4

Abstain: 0

Opposed: 0

Memorializing Resolution/Employee
Louis Ciabaton

Resolution No. 25-2016

1st Motion: Eduardo Ortiz

2nd Motion: Enrique Rodriguez

Approved: 4

Abstain: 0

Opposed: 0

New Resolution:

Resolution No. 26-2016

Resolution of the Woodbine MUA
authorizing the filing of an application
for USDA Water and Waste Disposal
funding under the Business and Communities
Program

1st Motion: Vice-Chair Prettyman

2nd Motion: Enrique Rodriguez

Approved: 4

Abstain: 0

Opposed: 0

At this time, Chairman Pikolycky discussed what Verizon wanted to do on the utility and/or telephone poles. Engineer Graham further explained the situation. A discussion was initiated regarding this matter.

WATER OPERATIONS:

Jim Gurdgiel mentioned that his wife would be going into surgery soon. He mentioned how this could affect his work schedule until she was fully recuperated.

SOLICITOR'S REPORT: Nothing to report.

SEWER OPERATIONS: Nothing to report.

TREASURER'S REPORT:

The Secretary reviewed the bills with the Board Members.

Motion to pay bills for the month of December 2016:

1st Motion: Eduardo Ortiz

2nd Motion: Enrique Rodriguez

Approved: 4

Abstain: 0

Opposed: 0

ENGINEER'S REPORT:

Engineer Graham reported on bids received by the County for the work to be done on Route 550 which included the Borough's portion on DeHirsch Avenue. He also mentioned a water tap on Fidler Hill Road that was included in the contract that needed to be done. Chairman Pikolycky summarized the situation for the Board Members. Engineer Graham gave the cost for the repair at \$17,820.00, and requested that a motion be made to approve the expenditures and authorize reimbursement to the County when the work is completed.

MOTION TO APPROVE EXPENDITURES OF \$17,820.00 AND AUTHORIZE REIMBURSEMENT TO THE COUNTY FOR WORK COMPLETED AT THE WATER TAP ON FIDLER HILL ROAD:

1st Motion: Vice-Chair Prettyman

2nd Motion: Eduardo Ortiz

Approved: 4

Abstain: 0

Opposed: 0

At this time, Jim Gurdgiel was again questioned regarding 317 Franklin Street. He informed the Board Members again of the situation. A discussion was initiated regarding this matter. It was determined and motioned by the Board to adjust the balance to \$200.00 less of the amount owed for the water bill for Melvin and Peggy Hearon, owners of property at 317 Franklin Street.

Water bill to be adjusted to \$200.00 less of the amount owed for Melvin and Peggy Hearon, owners of property located at 317 Franklin Street:

1st Motion: Enrique Rodriguez

2nd Motion: Vice-Chair Prettyman

Approved: 4

Abstain: 0

Opposed: 0

SECRETARY'S REPORT:

The Secretary reported on a letter she received from the Dept. of the Treasury Division of Purchase and Property Contract Compliance & Audit Unit EEO Monitoring Program, dated December 12, 2017. A discussion was initiated on this matter. Solicitor Blaney recommended that a resolution be done appointing the Secretary as the contact person requested by representatives of the program.

APPOINTMENT OF MUA SECRETARY MONSERRATE GALLARDO-RODRIGUEZ AS CONTACT PERSON FOR P.A.C.O.

Resolution No. 27-2016

1st Motion: Eduardo Ortiz

2nd Motion: Vice-Chair Prettyman

Approved: 4

Abstain: 0

Opposed: 0

BOARD MEMBERS: Nothing to report.

ADJOURNMENT:

1st Motion: Eduardo Ortiz

2nd Motion: Enrique Rodriguez

Time: 8:20 pm

Approved: 4

Abstain: 0

Opposed: 0

Respectfully Submitted,

Monserrate Gallardo-Rodriguez

Monserrate Gallardo-Rodriguez,
Secretary/Treasurer