

WOODBINE PORT AUTHORITY

Meeting Minutes July 27, 2015

Present: William Pikolycky, Chairman
Jeff Doran, Vice Chairman
John Sturm, Board Member
Michael Benson, Board Member
Cliff Anderson, Board Member
Kyle Weinberg for Michael Donohue, Solicitor
Dennis Yap, DY Consultants
Wayne Rumble, Airport Maintenance Manager
Melissa Rodriguez, Secretary

Absent: N/A

Meeting Called to Order at 5:00 p.m.

TOPIC

DISCUSSION/ACTION

I. Approval of Minutes 6/22/2015

Minutes were approved for the meeting held on June 22, 2015 without corrections.

Motion by: C. Anderson

2nd: J. Sturm

Roll Call: C. Anderson – Yes

M. Benson – Yes

J. Doran – Yes

W. Pikolycky – Yes

J. Sturm – Yes

II. Unfinished Business:

A. Review of Grants

See monthly status reported submitted by DY Consultants and reviewed by Dennis Yap.

In discussing the AWOS (celiometer), DY will send a letter requesting to use entitlement money to replace it for safety issues. DY will include the REIL unit that is needed as well.

B. Delinquent Tenants

Mr. Weinberg reported as follows:

In regards to Mr. Roddy, the informational subpoena has been received. M. Donohue will need to conduct a review of this information received.

2. In regards to Mr. Hartley, no recent payments have been received. A letter was sent to Mr. Hartley advising him that payment must be received today. If no payment is received, a judgment will be filed for eviction.

3. In regards to Over Under Aviation, no report was received.

C. MedTrans Helicopter

MedTrans wants a new lease. They have not paid their past due rent, but will do so once they have received their new lease. A notice has been sent to them indicating how much rent is

WOODBINE PORT AUTHORITY

Meeting Minutes July 27, 2015

due. The current lease needs to be renewed at \$1700.00 per month (Month to Month) including electric. Mr. Doran will email the exact name that must go on the lease.

The Board also discussed Jet A Fuel and its possible benefits.

D. FAA Correspondence

A resolution was made and approved authorizing payment in the amount of \$26,354 to the FAA for the Ford F-450 truck. **(Resolution #17-2015)**

Motion by: J. Sturm
2nd: M. Benson
Roll Call: C. Anderson – Yes
M. Benson – Yes
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes

III. New Business:

A. Resolution – Establish Bank Acct.

The FAA has requested that the WPA establish an account specifically for the amount that was received from the insurance for the Ford F-250 (\$28,520.50). A resolution was made and approved authorizing the establishment of a dedicated bank account to hold insurance proceeds related to the Ford F-250 truck funded by an FAA grant.

(Resolution #18-2015)

Motion by: C. Anderson
2nd: M. Benson
Roll Call: C. Anderson – Yes
M. Benson – Yes
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes

The Board has also requested that the secretary contact the Auditor to determine the appropriate interest amount that was accrued in regards to this specific amount. This interest must also be deposited into this account.

IV. Airport Maintenance Report

See report submitted by Wayne Rumble for the period covering 6/20/2015 through 7/24/2015.

WOODBINE PORT AUTHORITY

Meeting Minutes July 27, 2015

V. Treasurer's Report

A motion was made and approved to pay WPA invoices as presented by the Treasurer.

Motion by: C. Anderson

2nd: M. Benson

Roll Call: C. Anderson – Yes

M. Benson – Yes

J. Doran – Yes

W. Pikolycky – Yes

J. Sturm – Yes

VI. Audience Participation

None.

VII. Motion to Adjourn at 6:09 p.m.

Motion by: M. Benson

2nd: J. Sturm

Roll Call: C. Anderson – Yes

M. Benson – Yes

J. Doran – Yes

W. Pikolycky – Yes

J. Sturm – Yes

Minutes respectfully submitted by:

Melissa Rodriguez, Secretary