

**Woodbine Recreation Commission
Meeting Minutes
October 10, 2018**

Roll Call:	Attended: Jennifer Cruz Hector Cruz Melissa McGraw (left at 5:47 pm) Melissa Rodriguez Juan Rodriguez Kimberly Gray Philip Mitchell Bob Lasko	Absent: Daniel Love Chris Sorenson
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Meeting Called to order at 5:11 pm.

I. Reorganization Resolutions:

A. Appointment of Chairperson

A motion was made and approved appointing Hector Cruz as Chairperson.
(Resolution #06-2018)

Motion by: K. Gray
2nd: M. McGraw
Roll Call: H. Cruz - Yes
K. Gray – Yes
M. Rodriguez – Yes
J. Rodriguez - Yes
M. McGraw - Yes
J. Cruz – Yes
P. Mitchell - Yes

B. Appointment of Vice-Chair

A motion was made and approved appointing Kim Gray as Vice-Chairperson.
(Resolution #07-2018)

Motion by: P. Mitchell
2nd: H. Cruz
Roll Call: H. Cruz - Yes
K. Gray – Yes
M. Rodriguez – Yes
J. Rodriguez - Yes
M. McGraw - Yes
J. Cruz – Yes
P. Mitchell - Yes

C. Appointment of Secretary

Tabled to next meeting.

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- D. Appointment of Treasurer** A motion was made and approved appointing Melissa Rodriguez as Treasurer. **(Resolution #08-2018)**
Motion by: K. Gray
2nd: H. Cruz
Roll Call: H. Cruz - Yes
 K. Gray – Yes
 M. Rodriguez – Yes
 J. Rodriguez - Yes
 M. McGraw - Yes
 J. Cruz – Yes
 P. Mitchell - Yes
- E. Official Depository** A motion was made and approved appointing Sturdy Savings Bank as the primary depository. **(Resolution #09-2018)**
Motion by: J. Cruz
2nd: J. Rodriguez
Roll Call: H. Cruz - Yes
 K. Gray – Yes
 M. Rodriguez – Yes
 J. Rodriguez - Yes
 M. McGraw - Yes
 J. Cruz – Yes
 P. Mitchell - Yes
- F. Official Signatories** A motion was made and approved authorizing the Chair, Vice-Chair, Secretary and Treasurer to be the official signatories for the respective bank account. **(Resolution #10-2018)**
Motion by: J. Cruz
2nd: J. Rodriguez
Roll Call: H. Cruz - Yes
 K. Gray – Yes
 M. Rodriguez – Yes
 J. Rodriguez - Yes
 M. McGraw - Yes
 J. Cruz – Yes
 P. Mitchell - Yes
- G. Official Newspapers** A motion was made and approved assigning the Cape May County Herald and The Press of Atlantic City as the official newspapers. **(Resolution #11-2018)**
Motion by: J. Cruz
2nd: J. Rodriguez
Roll Call: H. Cruz - Yes

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*K. Gray – Yes
M. Rodriguez – Yes
J. Rodriguez - Yes
M. McGraw - Yes
J. Cruz – Yes
P. Mitchell - Yes*

II. Approval of Minutes 9/12/2018

A motion was made to approve the minutes for the meeting held on September 12, 2018.

*Motion by: P. Mitchell
2nd: K. Gray
Roll Call: H. Cruz - Yes
K. Gray – Yes
M. Rodriguez – Yes
J. Rodriguez - Yes
M. McGraw - Yes
J. Cruz – Yes
P. Mitchell - Yes*

III. Treasurer's Report (October 2018)

A motion was made to approve the Treasurer's Report. Current account balances:

Booster Account = \$1,892.67
Budget Account = \$8,116.54

*Motion by: J. Cruz
2nd: P. Mitchell
Roll Call: H. Cruz - Yes
K. Gray – Yes
M. Rodriguez – Yes
J. Rodriguez - Yes
M. McGraw - Yes
J. Cruz – Yes
P. Mitchell – Yes*

IV. Committee Reports:

A. Basketball:

A coaches flyer needs to be created and distributed. An ad will be put in the paper.

A flyer will be created and distributed for basketball signups and Itty Bitty Basketball. Melissa will take signups during open gym nights. Fees will be \$25 per child and \$40 per family. Uniforms need to be collected.

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Discussed hosting a basketball tournament and having an Adult Basketball League (for ages 18 and up).

B. Baseball/Softball/T-Ball:

No report.

C. Soccer:

Itty Bitty Soccer will end on 10/26/2018. In the future, will need to purchase indoor/gym soccer goals.

D. Tennis:

No report.

E. Track/Field:

No report.

F. Special Events/Activities:

Trunk or Treat will be on 10/31/2018 from 5 to 7 pm on the bike path. Will purchase soft pretzels, glow necklaces, and possibly get a mascot costume for the event. Will also purchase a prize for best decorated car.

The Christmas Parade will be held on 12/7/2018.

G. Senior Activities:

Need to purchase supplies.

H. Parks/Facilities:

The Recreation office needs to be cleaned out. There is a lot of old equipment that needs to be sorted and disposed of.

A new computer needs to be purchased for the office. The old computer will be given to the Seniors to use.

A motion was made to purchase a new computer and printer for the Recreation Office.

Motion by: H. Cruz

2nd: K. Gray

Roll Call: H. Cruz - Yes

K. Gray – Yes

M. Rodriguez – Yes

J. Rodriguez - Yes

M. McGraw - Absent

J. Cruz – Yes

P. Mitchell – Yes

V. Old Business:

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| A. Background Checks | The policy needs to be updated. A contractor needs to be selected. May need to update our current bylaws. |
| B. Membership | Melissa McGraw has submitted her letter of resignation. A new member will be recruited. |
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| VI. New Business | None |
| VII. Audience Participation | None |
| VIII. Motion to Adjourn at 6:38 pm | <i>Motion by: P. Mitchell</i>
<i>2nd: J. Rodriguez</i>
<i>Roll Call: H. Cruz - Yes</i>
<i>K. Gray – Yes</i>
<i>M. Rodriguez – Yes</i>
<i>J. Rodriguez - Yes</i>
<i>M. McGraw - Absent</i>
<i>J. Cruz – Yes</i>
<i>P. Mitchell – Yes</i> |

Minutes respectfully submitted by:

Melissa Rodriguez