

**BOROUGH OF WOODBINE
WORKSHOP MEETING**

**OCTOBER 1, 2020
7:30 P.M.**

Mayor Pikolycky called the Workshop Meeting to order and read the following statement, “Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying the Press and The Herald on January 3, 2020 and posting a copy of said notice on the Clerk’s bulletin board.”

Those present were: Mayor Pikolycky; Councilpersons Ortiz, Johnson, Bennett, Perez, Benson and Cruz. Also present were Richard Tonetta, Borough Solicitor (via telephone) ; Bruce Graham, Borough Engineer (via telephone); Michael Zumpino, Grant Consultant (via telephone) and Lisa Garrison, Borough Clerk.

Mayor Pikolycky called for the Pledge of Allegiance.

Unfinished Business –

Water Quality Management Plan (County) Status - no change..

County Road Projects –

Route 550 – Additional paving on CR550 within the limits of Woodbine has been added to the scope of the project. Due to this the bidding will be pushed back.

Open Space Eco Park –DOT Bikeway portion of the project there are still punchlist items remaining. The Loop Path portion of the project requires minor corrections by the contractor. The Borough Solicitor has approved the form of the shared services agreement. A site visit is scheduled with the design team for October 6th. Mr. Zumpino indicated when completed this playground will be the first “Jake’s Law” county playground and certification will be obtained.

AT&T Project - approvals and escrow have been obtained. Project is not anticipated to take long.

Dennis Township Radio Repeater Upgrade – the work will be within the building and not on the tower.

USDA Projects – Status -

Food Bank Phase III - Contract #2 is complete. A change order will be prepared for the next meeting to reduce the contract amount. Contract #1 is waiting on the Direct Install inspection results.

Water Project/Asset Management Plan – Mr. Graham indicated the Asset Management Plan work is underway and is 25-35% complete. The NJDEP has acknowledged receipt of the comments and will respond with any further comments. A revised bid package has also been sent to USDA for final review.

Sewer Project - Still waiting on followup response from DHS. The comments supplied by the Borough Solicitor on the CMCMUA agreement will be incorporated in and the agreement will be sent back to the CMCMUA.

Hat Factory Project – this project is being funded through the ECWAG grant. Additional contracts will be needed for the project.

Radios - no change.

Incident Command Vehicle - a resolution to purchase the vehicle is on the agenda for Council's consideration.

DOT DeHirsch Avenue Project Status – waiting on final drafting plans. Send to DOT next week.

DOT Local Bicycle/Ped Planning Program Study (Status) – This is an amending the Baker Study. Due to COVID19 unsure when authorization for the consultants will be issued.

DOT Streetscape Project Status - no change waiting on Small Cities grant application.

DOT Bike/way & Tail/head Project – this is a new application through the TAP. It is a very competitive application with limited funds available and would provide upgrades to the bike path. A pre-application meeting was held today. There issue with some of the items not being able to be funded in the grant. The project needs to be reviewed. Application deadline is November 24th. Mr. Zumpino indicated it was very unique to have a pre-application conference meeting.

DCA Small Cities Sidewalk Project – no change.

Landfill Redevelopment Zone - Solar Project Status – waiting on ACE substation cost. Additional testing will occur for the capping cost.

Freidriechstadt Road Vacation Status – the legal description for the deed is being developed. Ms. Garrison is continuing to followup on the escrow of this project along with the drawdowns for the water/sewer projects with the CFO.

Master Plan – 20 copies were ordered. DCA is continuing work on the Zoning Ordinance.

Airport Lease Status -

Holland to American Aerospace Technologies – Ms. Garrison indicated Mr. Lee was emailed for a status to the signing of the agreement.

Census 2020 - extended to October 5th.

COVID 19 Update - increase of 2 new cases in the community. The WDC is showing no resident cases.

Clean Energy Projects –

Streetlight Upgrade - no change.

Energy Audit - Ms. Garrison will setup a conference call for the audit results.

Property Maintenance - Letters were sent to all property owners in the tax bill mailing advising of the clean up effort. Mr. Graham indicated correspondence has been sent to 322 Adams Ave in regards to the condition of the property and the time frame in which to abate the problem. Additional letters will be sent out to other property owners.

Noise Ordinance - Mr. Tonetta presented a draft ordinance for Council's review and consideration. Said ordinance was reviewed by Judge Ragus.

Energy Auction (Agreement) - Ms. Garrison indicated that Council had previously adopted an ordinance to enter into an energy aggregation program. The next step in the program is to have an energy auction at which time the Mayor and Clerk will need to sign the agreement at the end of the auction. Mr. Tonetta will review the steps necessary to authorize the Mayor and Clerk to sign an agreement after the auction concludes.

New Business –

JIF Report - Ms. Garrison reviewed the state of the JIF and the Borough. She indicated that premiums increased due to the addition of the airport and the water department. The total of surplus returned to the Borough since joining the JIF is \$132,481.

Shared Services Agreement for Solid Waste Disposal and Recycling Services - A resolution has been prepared and on the agenda for Council's consideration.

County COVID19 Funding - Mr. Zumpino reported funding will be available and administered by the County for residents effected by COVID19 and also businesses. More information will follow.

There being no further business, on motion of Councilman Cruz, seconded by Councilman Johnson to adjourn the workshop meeting, unanimously carried.

Respectfully submitted,

Lisa Garrison
Borough Clerk

