

**WOODBINE MUNICIPAL UTILITIES AUTHORITY**  
**MEETING MINUTES**  
**November 21, 2016**

**The meeting was called to order** by Chairman, William Pikolycky at 7:30 p.m.

Adequate notice of this meeting was provided in compliance with the Open Public Meeting Act by notifying the Atlantic City Press on March 9, 2016, and by posting a copy of said notice on the Lobby Bulletin Board, of the Borough Hall.

An audio recording of this Open Public Meeting is filed with the Secretary of the Board.

**Roll Call** was taken with the following members present:

William Pikolycky, Chairman  
Barbara Prettyman, Vice-Chair  
Eduardo Ortiz, Board Member  
Mary Helen Perez, Board Member  
Enrique Rodriguez, Board Member

Kyle Weinberg, Solicitor (Representing Solicitor Blaney)  
Bruce Graham, Engineer  
Jim Gurdgiel, Plant Operator  
Rebecca Saduk, ETS Representative  
Monserrate Gallardo, Secretary/Treasurer

**The following members and/or professionals were absent:**

William Blaney, Solicitor (He notified the Secretary via phone that he would be unable to attend this meeting).

**The Chairman led the Board to the Pledge of Allegiance.**

**Approval of the Minutes of October 24, 2016:**

1<sup>st</sup> Motion: Mary Helen Perez                      2<sup>nd</sup> Motion: Enrique Rodriguez

Approved: 5                      Abstain: 0                      Opposed: 0

**AUDIENCE PARTICIPATION:**

Cynthia Rhein, of 112 DeHirsch Avenue in Woodine, came before the Board to seek relief for a high water bill. She explained to the Board what caused the increase and the circumstances that led to her non-payment of the bill. Chairman Pikolycky questioned the Secretary regarding her account. The Secretary addressed his questions. He asked Ms. Rhein what she was able to pay. A payment plan was discussed. Chairman Pikolycky informed Ms. Rhein that correspondence would be sent out to her to confirm what was discussed. Ms. Rhein thanked the Board for their time.

**UNFINISHED BUSINESS:**

**USDA/Sewer Study Status Update**

Engineer Graham reported on the application going to the USDA regarding Phase one. He stated that there were some minor comments from the County MUA. He stated that the project was deemed eligible, and there would be grants and/or funding to apply for soon. Chairman Pikolycky commented on certain costs that would be incurred and mentioned a few of these costs. Engineer Graham agreed stating that engineering would be a large part of said costs.

**Chlorine Room – Flood Damage**

Engineer Graham reported that the repair work was completed but found a problem with a valve. He stated that the valve was taken back for repair. A brief discussion was initiated regarding this matter. He concluded by stating that once he received the final bill, he would have it submitted to the insurance company for possible reimbursement.

**USDA/Water Pre-Application  
Water Filters-Rehab/Main Plant**

Engineer Graham reported that the application was moving forward. He stated that a letter of intent had been applied for, and there were also several resolutions on the agenda regarding same. He discussed the current financing for said project. A discussion was initiated between the Chairman and the Engineer. Engineer Graham stated that once accepted, there should be no further additional upgrades as it may cause the project application not to be approved.

At this time, Chairman Pikolycky questioned regarding the work to be done by AT & T. Engineer Graham addressed his questions. Chairman Pikolycky also commented on what Verizon was proposing to do on the telephone and/or utility poles. A discussion was initiated regarding this matter. Engineer Graham stated that Verizon could come into a council meeting and make a presentation. He stated it could be done in either December 2016 or January 2017. Engineer Graham also reported on a connection tap to be done by Family Dollar. Jim Gurdgiel reported more details on this matter. In conclusion, Engineer Graham commented on the bids to be received on December 6, 2016 for work to be done on Route 550.

**NEW BUSINESS:**

**The following resolutions were voted on regarding the Woodbine MUA Water Project:**

**New Resolution:**

**Resolution No. 17-2016**

Supplemental Resolution of the  
Woodbine MUA to the Bond  
Resolution No. 16-2016 heretofore  
adopted by the Authority on  
October 24, 2016

**MOTION TO APPROVE RESOLUTION No. 17-2016 AS LISTED ABOVE was:**

1<sup>st</sup> Motion: Mary Helen Perez                      2<sup>nd</sup> Motion: Enrique Rodriguez

Approved: 5                      Abstain: 0                      Opposed: 0

**New Resolution:                                      Resolution No. 18-2016**

A Resolution Authorizing the filing  
of an application for a construction  
loan from the New Jersey Environmental  
Infrastructure Trust under the Construction  
Financing Program

**MOTION TO APPROVE RESOLUTION No. 18-2016 AS LISTED ABOVE was:**

1<sup>st</sup> Motion: Vice-Chair Prettyman                      2<sup>nd</sup> Motion: Mary Helen Perez

Approved: 5                      Abstain: 0                      Opposed: 0

**New Resolution:                                      Resolution No. 19-2016**

Resolution of the Woodbine MUA  
determining the form and other  
details of its "Note relating to the  
construction financing 2017"

**MOTION TO APPROVE RESOLUTION No. 19-2016 AS LISTED ABOVE was:**

1<sup>st</sup> Motion: Mary Helen Perez                      2<sup>nd</sup> Motion: Enrique Rodriguez

Approved: 5                      Abstain: 0                      Opposed: 0

**The following resolutions were voted on for the Woodbine MUA Budget for Year 2017:**

**New Resolution:                                      Resolution No. 20-2016**

Resolution to Amend the  
2017 Approved Budget

**MOTION TO APPROVE RESOLUTION No. 20-2016 AS LISTED ABOVE was:**

1<sup>st</sup> Motion: Eduardo Ortiz                      2<sup>nd</sup> Motion: Mary Helen Perez

Approved: 5                      Abstain: 0                      Opposed: 0

**New Resolution:**

**Resolution No. 21-2016**

Adoption of Woodbine MUA  
Budget Year 2017 as amended

**MOTION TO APPROVE RESOLUTION No. 21-2016 AS LISTED ABOVE was:**

1<sup>st</sup> Motion: Vice-Chair Prettyman

2<sup>nd</sup> Motion: Mary Helen Perez

Approved: 5

Abstain: 0

Opposed: 0

**New Resolution:**

**Resolution No. 22-2016**

Opening Specific Bank Account/  
Crest Savings Bank

Chairman Pikolycky questioned the Secretary regarding the above listed resolution. The Secretary addressed his questions.

**MOTION TO APPROVE RESOLUTION No. 22-2016 AS LISTED ABOVE was:**

1<sup>st</sup> Motion: Vice-Chair Prettyman

2<sup>nd</sup> Motion: Enrique Rodriguez

Approved: 5

Abstain: 0

Opposed: 0

At this time, Mr. Gurdgiel questioned if a vote could be taken on Mrs. Rhein's payment schedule.

**MOTION TO APPROVE A PAYMENT SCHEDULE FOR CYNTHIA RHEIN OF 112 DEHIRSCH AVENUE IN THE BOROUGH OF WOODBINE, AS DISCUSSED was:**

1<sup>st</sup> Motion: Mary Helen Perez

2<sup>nd</sup> Motion: Enrique Rodriguez

Approved: 5

Abstain: 0

Opposed: 0

**ENGINEER'S REPORT:** Nothing else to report.

**SOLICITOR'S REPORT:** Nothing to report.

**WATER OPERATIONS:** Chairman Pikolycky questioned Mr. Gurdgiel regarding a new locator that came in. Mr. Gurdgiel described what was occurring and why they were shorting out. A discussion was initiated regarding this matter. The ISO rating was also briefly discussed. In conclusion, Mr. Gurdgiel reported on the Recycling Container Project.

At this time, Engineer Graham again briefly reported on the Chlorine Room valve situation.

**SEWER OPERATIONS:** Nothing new to report.

**TREASURER'S REPORT:**

The Secretary reviewed the bills with the Board Members.

**Motion to pay bills for the month of November 2016:**

1<sup>st</sup> Motion: Mary Helen Perez                      2<sup>nd</sup> Motion: Enrique Rodriguez

Approved: 5                      Abstain: 0                      Opposed: 0

**Woodbine MUA Employee Salary Increases:**

Chairman Pikolycky continued the meeting by discussing a pay salary increase for certain MUA Employees. He made a recommendation to give a \$2.00 per hour increase for Louis Ciabaton, and a \$3,000.00 increase for Mr. Gurdgiel, and also making Mr. Gurdgiel's increase as Plant Operator retro-active for one (1) year.

**MOTION TO APPROVE SALARY INCREASES FOR MUA EMPLOYEES LOUIS CIABATONI AND JAMES GURDGIEL AS LISTED ABOVE was:**

1<sup>st</sup> Motion: Vice-Chair Prettyman                      2<sup>nd</sup> Motion: Mary Helen Perez

Approved: 5                      Abstain: 0                      Opposed: 0

**SECRETARY'S REPORT:**

The Secretary reported on the accounts that were scheduled for water shut-off. A discussion was initiated regarding this matter. Chairman Pikolycky recommended sending a final reminder notice. Mr. Gurdgiel stated that it would be done as they were also in tax sale because of same.

**BOARD MEMBERS:** Nothing to report.

**ADJOURNMENT:**

1<sup>st</sup> Motion: Mary Helen Perez                      2<sup>nd</sup> Motion: Eduardo Ortiz

Time: 8:07 pm

Approved: 5                      Abstain: 0                      Opposed: 0

Respectfully Submitted,

**Monserate Gallardo**

Monserate Gallardo,  
Secretary/Treasurer