

**WOODBINE MUNICIPAL UTILITIES AUTHORITY  
MEETING MINUTES  
September 26, 2016**

**The meeting was called to order** by Chairman, William Pikolycky at 7:30 p.m.

Adequate notice of this meeting was provided in compliance with the Open Public Meeting Act by notifying the Atlantic City Press on March 9, 2016, and by posting a copy of said notice on the Lobby Bulletin Board, of the Borough Hall.

An audio recording of this Open Public Meeting is filed with the Secretary of the Board.

**Roll Call** was taken with the following members present:

William Pikolycky, Chairman  
Barbara Prettyman, Vice-Chair  
Eduardo Ortiz, Board Member  
Mary Helen Perez, Board Member

William Blaney, Solicitor  
Bruce Graham, Engineer  
Rebecca Saduk, ETS Representative  
Monserrate Gallardo, Secretary/Treasurer

**The following members and/or professionals were absent:**

Jim Gurdgiel, Plant Operator (Notified in person that he would not be able to attend this meeting)  
Enrique Rodriguez, Board Member (Notified via phone that he would be unable to attend this meeting)

**The Chairman led the Board to the Pledge of Allegiance.**

**Approval of the Minutes of August 22, 2016:**

1<sup>st</sup> Motion: Mary Helen Perez                      2<sup>nd</sup> Motion: Eduardo Ortiz

Approved: 4              Abstain: 0              Opposed: 0

**UNFINISHED BUSINESS:**

**USDA/Sewer Study Status Update**

Engineer Graham reported that a conference call took place with representatives of the USDA regarding funding. He stated that a four million dollar application will be submitted within four (4) – six (6) weeks.

**Chlorine Room – Flood Damage**

Engineer Graham reported that the work had been completed and the equipment was started up. He commented that a few more leaks were found and that the repairs were made. He reported that the second pump also had a leak and the part was ordered for same. He stated that the bill had been given by the Contractor. Solicitor Blaney requested to get the final bill for the second set of repairs and also asked for a motion to release the check for the initial repairs.

**Motion for Solicitor Blaney to release the \$27,500.00 check to pay ABS Electric for repairs made to the Chlorine Room was:**

1<sup>st</sup> Motion: Mary Helen Perez

2<sup>nd</sup> Motion: Vice-Chair Prettyman

Approved: 4

Abstain: 0

Opposed: 0

Engineer Graham concluded by stating that the system was running, and gave brief details of the chlorination process.

**USDA/Water Pre-Application  
Water Filters-Rehab/Main Plant**

Engineer Graham stated that not a lot had change. He gave a brief status update on the matter. He stated that he was waiting on some comments while beginning the survey work. Chairman Pikolycky asked some questions regarding the process. Mr. Graham addressed his questions. A discussion was initiated before the Board. Chairman Pikolycky recommended that the Secretary speak to the Borough CFO for guidance on the matter.

Engineer Graham continued the meeting by giving an update on the Borough Generator Project. He also mentioned the status on the AT & T upgrades. Chairman Pikolycky questioned regarding the escrow account. Mr. Graham addressed his questions.

**NEW BUSINESS:**

Agreement to Renew Membership in the  
New Jersey Utility Authorities  
Joint Insurance Fund

**Review**

Renewal of Membership in the  
New Jersey Utility Authorities  
Joint Insurance Fund

**Resolution No. 13-2016**

1<sup>st</sup> Motion: Mary Helen Perez

2<sup>nd</sup> Motion: Eduardo Ortiz

Approved: 4

Abstain: 0

Opposed: 0

**ENGINEER'S REPORT:** Engineer Graham had nothing else to report.

**SOLICITOR'S REPORT:** Solicitor Blaney spoke regarding the employee manual.

**WATER OPERATIONS:** No report.

**SEWER OPERATIONS:** Nothing new to report.

**TREASURER'S REPORT:**

The Secretary reviewed the bills with the Board Members.

**Motion to pay bills for the month of September 2016:**

1<sup>st</sup> Motion: Mary Helen Perez

2<sup>nd</sup> Motion: Vice-Chairman Prettyman

Approved: 4

Abstain: 0

Opposed: 0

**SECRETARY'S REPORT:** Chairman Pikolycky spoke regarding the MUA Budget for the Year 2017. The Secretary addressed his questions.

**BOARD MEMBERS:** Nothing to report.

**AUDIENCE PARTICIPATION:** None.

**ADJOURNMENT:**

1<sup>st</sup> Motion: Mary Helen Perez

2<sup>nd</sup> Motion: Enrique Rodriguez

Time: 7:50 pm

Approved: 4

Abstain: 0

Opposed: 0

Respectfully Submitted,

**Monserrate Gallardo**

Monserrate Gallardo,  
Secretary/Treasurer