

**BOROUGH OF WOODBINE
WORKSHOP MEETING**

**AUGUST 15, 2019
7:30 P.M.**

Mayor Pikolycky called the Workshop Meeting to order and read the following statement, “Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying the Press and The Herald on January 18, 2019 and posting a copy of said notice on the Clerk’s bulletin board.”

Those present were: Mayor Pikolycky; Councilpersons Johnson, Bennett, Perez, Benson and Cruz. Also present were: Richard Tonetta, Borough Solicitor; Bruce Graham Borough Engineer; Michael Zumpino, Triad Associates; Kan Lieu, Airport Engineer and Lisa Garrison, Borough Clerk.

Mayor Pikolycky called for the Pledge of Allegiance.

Unfinished Business –

Water Quality Management Plan (County) Status - Currently pending DEP review.

County Road Project Phase II 550/638 Status -

Route 550 – on schedule for advertisement and fall construction

Route 638 - epoxy stenciling is scheduled for next week

Roundabout - Information has been sent to the County in regards to installing water

Open Space Project - Clearing project is complete and resolution for Council’s consideration is on the agenda. Next step is to prepare construction documents and go out to bid. A Small Cities application is to be submitted for \$400,000 for an All Inclusive Playground. The public hearing for the project has been held.

DEP Issues – Asset Management Plan – Status - Efforts will be renewed to obtain the Asset Management Plan funding. If not available as a grant there may be means to access and alternative form of financing. USDA supplemental funds have been obtained for the water project.

USDA Projects – Status -

Head Start Roof Project – waiting on contract and bond documents.

Incident Command Vehicle - waiting on further information for submittal of application

Food Pantry Phase II – Closed out

Food Pantry Phase III – Awarded \$25,100. Working on bid documents.

Fire Truck – Anticipated delivery end of August or the first two weeks of September.

Sewer Project - Waiting on DHS to sign agreement.

DOT Sumner/Heilprin Avenues Statues – paving is completed. Additional money is available to finish Adams/Tyler and the sidewalk on Heilprin. DOT has approved.

DCA Planning Board Master Plan Status - Next meeting will be held on August 2, 2019. A draft of the master plan has been emailed out to member of the committee.

DCA Small Cities Sidewalk Project - anticipate plans and specifications to be completed by end of month.

Landfill Redevelopment Zone – Solar Project Status - Mr. Zumpino reviewed the status of the project. Support letters have been received. Pinelands meeting had been held to review the technical aspects of the project.

Woodbine Elementary School MOA - changes to a Shared Service Agreement and submitted to school for their review.

Taxiway A Mill and Overlay – Stage 2, Design - Project complete. Close out documents approved and waiting upload into the DELPHI system.

20:1 TERP Surface Obstruction Removal – Construction - work completed. Waiting on corrected as-built survey to submit final invoice for closeout.

Helicopter Parking Apron Design and Construction - Waiting on FAA approval of new phasing plan to issue NTP.

Taxiway B Rehabilitation – Design - grant offer received. Resolution accepting grant on agenda for Council's consideration.

DOT Grant application submittal time frame is September 6, 2019 – October 18, 2019. Mr. Lieu recommended submission of application for a transient apron design project which would be in front of the terminal building. This would enable the fuel tanks to be relocated and to create a Jet A fueling facility.

Airport Leases/Delinquent Tenants - Mr. Tonetta reviewed the status of the airport lease agreement that needed to be updated to include the responsibility of the tenant regarding the utilities. He indicated that correspondence was sent to those that were seriously delinquent. He further reviewed the lack of a lease agreement for the G Hangar. Correspondence was mailed to these tenants to advise of the need for an agreement.

New Business –

Woodbine Manor Apartment Community Outreach – September 11, 2019 – 11:00 a.m. – 2:00 p.m.

Woodbine Chamber of Commerce Car Show – October 12, 2019

Vacation of Freidriechstadt - portion of the paper street was requested to be vacated by Mr. Bruenig. However, it was noted this would isolate another paper street and it was recommended to vacate the entire street. Planning Board recommendation with conditions has been received. One of the conditions require an escrow to be posted prior to any work commencing. Mr. Tonetta reviewed the procedure.

Tax Bills – mailed

Accident Claims - There were two recent vehicle accidents which had damaged Borough property. Ms. Garrison will obtain the police reports and forward to Mr. Tonetta to proceed with obtaining compensation for damages.

There being no further business, on motion of Councilman Bennett, seconded by Councilman Cruz to adjourn the workshop meeting, unanimously carried.

Respectfully submitted,

Lisa Garrison
Borough Clerk

