

WOODBINE MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES
July 25, 2016

The meeting was called to order by Chairman, William Pikolycky at 7:34 p.m.

Adequate notice of this meeting was provided in compliance with the Open Public Meeting Act by notifying the Atlantic City Press on March 9, 2016, and by posting a copy of said notice on the Lobby Bulletin Board, of the Borough Hall.

An audio recording of this Open Public Meeting is filed with the Secretary of the Board.

Roll Call was taken with the following members present:

William Pikolycky, Chairman
Eduardo Ortiz, Board Member
Mary Helen Perez, Board Member
Enrique Rodriguez, Board Member

William Blaney, Solicitor
Bruce Graham, Engineer
Jim Gurdgiel, Plant Operator
Rebecca Saduk, ETS Representative
Monserrate Gallardo, Secretary/Treasurer

The following members and/or professionals were absent:

Barbara Prettyman, Vice-Chair

The Chairman led the Board to the Pledge of Allegiance.

Approval of the Minutes of May 23, 2016:

1st Motion: Eduardo Ortiz 2nd Motion: Mary Helen Perez

Approved: 4 Abstain: 0 Opposed: 0

Approval of the “No Meeting” Minutes of June 27, 2016:

1st Motion: Mary Helen Perez 2nd Motion: Enrique Rodriguez

Approved: 4 Abstain: 0 Opposed: 0

UNFINISHED BUSINESS:

USDA/Sewer Study Status Update

Engineer Graham reported that the pre-application had been submitted to USDA for the four (4) million dollar project. He mentioned the entities and properties in the Borough that would be involved in said application. He stated that they would be heard from some time after the summer.

UNFINISHED BUSINESS: (Con't)

Chlorine Room – Flood Damage

Engineer Graham reported that the Contractor finally had all of the materials needed, and they would now begin the work at 9:00 am in the morning. A discussion was initiated regarding the check that was sent back, and when payment should be made to the Contractor. Solicitor Blaney recommended that he should be contacted as to when said payment should be made so that he may request another check.

**USDA/Water Pre-Application
Water Filters-Rehab/Main Plant**

Engineer Graham handed out information prepared by Triad Associates. He discussed the amounts of funding and at what rates they would be provided. He discussed the agencies and/or programs involved. He stated that the agencies were more than willing to work together. He also stated that the initial four (4) million dollar project would have to come down to approximately three (3) million dollars which would mean eliminating a water main upgrade down Sumner Avenue. He mentioned the following resolution that is scheduled for review and possible approval regarding this matter. A discussion was initiated before the Board. The resolution was voted on at the conclusion of the discussion.

NEW BUSINESS:

Authorization to Submit Application
To NJ Environmental Infrastructure
Trust (NJEIT) for Water System
Improvements

Resolution No. 07-2016

1st Motion: Eduardo Ortiz

2nd Motion: Enrique Rodriguez

Approved: 4

Abstain: 0

Opposed: 0

ENGINEER'S REPORT: Engineer Graham reported that AT & T wanted to do some upgrades on their antenna. Engineer Graham recommended that the Consultant, Dominic Villecco of V-Comm. should review the information for the current modifications proposed by AT & T. He requested that a \$1,000.00 escrow be submitted for the review.

Engineer Graham continued the meeting by speaking on the County's reconstruction of Route 550. He stated that there was some 60 foot section of water pipes that had to be worked on aside from the main construction work to be done, and that if not done before the construction work was completed, the area could not be re-opened for another five (5) years. He mentioned he had gotten a quote from Garrisons but it had come up at approximately \$19,000.00 dollars which was over the bid threshold. He stated that he then had included this work to be done as an alternate part of the main construction work that would go out for bidding under the County to see if a more competitive price could be obtained.

In conclusion, Engineer Graham discussed the FEMA grant that had been obtained to purchase generators for the Borough. He explained that the bids had come in too high, and the budget was over by \$25,000.00. He stated that the price was good and therefore should not be sent out for bidding again. He requested if the MUA would cover the \$25,000.00 still needed as they also use the Municipal Building where one of the generators

would be of service during a power outage. Solicitor Blaney stated that as long as there was an identified benefit to the MUA, there should be no problem. Solicitor Blaney recommended doing an Inter-local Shared Services Agreement for the generator between the Borough and the MUA. A discussion was initiated regarding this matter. Engineer Graham asked if a resolution was needed. Solicitor Blaney stated that a resolution might be needed and if so, he would do one for this matter. He requested that Engineer Graham sent him a reminder email. A vote was taken regarding same.

Motion to approve an Agreement for Inter-local Shared Services between the Borough of Woodbine and the Woodbine MUA for the use of an emergency generator to be of service during power outages at the Municipal Building benefiting both the Borough and the MUA for a cost of \$25,000.00 to the Woodbine MUA:

1st Motion: Eduardo Ortiz

2nd Motion: Mary Helen Perez

Approved: 4

Abstain: 0

Opposed: 0

SOLICITOR'S REPORT: Solicitor Blaney reported that he received information from the MEL and would be working on the Woodbine MUA Policy and Procedures Manual. He stated it should be on the agenda for the next meeting on August 22, 2016.

WATER OPERATIONS: Jim Gurdgiel reported that the back wash had to be increased due to water usage during the hot days which he stated was expected. He also reported on a repair done by Garrisons to a main water leak at 823 Franklin Street. In conclusion, he mentioned an upcoming knee surgery.

SEWER OPERATIONS: Nothing new to report.

TREASURER'S REPORT:

The Secretary reviewed the bills with the Board Members. She also discussed direct deposit with the Board Members.

Motion to pay bills for the months of June 2016, and July 2016:

1st Motion: Mary Helen Perez

2nd Motion: Enrique Rodriguez

Approved: 4

Abstain: 0

Opposed: 0

SECRETARY'S REPORT:

The Secretary briefly discussed the sponsorship that the Woodbine MUA does for the Woodbine Chamber of Commerce Annual Car Show Event to be held on Saturday, October 8, 2016. It was agreed to keep it at the Silver Sponsorship level of \$150.00. A vote was taken on this matter.

Motion to sponsor the Woodbine Chamber of Commerce Annual Car Show Event at the Silver Level:

1st Motion: Mary Helen Perez

2nd Motion: Eduardo Ortiz

Approved: 4

Abstain: 0

Opposed: 0

BOARD MEMBERS: Nothing to report.

AUDIENCE PARTICIPATION: None.

ADJOURNMENT:

1st Motion: Mary Helen Perez

2nd Motion: Enrique Rodriguez

Time: 8:04 pm

Approved: 4

Abstain: 0

Opposed: 0

Respectfully Submitted,

Monserate Gallardo

Monserate Gallardo,
Secretary/Treasurer