

**BOROUGH OF WOODBINE
WORKSHOP MEETING**

**NOVEMBER 5, 2020
7:30 P.M.**

Mayor Pikolycky called the Workshop Meeting to order and read the following statement, “Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying the Press and The Herald on January 3, 2020 and posting a copy of said notice on the Clerk’s bulletin board.”

Those present were: Mayor Pikolycky; Councilpersons Ortiz, Johnson, Bennett, Perez, Benson and Cruz. Also present were Richard Tonetta, Borough Solicitor; Bruce Graham, Borough Engineer (via telephone); Michael Zumpino, Grant Consultant (via telephone) and Lisa Garrison, Borough Clerk.

Mayor Pikolycky called for the Pledge of Allegiance.

Unfinished Business –

Water Quality Management Plan (County) Status - no change..

County Road Projects –

Route 550 – No change

Open Space Eco Park – both of the projects have been completed. There is a resolutions for Council’s consideration to accept the loop path project as completed with a change order to decrease the project cost by \$13,160.50. DOT Bikeway portion of the project waiting on paperwork to closeout. The architect is working on the concept for the playground portion of the contract. Ms. Garrison indicated she has forwarded the voucher for the \$21,000 to the County for the architect’s services. If a check is received a Chapter 159 will be prepared. Mr. Zumpino indicated the Borough is proceeding with the plan for the playground which may not coincide with the State’s criteria for a Jake’s Law Playground. Therefore, a Jake’s Law Playground Certificate may not be forthcoming. Ms. Garrison indicated she has

AT&T Project -

AT&T Antenna Upgrade - complete and has been confirmed by Borough contractor. Escrow has been received.

T-Mobile (Smartlink) – antennae upgrade. Escrow received

Cingular Wireless - generator. Waiting on escrow.

USDA Projects – Status -

Food Bank Phase III - Contract #2 is complete. A resolution is on the agenda for Council’s consideration which will accept the project as complete and authorize a change order reducing the project cost. Contract #1 - Hutchinson has the specifications and is preparing a quote for the project. Mr. Gurdgiel will followup.

Water Project – additional comments were received and a response will be sent on Monday. Bidding advertisement is anticipated shortly. Mr. Zumpino indicated the water/sewer vouchers have been received from Mr. Craft. There are currently 3 vouchers remaining to be sent.

Sewer Project - DHS is waiting on a response from the Borough regarding the agreement. CMCMA is working on a response to the Borough regarding the agreement.

Hat Factory Project – a resolution is on the agenda for Council’s consideration to approve the hiring of an LSRP. The TWT agreement will be decreased by the cost of the LSRP.

Radios - a resolution is on the agenda for Council’s consideration to purchase 9 radios instead of the original 6 radios. The resolution is contingent upon USDA approval.

Incident Command Vehicle - the vehicle has been ordered..

DOT DeHirsch Avenue Project Status – waiting on DOT approval to go out to bid.

DOT Local Bicycle/Ped Planning Program Study (Status) – the plan has been completed and waiting on Mayor Pikolycky’s review for submission.

DOT Streetscape Project Status - no change waiting on Small Cities grant application.

DCA Small Cities Sidewalk Project – project is complete. Waiting on paperwork to close out . Mr. Zumpino indicated the outstanding payment of \$310,356 was received with a drawdown of approximately \$27,000 remaining once the paperwork is complete.

Landfill Redevelopment Zone - Solar Project Status – a conference call was held on October 28, 2020. There were 2 issue to be worked out in order to move forward – the connection cost and cost of capping landfill. The initial cost of connecting was calculated at \$14million. An alternative method was derived in which the cost would be reduced to \$4 - \$5 million. NEXAMP’s engineer, Pennoni Associates, have suggested an alternative of using soil to cap the landfill which will bring the cost of capping closer to the budget. Their findings are being reviewed by Pinelands. NEXAMP has agreed to provide additional legal expenses and also the engagement of a third party professional to review an agreement.

Freidriechstadt Road Vacation Status – Mr. Tonetta indicated he has contacted Mr. Martin, Esq. to advise his client that additional funds are required. Ms. Garrison will follow up with Mr. Martin. CFO.

Master Plan – DCA is continuing work on the zoning ordinance..

Airport Lease Status -

Holland to American Aerospace Technologies – no change.

Delinquent Hangar Accounts - Mr. Tonetta indicated correspondence was sent to Mr. Thompson advising of his outstanding balance. If no response received the matter will proceed through the courts..

COVID 19 Update -

Cases – 1 residential case

LGEF/CRFG Funding Application - Ms. Garrison indicated she is working with Mr. Noon to supply the required information. Application submission deadline is November 10, 2020.

Clean Energy Projects –

Energy Audit - A request for a meeting was given to Mr. O'Donnell to review the audit results as how it would relate to various projects and funding. Waiting on his response.

Property Maintenance - Mr. Graham indicated correspondence had been sent to Adams Avenue property. Discussion ensued in regards to the condition of the AFSCME building. Mayor Pikolycky issued his concerns regarding the condition being a safety hazard. It was determined a conference call will be held between Mr. Graham, Ms. Garrison and Mr. Tonetta to determine the next step to be taken.

Energy Auction (Agreement) - Ms. Garrison indicated the auction is scheduled for December 9, 2020. Sample flyer language at been disseminated prior to the meeting for Council's review. The successful bidder will be responsible for preparing said flyers. Ms. Garrison indicated the BPU made a change to the agreement which would only permit only legal expenses to be reimbursed rather than administrative. Flyers, press release and the Telvue channel will be utilized to inform the residents.

New Business –

Best Practices - Ms. Garrison reviewed the Best Practices results and advised Council the inventory was approved by both the administrative officer and the CFO.

CMC OEM Hazard Mitigation Plan (Status) - Ms. Garrison indicated the Sr. Deputy OEM coordinator has submitted the plan listing a flooding issue on Heilprin and Clay.

CMC DOH Free Flu Clinic – Holly Beach – November 7, 2020 – 8:00 a.m. – 11:00 a.m.

Water Tower Tank Inspection Proposal - Mr. Gurdgiel indicated the 5 year required inspection was due. Mr. Graham indicated a purchase order in the amount of \$3,800 was issued to MBA to complete the task.

Tax Assessor Shared Services - Ms. Garrison indicated a resolution was on the agenda for Council's consideration for a shared service agreement with Sea Isle City for the services of a Tax Assessor. Said resolution is contingent upon DLGS approval.

DeHirsch Avenue – Traffic Calming - A request has been received to place speed humps/bumps on De Hirsch Avenue. Discussion ensued and various options were offered. Ms. Garrison will contact the State Police to have a radar vehicle placed. Mayor Pikolycky suggested this should be evaluated in the new "Baker" study. Mr. Graham agreed stating the Borough would be able to use the study as leverage for funding.

Water Diversion Permit - Mr. Graham and Mr. Gurdgiel indicated work will begin very shortly on the permit to be submitted after the first of the year. Mr. Graham indicated the permit will expire in April 2021 and an extension has been given to April 2022.

There being no further business, on motion of Councilman Johnson, seconded by Councilman Cruz to adjourn the workshop meeting, unanimously carried.

Respectfully submitted,

Lisa Garrison
Borough Clerk

