

**BOROUGH OF WOODBINE  
REGULAR MEETING**

**AUGUST 18, 2016  
7:30 P.M.**

Mayor Pikolycky called the Regular Meeting to order and read the following statement, "Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying the Press and The Herald on August 15, 2016 and posting a copy of said notice on the Clerk's bulletin board."

Those present were: Mayor Pikolycky; Councilpersons Johnson, Bennett, Benson and Cruz. Also present were: Bruce Graham, Borough Engineer and Lisa Garrison, Borough Clerk. Absent: Councilwoman Perez. Councilman Ortiz arrived at 8:45 p.m.

Mayor Pikolycky called for the approval of the minutes of July 21, 2016 (workshop & regular). On motion of Councilman Bennett, seconded by Councilman Johnson to approve the minutes as received, carried with one (1) abstention by Councilman Benson.

The following resolutions were presented under a consent agenda, on motion of Councilman Johnson, seconded by Councilman Bennett to approve and adopt the following resolutions, unanimously carried.

**RESOLUTION NO. 8-58-2016**

**AUTHORIZING THE REFUND OF PLANNING/ZONING ESCROW FEES**

**WHEREAS**, the Planning/Zoning Board Engineer and Solicitor have certified that the following planning/zoning application project have been completed; and

**WHEREAS**, an escrow fund balance remains on said project; and

**WHEREAS**, the applicant has requested in writing the refund of said escrow fund balances;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Woodbine, County of Cape May, State of New Jersey that the Chief Financial Officer is hereby authorized and directed to refund the following Planning/Zoning Escrow balances:

	<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Applicant</u>
91	11.03	\$146.40		Kenneth Atwood
104	1	\$206.40		Lee Watson

**BE IT FURTHER RESOLVED** that the Clerk forward a certified copy of this resolution to the combined Planning/Zoning Board and the Chief Financial Officer.

## **RESOLUTION NO. 8-59-2016**

### **AUTHORIZING AN INTERLOCAL SERVICES AGREEMENT WITH THE WOODBINE MUNICIPAL UTILITIES AUTHORITY FOR AN EMERGENCY GENERATOR**

**WHEREAS**, sealed bids were received on July 7, 2016 by the Borough for the construction of the project known as the "Municipal Building Emergency Generator"; and

**WHEREAS**, based upon those bids, an award was made to R. Janney Electric, Inc. of Estell Manor, NJ in the amount of \$80,462.50, subject to the availability of funds and in cooperation with the Woodbine Municipal Utilities Authority (WMUA); and

**WHEREAS**, at its regular meeting on July 25, 2016 the WMUA approved a contribution of an amount not to exceed \$25,000 for the Generator project and authorized their solicitor to prepare an Agreement for Interlocal Services between the Borough and the WMUA for said purpose; and

**WHEREAS**, the WMUA solicitor has submitted a suggested form of Agreement for Interlocal Services;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodbine, that the Agreement for Interlocal Services as submitted by the WMUA is hereby approved; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute the Agreement.

## **RESOLUTION NO. 8-60-2016**

### **APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR RENOVATION OF THE HEAD START BUILDING**

#### **SCHEDULE I: RESOLUTION**

**WHEREAS**, the Borough of Woodbine desires to apply for and obtain a grant from the New Jersey Department of Community Affairs, Small Cities Public Facilities Fund for an amount not to exceed \$400,000, for renovations to the Head Start Building.

**BE IT THEREFORE, RESOLVED**,

- 1) that the Borough of Woodbine does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs,

does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Borough of Woodbine and the New Jersey Department of Community Affairs.

**BE IT FURTHER RESOLVED**, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
William Pikolycky

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
Lisa Garrison

\_\_\_\_\_  
Borough Clerk

#### **RESOLUTION NO. 8-61-2016**

#### **CITIZEN PARTICIPATON PLAN FY 2017 SMALL CITIES PROGRAM PUBLIC FACILITIES FUND: RENOVATIONS TO THE HEAD START BUILDING**

**WHEREAS**, the Borough of Woodbine is applying for a Small Cities grant under the Public Facilities Fund and if awarded intends to enter into Grant Agreements with the New Jersey Department of Community Affairs; and

**WHEREAS**, these Grant Agreements will require the Borough of Woodbine to comply with all federal regulations with respect to citizen participation;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and the Council of the Borough of Woodbine, County of Cape May and State of New Jersey, that:

The Citizen Participation Plan developed by the New Jersey Department of Community Affairs, Small Cities CDBG Program, is adopted by the Borough of Woodbine; and

The Borough of Woodbine will follow all regulations set forth in that document throughout the term of the Grant Agreement cited above, if awarded.

**RESOLUTION NO. 8-62-2016**

**IDENTIFYING CDBG FAIR HOUSING OFFICER  
Public Facilities Fund: Renovations to Head Start Building**

**WHEREAS**, the Borough of Woodbine is applying for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs (hereafter NJDCA) for funds to renovate the MUA water tower, and

**WHEREAS**, the Borough of Woodbine must make efforts to affirmatively further fair housing; and

**WHEREAS**, the Borough of Woodbine has reviewed various actions that would be acceptable to the New Jersey State Department of Community Affairs and the U.S. Department of Housing and Urban Development; and

**WHEREAS**, the Borough of Woodbine has made assurances in the grant agreement that:

- (1) It will comply with the Housing and Community Development Act of 1974, as amended, and regulations issued thereto; and
- (2) It will comply with the Civil Rights Act of 1964, and the regulations issued thereto; and
- (3) It will comply with the Fair Housing Act of 1968 and will affirmatively further fair housing; and
- (4) It will comply with the Age Discrimination Act of 1975 and with the Rehabilitation Act of 1973.

**NOW, THEREFORE, BE IT RESOLVED** that Monserate Gallardo , shall be designated as  
the Fair Housing Officer for the Borough of Woodbine; and

**BE IT FURTHER RESOLVED** that the Fair Housing Officer shall contact USHUD Regional Office of Housing and Equal Opportunity and the NJ Division on Civil Rights, inform those  
agencies of her appointment as Fair Housing Officer and request Fair Housing Information, and

**BE IT FURTHER RESOLVED** that the Fair Housing Officer shall provide fair housing advisory services and assistance and referral advice to persons requesting such assistance from the Borough of Woodbine; and

**BE IT FURTHER RESOLVED** that the Borough of Woodbine will publish in the local newspaper of record and post at the municipal building a public notice announcing the appointment of the Fair Housing Officer and the availability of local fair housing services.

**RESOLUTION NO. 8-63-2016**

**GRANT MANAGEMENT PLAN**

**FY 2017 Small Cities Programs**

**Public Facilities Fund: Renovations to Head Start Building**

**WHEREAS**, the Borough of Woodbine is applying for a Small Cities grant from the Public Facilities Fund and, if awarded funding, will entered into Grant Agreements with the New Jersey Department of Community Affairs; and

**WHEREAS**, the Borough is required to submit a Grant Management Plan as part of each Small Cities application;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Woodbine, County of Cape May and State of New Jersey, that:

The Grant Management Plan prepared by the Borough and submitted to DCA Small Cities with the application for the Head Start Building is hereby adopted to identify Todd Noon of Triad Associates as the Project Coordinator and Mayor William Pikolycky as the Program Director and Official Contact Person.

**RESOLUTION NO. 8-64-2016**

**A RESOLUTION OF THE BOROUGH OF WOODBINE AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF CAPE MAY AND THE BOROUGH OF WOODBINE FOR ANIMAL SHELTERING SERVICES**

**WHEREAS**, the County of Cape May (County) and the Borough of Woodbine (Borough) recognize the benefits and economies to be achieved by utilizing shared services for the performance of services that can be done more efficiently in combination than separately; and

**WHEREAS**, the County owns and operates an animal shelter and adoption center that performs necessary services for municipalities within the County of Cape May, which is an essential and necessary service for the humane treatment of animals found in the several municipalities within the County; and

**WHEREAS**, the Borough recognizes its need to adequately care for unwanted and stray animals, provide for animal control and adoption; and

**WHEREAS**, the County and Borough are authorized pursuant to the Uniform Shared

Services and Consolidation Act, N.J.S.A. 40A: 65 -1 et seq., to enter into a shared services agreement with any other local unit so as to provide or receive any service that each local unit could perform on their own.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Woodbine that the Mayor and Borough Clerk are hereby authorized to execute a shared services agreement with the County of Cape May for animal sheltering and other related services in the form and content substantially the same as attached hereto, subject to final approval by the Borough Solicitor.

At this time Mayor Pikolycky directed the Clerk to read the following resolution:

**RESOLUTION NO. 8-65-2016**

**RESOLUTION COMMEMORATING THE QUASQUICENTENNIAL OF THE  
FOUNDING OF THE BOROUGH OF WOODBINE**

**WHEREAS**, Woodbine was founded in 1891 as a settlement for Eastern European Jews from land purchased from the Township of Dennis; and

**WHEREAS**, the first colonists, using modern agricultural practices, turned Woodbine into a model agricultural community; and

**WHEREAS**, as the original settlers were Jewish, Woodbine became known as “the first self-governed Jewish community since the fall of Jerusalem”; and

**WHEREAS**, The Woodbine Brotherhood Synagogue was built in 1893; and

**WHEREAS**, the community started the Baron DeHirsch Agricultural College in 1894 and until its closure in 1917 was known as a model of progressive education; and

**WHEREAS**, the Baron DeHirsch Agricultural College became what is today the Woodbine Developmental Center, a state-run facility for training the mentally-handicapped; and

**WHEREAS**, the Woodbine Volunteer Fire Department was established in 1895; and

**WHEREAS**, Woodbine was incorporated as a borough by an act of the New Jersey Legislature on March 3, 1903; and

**WHEREAS**, World War I signaled a change in the community from an agricultural economy to one with a light manufacturing economy; and

**WHEREAS**, the Woodbine Airport was developed by the Works Progress Administration in 1939; and

**WHEREAS**, this airport was taken over on December 27, 1943, by the United States Navy as an airfield to be used as a training base and as a base for anti-submarine patrols; and

**WHEREAS**, the Woodbine Municipal Airport was returned to Borough control in 1947 and today is the center of Woodbine's redevelopment efforts.

**NOW, THEREFORE, BE IT RESOLVED** the Mayor and Council of the Borough of Woodbine do hereby commemorate the quasiquicentennial of the founding of the Borough of Woodbine.

On motion of Councilman Johnson, seconded by Councilman Benson to approve and adopt the foregoing resolution, unanimously carried.

Mayor Pikolycky called forth Colby Schalek. Mr. Schalek introduced himself and presented to Council his Eagle Scout Project, a memorial to Fallen Firefighters.

At this time Freeholder Director Thornton and Freeholder Hayes congratulated the Borough on the 125<sup>th</sup> anniversary and presented a plaque to the Mayor.

Ms. Carleo, CMC Agricultural Agent, was present to also congratulate the Borough on their anniversary.

Barton Ross introduced himself and indicated he had been hired by the County of Cape May to examine the County's historical resources.

Lawrence Levy reviewed the Borough's historical beginnings and anecdotes with those present.

Unfinished Business:

Woodbine Chamber of Commerce – Car Show – October 8, 2016 – 9:00 a.m. – 3:00 p.m. (Rain Date- October 9, 2016)

New Business:

USDA Award Announcement - Woodbine Public Safety Building - August 18, 2016 – 10:00 a.m.

Woodbine Borough Quasiquicentennial Council Meeting will be held at the Original Borough Hall (Fire House) – August 18, 2016 – 7:30 p.m.

Dedication of the Fallen Firefighters Memorial (Colby Schalek Eagle Project) – August 27, 2016 – 10:00 a.m. (followed by Open House at the Original Borough Hall (Fire House))

Sam Azeez Museum of Woodbine Heritage – August 27, 2016 – will be open 10:00 am – 2:00 p.m.

Engineer's Report:

Mr. Graham reported on the County Route 550 project, a joint project with the County, which includes De Hirsch Avenue.

Mr. Graham reported the Pinelands application for the Open Space project will be submitted by the end of the month and anticipates construction to begin by the end of the year or early 2017.

Mayor Pikolycky indicated the Borough had received an Open Space Plaque from the County.

At this time, Mr. Zumpino of Triad Associates, reported the Borough has received a notice of award for the water improvements. The award was for \$2 million which is comprised of both grants and loans. A notice of award was also received, in the amount of \$37,400, for Phase II of the Food Pantry.

Mr. Zumpino reported a pre-application has been submitted for the sewer project. It is anticipated to file the full application for the first quarter of fiscal 2017.

Solicitor's Report: None

Payment of Bills: On motion of Councilman Cruz, seconded by Councilman Bennett to approve the bills for payment, unanimously carried.

Public Comment: None

Adjournment: On motion of Councilman Johnson, seconded by Councilman Cruz to adjourn, unanimously carried.

Respectfully submitted,

Lisa Garrison  
Borough Clerk



