

**WOODBINE MUNICIPAL UTILITIES AUTHORITY**  
**MEETING MINUTES**  
**November 23, 2015**

**The meeting was called to order** by Chairman, William Pikolycky at 7:30 p.m.

Adequate notice of this meeting was provided in compliance with the Open Public Meeting Act by notifying the Atlantic City Press on March 9, 2015, and by posting a copy of said notice on the Lobby Bulletin Board, of the Borough Hall.

An audio recording of this Open Public Meeting is filed with the Secretary of the Board.

**Roll Call** was taken with the following members present:

William Pikolycky, Chairman  
Vice-Chair Barbara Prettyman  
Mary Helen Perez, Board Member  
Enrique Rodriguez, Board Member  
Eduardo Ortiz, Board Member

William Blaney, Solicitor  
Bruce Graham, Engineer  
Jim Gurdgiel, Plant Operator  
Jack Lynch, Sewer Plant Operator  
Monserrate Gallardo, Secretary/Treasurer

**The following members and/or professionals were absent:** None.

**The Chairman led the Board to the Pledge of Allegiance.**

**Approval of the Minutes of October 26, 2015:**

1<sup>st</sup> Motion: Mary Helen Perez                      2<sup>nd</sup> Motion: Enrique Rodriguez

Approved: 5                      Abstain: 0                      Opposed: 0

**AUDIENCE PARTICIPATION:**

At this time, Monique McCormick, resident of 408 Franklin Street came before the Board to seek relief for a high water bill. She briefly explained her situation. Jim Gurdgiel briefly informed the Board of what had been found regarding the water leak at said residence. Efrain Irizarry was also present and explained what had been done to correct the leak. Mr. Gurdgiel explained that he had gone over in the morning and found that, according to the running of the meter, there was still a leak that needed to be fixed. Chairman Pikolycky explained to the residents what a small leak could end up costing if not fixed. A discussion was initiated regarding this matter. Chairman Pikolycky informed the residents that their matter would be reviewed, and correspondence would be sent of the Board's determination. The residents thanked the Board for their time. After Ms. McCormick and Mr. Irizarry left, more discussion took place on this matter.

## **UNFINISHED BUSINESS:**

### **USDA/Sewer Study Status Update**

Engineer Graham reported that work is being continued on the above listed matter. He stated that the areas of service were being evaluated, as well as, the different types of systems that may be used and their cost. He briefly described the different types of systems and how they work. He stated that the pump stations were very expensive. He handed out some information for the Board Members to review.

### **Water Tower Renovations**

Engineer Graham reported that he still needed to reach out to the Contractor to get some items cleaned up, and to put the bird spikes up but that this matter could be taken off the agenda. The Secretary affirmed that it would be taken off the agenda.

### **Chlorine Room – Flood Damage**

Engineer Graham stated the dollar amount of the claim that would be reimbursed. He also stated that the main concern would be the contractual arrangements. He wanted to make sure that the check would be made out to ABS Electric so that they would not have to go through the competitive bidding process. The Secretary informed Mr. Graham that she had emailed Qual-Lynx regarding this matter.

### **USDA/Water Pre-Application Water Filters-Rehab/Main Plant**

Engineer Graham reported that all the information for the application had been submitted to Triad.

At this time, Chairman Pikolycky mentioned a meeting that would be taking place with the County Public Works. He also mentioned meeting with South Jersey Gas representatives on a few matters.

## **NEW BUSINESS:**

<b>New Resolution:</b>	Adoption of Woodbine MUA	
	Budget Year 2016	<b>Resolution No. 10-2015</b>

Chairman Pikolycky introduced the resolution for the adoption of the Woodbine MUA Budget for the Year 2016. The Secretary briefly discussed the budget resolution for the Board Members. A motion was made and seconded to approve Resolution No. 10-2015 regarding the adoption of the budget.

### **Motion to Approve Resolution No. 10-2015:**

1 <sup>st</sup> Motion: <u>Vice-Chair Prettyman</u>	2 <sup>nd</sup> Motion: <u>Mary Helen Perez</u>
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Approved: <u>5</u>	Abstain: <u>0</u>	Opposed: <u>0</u>
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Chairman Pikolycky questioned regarding the next step in the budget process. The Secretary explained what the steps would be to complete the budget process.

**New Resolution:** Full Time Employee  
Appoint./Louis Ciabatoni     **Resolution No. 11-2015**

Chairman Pikolycky introduced the new resolution regarding MUA employee Louis Ciabatoni. He explained how Mr. Ciabatoni was involved in a program that would pay a percentage of his salary. A motion was made and seconded to approve Resolution No. 11-2015 which would change MUA employee Louis Ciabatoni from a seasonal employee to a full time employee with benefits.

**Motion to Approve Resolution No. 11-2015:**

1<sup>st</sup> Motion: Eduardo Ortiz                      2<sup>nd</sup> Motion: Enrique Rodriguez

Approved: 5              Abstain: 0              Opposed: 0

Woodbine MUA Annual Meeting Dates                      **Review**

At this time, the Woodbine MUA Annual Meeting Dates were reviewed by the Board but not voted on.

**ENGINEER'S REPORT:**

Engineer Graham reported on a NJ DEP Permit that needed to be renewed. A discussion was briefly initiated regarding this matter.

**SOLICITOR'S REPORT:**

Solicitor Blaney briefly commented regarding the AT & T contract. Chairman Pikolycky explained in more detail. A brief discussion was initiated regarding this matter. He also discussed the changes that are going to occur with the insurance.

**WATER OPERATIONS:** Mr. Gurdgiel gave his report.

**SEWER OPERATIONS:** Mr. Lynch gave his report.

**TREASURER'S REPORT:**

The Secretary reviewed the bills with the Board Members.

**Motion to pay bills:**

1<sup>st</sup> Motion: Mary Helen Perez                      2<sup>nd</sup> Motion: Eduardo Ortiz

Approved: 5              Abstain: 0              Opposed: 0

**SECRETARY'S REPORT:** The Secretary read a card that had been sent from the Woodbine Chamber of Commerce in appreciation of the MUA's support for their Annual Car Show. The CD's were briefly discussed.

**BOARD MEMBERS:** Nothing to report.

**ADJOURNMENT:**

1<sup>st</sup> Motion: Vice-Chair Prettyman

2<sup>nd</sup> Motion: Mary Helen Perez

Time: 8:10 pm

Approved: 5

Abstain: 0

Opposed: 0

Respectfully Submitted,

*Monserrate Gallardo*

Monserrate Gallardo,  
Secretary/Treasurer