

**BOROUGH OF WOODBINE
REGULAR MEETING**

**DECEMBER 2 , 2021
8:00 P.M.**

Mayor Pikolycky called the Regular Meeting to order and read the following statement, “Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying the Press and The Herald on January 13, 2021 and posting a copy of said Notice on the Clerk’s bulletin board.”

Those present were: Mayor Pikolycky; Councilpersons Ortiz , Johnson, Bennett, Perez, and Benson. Also present were: Richard Tonetta, Borough Solicitor; Jim Verna and Brian Prohowich, Van Note-Harvey Associates; Michael Zumpino, Triad Associates (via telephone); and Lisa Garrison, Borough Clerk. Absent: Councilman Cruz

Mayor Pikolycky called for the following resolutions:

RESOLUTION NO. 12-115-2021

**RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Borough of Woodbine is a member of the Atlantic County Joint Insurance Fund (hereinafter the “FUND”); and

WHEREAS, said membership terminates as of January 1, 2023 unless earlier renewed by agreement between the municipality and the FUND; and

WHEREAS, the Borough of Woodbine desires to renew said membership;

NOW, THEREFORE, BE IT RESOLVED as follows:

The Borough of Woodbine agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.

1. The Borough of Woodbine agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.
2. Lisa Garrison, Fund Commissioner, shall be and hereby is authorized to execute the “Agreement to Renew Membership” annexed hereto and made a part hereof and to deliver same to the FUND evidencing the Borough of Woodbine’s intention to renew its membership.

On motion of Councilman Benson, seconded by Councilman Johnson to approve the foregoing resolution, unanimously carried.

On motion of Councilwoman Perez, seconded by Councilman Johnson to approve the following resolution, unanimously carried.

RESOLUTION NO. 12-116-2021

REFUND OVERPAYMENT ON PROPERTY TAXES

WHEREAS, the Tax Collector of the Borough of Woodbine has collected from the below listed excess on their 2021 property taxes; and

WHEREAS, an overpayment has been created on the below listed due to the following; and

WHEREAS, the Tax Collector of the Borough of Woodbine has determined that said overpayment should be refunded accordingly to the below listed:

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>REASON</u>
27	2	Tsahai London PO Box 648 Woodbine, NJ 08270	\$829.98	Bank Paid

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, County of Cape May, State of New Jersey that the Chief Financial Officer is hereby authorized to execute said refund and that the Tax Collector should mark her records accordingly.

RESOLUTION NO. 12-117-2021

APPROVING THE MEMBERSHIP TO THE WOODBINE VOLUNTEER FIRE DEPARTMENT AND SUBMISSION OF APPLICATION FOR MEMBERSHIP TO THE NEW JERSEY STATE FIREMENS ASSOCIATION FOR JUSTIN C CRAVER

WHEREAS, Justin C Craver has submitted his application for membership to the Woodbine Volunteer Fire Company; and

WHEREAS, he has met the physical guideline requirements; and

WHEREAS, a background check and motor vehicle report have been performed and are awaiting receipt; and

WHEREAS, pursuant to New Jersey State Firemens Physical Rules and Regulations submission of application for membership to the New Jersey State Firemens Association must be approved by Mayor and Council:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, County of Cape May, State of New Jersey that the approval of membership to the Woodbine Volunteer Fire Department and submission of application for membership to the New Jersey State Firemens Association is hereby approved.

On motion of Councilman Ortiz, seconded by Councilman Johnson to approve the foregoing resolution, unanimously carried.

On motion of Councilman Ortiz, seconded by Councilman Bennett to approve the following resolution, unanimously carried.

RESOLUTION NO. 12-118-2021

A RESOLUTION OF THE BOROUGH OF WOODBINE IMPLEMENTING A FAIR AND OPEN PROCESS FOR THE SELECTION OF SPECIAL PROJECT ENGINEER

WHEREAS, the Borough Council of the Borough of Woodbine acknowledges the need for Professional Services to be provided to the Borough; and

WHEREAS, the Borough Council recognizes the need to implement the requirements of N.J.S.A. 19:44A-20.5 so as to have a fair and open procedure for awarding professional service agreements which would otherwise be exempt from public bidding in accordance with N.J.S.A. 40A:11-5; and

WHEREAS, the Borough Council believes it is in the best interest of the Borough to select professionals to provide services to the Borough primarily on the basis of their qualifications, including qualifications uniquely suited to the needs of the Borough of Woodbine; and

WHEREAS, to receive statements of qualifications in a manner that fosters a fair and open process, it is necessary and advisable to establish advance general criteria and specific minimum requirements; and

WHEREAS, the Borough Council has determined that a fair and open process requires public advertisement of professional services required in a manner and with sufficient time to provide notice in advance of the contemplation of retaining services of a professional and the criteria to be considered in determining the best professional for the position; and

WHEREAS, a fair and open process requires that all responses be publicly opened and announced and thereafter that all appointments be made at a public meeting of the Borough of Woodbine as follows:

1. All appointments for Professional Services contained on Schedule “A” attached to and made a part hereof shall be subject to a fair and open process as set forth below.
2. The Borough Clerk shall cause all legal notices stating that a full listing of the professional service appointments subject to a fair and open process together with the criteria established for the consideration of qualification, will be posted on the Borough of Woodbine’s internet website beginning no later than December 17, 2021.
3. The criteria for each position contained on Schedule “A” follows immediately subsequent to the Listing on Schedule “A”. The criteria shall be disclosed together with the posting of the listed positions on the Borough of Woodbine’s internet website as set forth above.
4. The website posting shall inform potential applicants that all submissions must be made to the Clerk of the Borough of Woodbine and received no later than 3:00 p.m. January 3, 2022.
5. Commencing 3:01 p.m. on January 3, 2022, or as soon thereafter as may be available, the Clerk of the Borough of Woodbine or her designee shall publicly open and announce all submissions in the Borough Council chambers, 501 Washington Avenue, Woodbine, New Jersey.
6. Appointments shall thereafter be made at a public meeting of the Borough Council of the Borough of Woodbine.
7. Subsequent to appointments, appropriate notices shall be published in accordance with the requirements of N.J.S.A. 40A:11-5.

BE IT FURTHER RESOLVED, that the Borough Council of the Borough of Woodbine has determined that the terms of this Resolution constitute a fair and open process in accordance with N.J.S.A. 19:44A-20, et seq., and that the decision by the Borough of Woodbine as to what constitutes a fair and open process shall be final.

Unfinished Business – None

New Business – None

Engineer’s Report - None

Solicitor’s Report – Mr. Tonetta congratulated Mayor Pikolycky on his appointment as the new President of the League of Municipalities.

Payment of Bills: On motion of Councilman Johnson, seconded by Councilman Bennett to approve the bills for payment, unanimously carried.

Public Comment – Mayor Pikolcyky announced that Mrs. Sypniewski would be retiring at the end of the year and introduced Mr. Alex Bauer. Mr. Bauer stated he appreciated the opportunity. Liz Loomis, 160 Webster Street, questioned the salary that Mr. Bauer would be received and was advised it would be \$43,000.

Adjournment: On motion of Councilman Ortiz, seconded by Councilman Bennett to adjourn, unanimously carried.

Respectfully submitted,

Lisa Garrison
Borough Clerk

