

**BOROUGH OF WOODBINE  
REGULAR MEETING**

**JULY 20, 2017  
8:00 P.M.**

Mayor Pikolycky called the Regular Meeting to order and read the following statement, "Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying the Press and The Herald on January 18, 2017 and posting a copy of said notice on the Clerk's bulletin board."

Those present were: Mayor Pikolycky; Councilpersons Ortiz, Johnson, Bennett, Perez, Benson and Cruz. Also present were: Richard Tonetta, Borough Solicitor, Bruce Graham, Engineer; Kan Liu, Airport Engineer; and Lisa Garrison, Borough Clerk.

Mayor Pikolycky called for the following public hearings:

**ORDINANCE NO. 568-2017**

**AN ORDINANCE ACCEPTING THE DONATION  
OF LAND KNOWN AS BLOCK 30 LOT 10.1  
FROM WELLS FARGO BANK, NA**

**WHEREAS**, Wells Fargo Bank, NA (Owner) is the owner of certain real estate located in the Borough of Woodbine known as 518 Adams Avenue, Block 30 Lot 10.01 on the Tax Map of the Borough of Woodbine (Property); and

**WHEREAS**, the Owner has offered the Property to the Borough at no cost and has further agreed to pay closing costs not to exceed \$2,500.00: and

**WHEREAS**, the Council of the Borough of Woodbine finds it to be in the best interest of the Borough to graciously accept the donation of land known as Block 30 Lot 10.01 from Wells Fargo, NA.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Woodbine as follows:

1. The Borough of Woodbine shall accept the offer of Wells Fargo Bank, NA for the donation of land known as 518 Adams Avenue, Block 30 Lot 10.01 at no cost and further that Wells Fargo Bank, NA shall pay closing costs in an amount not to exceed \$2,500.00
2. The acceptance of this donation is subject to and contingent upon a determination by the Borough that there are no underground storage tanks located on the property and no violations of any laws or regulations affecting the property.
3. Subject further to clear title being given to the Borough, insurable by a title company operating in the State of New Jersey insurable at regular rates.

Mayor Pikolycky opened the public hearing on the foregoing ordinance. At this time Mr. Tonetta advised there was an outstanding issue involving asbestos which is remaining from the demolition of the property. Ms. Garrison has contacted the bank. The State construction officials have notified the contractor to remove the asbestos. On motion of Councilwoman Perez, seconded by Councilman Johnson to continue the public hearing, unanimously carried.

Mayor Pikolycky opened the public hearing on the following ordinance. There being no comment forthcoming, the public hearing was then closed. On motion of Councilman Benson, seconded by Councilman Johnson to approve and adopt the following ordinance, unanimously carried upon roll call vote. Ayes: Ortiz, Johnson, Bennett, Perez, Benson Nays: None Abstain: None Absent: Cruz

## **ORDINANCE NO. 569-2017**

### **AN ORDINANCE REPEALING AND REPLACING CHAPTER XXII ENTITLED “FLOOD CONTROL” OF THE BOROUGH’S REVISED GENERAL ORDINANCES**

#### **“FLOOD DAMAGE PREVENTION”**

#### **SECTION 1.0**

#### **STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE AND OBJECTIVES**

##### **1.1 STATUTORY AUTHORIZATION**

The Legislature of the State of New Jersey has in N.J.S.A. 40:48-1 et seq., delegated the responsibility to local governmental units to adopt regulations designed to promote public health, safety, and general welfare of its citizenry. Therefore, the Borough Council of the Borough of Woodbine of Cape May County, New Jersey does ordain as follows:

##### **1.2 FINDINGS OF FACT**

- a) The flood hazard areas of the Borough of Woodbine are subject to periodic inundation which results in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety, and general welfare.
- b) These flood losses are caused by the cumulative effect of obstructions in areas of special flood hazard which increase flood heights and velocities, and when inadequately anchored, causes damage in other areas. Uses that are inadequately floodproofed, elevated or otherwise protected from flood damage also contribute to the flood loss.

##### **1.3 STATEMENT OF PURPOSE**

It is the purpose of this ordinance to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- a) Protect human life and health;
- b) Minimize expenditure of public money for costly flood control projects;

- c) Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- d) Minimize prolonged business interruptions;
- e) Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets, bridges located in areas of special flood hazard;
- f) Help maintain a stable tax base by providing for the sound use and development of areas of special flood hazard so as to minimize future flood blight areas;
- g) Ensure that potential buyers are notified that property is in an area of special flood hazard; and
- h) Ensure that those who occupy the areas of special flood hazard assume responsibility for their actions.

#### **1.4 METHODS OF REDUCING FLOOD LOSSES**

In order to accomplish its purposes, this ordinance includes methods and provisions for:

- a) Restricting or prohibiting uses which are dangerous to health, safety, and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;
- b) Requiring that uses vulnerable to floods including facilities which serve such uses, be protected against flood damage at the time of initial construction;
- c) Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which help accommodate or channel flood waters;
- d) Controlling filling, grading, dredging, and other development which may increase flood damage; and,
- e) Preventing or regulating the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards in other areas.

### **SECTION 2.0 DEFINITIONS**

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted so as to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

**AO Zone-** Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually sheet flow on sloping terrain) where average depths are between one and three feet.

**AH Zone-** Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually areas of ponding) where average depths are between one and three feet. Base Flood Elevations (BFEs) derived from detailed hydraulic analyses are shown in this zone

**Appeal** — A request for a review of the Local Floodplain Administrator's interpretation of any provision of this ordinance or a request for a variance.

**Area of Shallow Flooding** — A designated AO or AH zone on a community's Digital Flood Insurance Rate Map (DFIRM) with a one percent annual or greater chance of flooding to an

average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

**Area of Special Flood Hazard** — Land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. It is shown on the FIRM as Zone V, VE, V1-30, A, AO, A1A30, AE, A99, or AH.

**Base Flood** — A flood having a one percent chance of being equaled or exceeded in any given year.

**Basement** — Any area of the building having its floor subgrade (below ground level) on all sides.

**Breakaway Wall** — A wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces without causing damage to the elevated portion of the building or supporting foundation system.

**Development** — Any man made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials located within the area of special flood hazard.

**Digital Flood Insurance Rate Map (DFIRM)** — The official map on which the Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

**Existing Manufactured Home Park or Subdivision** — A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

**Flood or Flooding** — A general and temporary condition of partial or complete inundation of normally dry land areas from:

- a) The overflow of inland or tidal waters and/or
- b) The unusual and rapid accumulation or runoff of surface waters from any source.

**Flood Insurance Rate Map (FIRM)** — The official map on which the Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

**Flood Insurance Study (FIS)** — The official report in which the Federal Insurance Administration has provided flood profiles, as well as the Flood Insurance Rate Map(s) and the water surface elevation of the base flood.

**Floodplain Management Regulations** — Zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance) and other applications of police power. The term describes such State or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

**Floodproofing** — Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

**Highest Adjacent Grade** — The highest natural elevation of the ground surface prior to construction next to the proposed or existing walls of a structure.

**Historic Structure** — Any structure that is:

- a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- c) Individually listed on a State inventory of historic places in States with historic preservation programs which have been approved by the Secretary of the Interior; or
- d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
  - (1) By an approved State program as determined by the Secretary of the Interior; or
  - (2) Directly by the Secretary of the Interior in States without approved programs.

**Lowest Floor** — The lowest floor of the lowest enclosed area [including basement]. An unfinished or flood resistant enclosure, useable solely for the parking of vehicles, building access or storage in an area other than a basement is not considered a building's lowest floor provided that such enclosure is not built so to render the structure in violation of other applicable non-elevation design requirements of 44 CFR Section 60.3.

**Manufactured Home** — A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

**Manufactured Home Park or Manufactured Home Subdivision** — A parcel (or contiguous parcels) of land divided into two (2) or more manufactured home lots for rent or sale.

**New Construction** — Structures for which the start of construction commenced on or after the effective date of a floodplain regulation adopted by a community and includes any subsequent improvements to such structures.

**New Manufactured Home Park or Subdivision** — A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of the floodplain management regulations adopted by the municipality.

**Recreational Vehicle** — A vehicle which is [i] built on a single chassis; [ii] 400 square feet or less when measured at the longest horizontal projections; [iii] designed to be self-propelled or permanently towable by a light duty truck; and [iv] designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

**Start of Construction** — (For other than new construction or substantial improvements under the Coastal Barrier Resources Act (P.L. No. 97-348)) includes substantial improvements and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site such as the pouring of a slab or footings, the installation of pilings, the construction of columns, or any work beyond the stage of excavation, or the placement of a manufactured home on a foundation.

Permanent construction does not include land preparation, such as clearing, grading and filling nor does it include the installation of streets and/or walkways, nor does it include excavation for a basement, footings or piers, or foundations or the erection of temporary forms, nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

**Structure** — A walled and roofed building, a manufactured home, or a gas or liquid storage tank that is principally above ground.

**Substantial Damage** — Damage of any origin sustained by a structure whereby the cost of restoring the structure to its condition before damage would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred.

**Substantial Improvement** — Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds fifty (50) percent of the market value of the structure before the "start of construction" of the improvement. This term includes

structures which have incurred "substantial damage", regardless of the actual repair work performed. The term does not, however, include either:

- a) Any project for improvement of a structure to correct existing violations of State or local health, sanitary or safety code specifications which have been identified by the local code enforcement officer and which are the minimum necessary to assure safe living conditions; or
- b) Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure".

**Variance** — A grant of relief from the requirements of this ordinance that permits construction in a manner that would otherwise be prohibited by this ordinance.

**Violation** — The failure of a structure or other development to be fully compliant with this ordinance. A new or substantially improved structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in 44 CFR §60.3(b)(5), (c)(4), (c)(10), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided.

## **SECTION 3.0 GENERAL PROVISIONS**

### **3.1 LANDS TO WHICH THIS ORDINANCE APPLIES**

This ordinance shall apply to all areas of special flood hazards within the jurisdiction of the Borough of Woodbine, Cape May County, New Jersey.

### **3.2 BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD**

The areas of special flood hazard for the Borough of Woodbine, Community No. 340164, are identified and defined on the following documents prepared by the Federal Emergency Management Agency:

- a) A scientific and engineering report "Flood Insurance Study, Cape May County, New Jersey (All Jurisdictions)" dated October 5, 2017.
- b) "Flood Insurance Rate Map for Cape May County, New Jersey (All Jurisdictions)" as shown on Index and panel(s) 34009C0039F, 34009C0043F, 34009C0127F, 34009C0128F, 34009C0129F, 34009C0131F, 34009C0132F, 34009C0133F, & 34009C0134F, whose effective date is October 5, 2017.

The above documents are hereby adopted and declared to be a part of this ordinance. The Flood Insurance Study, maps and advisory documents are on file at the office of the Borough Clerk, 501 Washington Avenue, Woodbine, New Jersey.

### **3.3 PENALTIES FOR NONCOMPLIANCE**

No structure or land shall hereafter be constructed, re-located to, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations. Violation of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a misdemeanor. Any person who violates this ordinance or

fails to comply with any of its requirements shall upon conviction thereof be fined not more than \$1,000.00 or imprisoned for not more than 90 days, or both, for each violation, and in addition shall pay all costs and expenses involved in the case. Nothing herein contained shall prevent the Borough of Woodbine, from taking such other lawful action as is necessary to prevent or remedy any violation.

### **3.4 ABROGATION AND GREATER RESTRICTIONS**

This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and other ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

### **3.5 INTERPRETATION**

In the interpretation and application of this ordinance, all provisions shall be:

- a) Considered as minimum requirements;
- b) Liberally construed in favor of the governing body; and,
- c) Deemed neither to limit nor repeal any other powers granted under State statutes.

### **3.6 WARNING AND DISCLAIMER OF LIABILITY**

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside the area of special flood hazards or uses permitted within such areas will be free from flooding or flood damages.

This ordinance shall not create liability on the part of the Borough of Woodbine, any officer or employee thereof or the Federal Insurance Administration, for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made thereunder.

## **SECTION 4.0 ADMINISTRATION**

### **4.1 ESTABLISHMENT OF DEVELOPMENT PERMIT**

A Development Permit shall be obtained before construction or development begins, including placement of manufactured homes, within any area of special flood hazard established in section 3.2. Application for a Development Permit shall be made on forms furnished by the Local Floodplain Administrator and may include, but not be limited to; plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities; and the location of the foregoing. Specifically, the following information is required:

- a) Elevation in relation to mean sea level, of the lowest floor (including basement) of all structures;
- b) Elevation in relation to mean sea level to which any structure has been floodproofed.



- c) Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.

#### **4.2 DESIGNATION OF THE LOCAL ADMINISTRATOR**

The Borough Engineer is hereby appointed to administer and implement this ordinance by granting or denying development permit applications in accordance with its provisions.

#### **4.3 DUTIES AND RESPONSIBILITIES OF THE ADMINISTRATOR**

Duties of the Local Floodplain Administrator shall include, but not be limited to:

##### **4.3-1 PERMIT REVIEW**

- a) Review all development permits to determine that the permit requirements of this ordinance have been satisfied.
- b) Review all development permits to determine that all necessary permits have been obtained from those Federal, State or local governmental agencies from which prior approval is required.

##### **4.3-2 USE OF OTHER BASE FLOOD DATA**

When base flood elevation data has not been provided in accordance with section 3.2, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD, the Local Floodplain Administrator shall obtain, review, and reasonably utilize any base flood elevation data available from a Federal, State or other source, in order to administer sections 5.1 GENERAL STANDARDS.

##### **4.3-3 INFORMATION TO BE OBTAINED AND MAINTAINED**

- a) Obtain and record the actual elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement.
- b) Maintain for public inspection all records pertaining to the provisions of this ordinance.

##### **4.3-4 ALTERATION OF WATERCOURSES**

- a) Notify adjacent communities and the New Jersey Department of Environmental Protection, Dam Safety and Flood Control Section and the Land Use Regulation Program prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Insurance Administration.
- b) Require that maintenance is provided within the altered or relocated portion of said watercourse so the flood carrying capacity is not diminished.

##### **4.3-5 SUBSTANTIAL DAMAGE REVIEW**

- a) After an event resulting in building damages, assess the damage to structures due to flood and non-flood causes.
- b) Record and maintain the flood and non-flood damage of substantial damage structures and provide a letter of Substantial Damage Determination to the owner and the New Jersey Department of Environmental Protection, Dam Safety and Flood Control Section.

- c) Ensure substantial improvements meet the requirements of Section 5.1 GENERAL STANDARDS.

#### **4.3-6 INTERPRETATION OF FIRM BOUNDARIES**

Make interpretations where needed, as to the exact location of the boundaries of the areas of special flood hazards (for example, where there appears to be a conflict between a mapped boundary and actual field conditions). The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in section 4.4.

#### **4.4 VARIANCE PROCEDURE**

##### **4.4-1 APPEAL BOARD**

- a) The Borough's combined Planning and Zoning Board (hereafter Planning Board) as established by Borough Council shall hear and decide appeals and requests for variances from the requirements of this ordinance.
- b) The Planning Board shall hear and decide appeals when it is alleged there is an error in any requirement, decision, or determination made by the Local Floodplain Administrator in the enforcement or administration of this ordinance.
- c) Those aggrieved by the decision of the Planning Board, or any taxpayer, may appeal such decision to the New Jersey Superior Court, as provided in the applicable laws of the State of New Jersey.
- d) In passing upon such applications, the Planning Board, shall consider all technical evaluations, all relevant factors, standards specified in other sections of this ordinance, and:
  - i. the danger that materials may be swept onto other lands to the injury of others;
  - ii. the danger to life and property due to flooding or erosion damage;
  - iii. the susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
  - iv. the importance of the services provided by the proposed facility to the community;
  - v. the necessity to the facility of a waterfront location, where applicable;
  - vi. the availability of alternative locations for the proposed use which are not subject to flooding or erosion damage;
  - vii. the compatibility of the proposed use with existing and anticipated development;
  - viii. the relationship of the proposed use to the comprehensive plan and floodplain management program of that area;
  - ix. the safety of access to the property in times of flood for ordinary and emergency vehicles;
  - x. the expected heights, velocity, duration, rate of rise, and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site; and,
  - xi. the costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.

- e) Upon consideration of the factors of section 4.4-1 d) and the purposes of this ordinance, the Planning Board may attach such conditions to the granting of variances as it deems necessary to further the purposes of this ordinance.
- f) The Local Floodplain Administrator shall maintain the records of all appeal actions, including technical information, and report any variances to the Federal Insurance Administration upon request.

#### **4.4-2 CONDITIONS FOR VARIANCES**

- a) Generally, variances may be issued for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing items i.-xi. in section 4.4-1 d) have been fully considered. As the lot size increases beyond the one-half acre, the technical justification required for issuing the variance increases.
- b) Variances may be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.
- c) Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
- d) Variances shall only be issued upon:
  - i. A showing of good and sufficient cause;
  - ii. A determination that failure to grant the variance would result in exceptional hardship to the applicant; and,
  - iii. A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public as identified in section 4.4- 1 d), or conflict with existing local laws or ordinances.
- e) Any applicant to whom a variance is granted shall be given written notice that the structure will be permitted to be built with a lowest floor elevation below the base flood elevation and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.

### **SECTION 5.0 PROVISIONS FOR FLOOD HAZARD REDUCTION**

#### **5.1 GENERAL STANDARDS**

In all areas of special flood hazards, compliance with the applicable requirements of the Uniform Construction Code (N.J.A.C. 5:23) and the following standards, whichever is more restrictive, are required:

##### **5.1-1 ANCHORING**

- a) All new construction and substantial improvements shall be anchored to prevent flotation, collapse, or lateral movement of the structure.
- b) All manufactured homes to be placed or substantially improved shall be anchored to resist flotation, collapse or lateral movement. Methods of anchoring may include, but

are not to be limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces.

#### **5.1-2 CONSTRUCTION MATERIALS AND METHODS**

- a) All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
- b) All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage.

#### **5.1-3 UTILITIES**

- a) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;
- b) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharge from the systems into flood waters;
- c) On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding; and
- d) For all new construction and substantial improvements the electrical, heating, ventilation, plumbing and air-conditioning equipment and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

#### **5.1-4 SUBDIVISION PROPOSALS**

- a) All subdivision proposals and other proposed new development shall be consistent with the need to minimize flood damage;
- b) All subdivision proposals and other proposed new development shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage;
- c) All subdivision proposals and other proposed new development shall have adequate drainage provided to reduce exposure to flood damage; and,
- d) Base flood elevation data shall be provided for subdivision proposals and other proposed new development which contain at least fifty (50) lots or five (5) acres (whichever is less).

#### **5.1-5 ENCLOSURE OPENINGS**

All new construction and substantial improvements having fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria: A minimum of two (2) openings in at least two (2) exterior walls of each enclosed area, having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding shall be provided. The bottom of all openings shall be no

higher than one (1) foot above grade. Openings may be equipped with screens, louvers, or other covering or devices provided that they permit the automatic entry and exit of floodwaters.

#### **5.1-6 MANUFACTURED HOMES**

- a) Manufactured homes shall be anchored in accordance with section 5.1-1 b).
- b) All manufactured homes to be placed or substantially improved within an area of special flood hazard shall:
  - i. Be consistent with the need to minimize flood damage,
  - ii. Be constructed to minimize flood damage,
  - iii. Have adequate drainage provided to reduce exposure to flood damage; and,
  - iv. The manufactured home chassis is supported by reinforced piers or other foundation elements of at least equivalent strength that are no less than 36 inches in height above grade and be securely anchored to an adequately anchored foundation system to resist floatation, collapse, and lateral movement.

### **SECTION 6.0 SEVERABILITY**

If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance shall be declared invalid for any reason whatsoever, such a decision shall not affect the remaining portions of the Ordinance, which shall remain in full force and effect, and for this purpose the provisions of this Ordinance are hereby declared to be severable.

### **SECTION 7.0 ENACTMENT**

#### **7.1 ADOPTION**

This Ordinance shall be effective on October 5, 2017 and shall remain in force until modified, amended or rescinded by the Borough of Woodbine, Cape May County, New Jersey.

Mayor Pikolycky called for the following resolutions:

#### **RESOLUTION NO. 7-84-2017**

#### **RENEWAL OF PLENARY RETAIL CONSUMPTION AND DISTRIBUTION LICENSES AND CLUB LICENSES FOR THE TERM FROM JULY 1, 2017 TO JUNE 30, 2018 FOR THE LICENSES HEREIN SPECIFIED**

**WHEREAS**, the holders of Plenary Retail Consumption Licenses, Plenary Retail Distribution Licenses and Club Licenses hereinafter indicated have made application to the Mayor and Council of the Borough of Woodbine, the issuing authority of the Borough of Woodbine, for the renewal of said licenses for the term commencing July 1, 2017 and ending June 30, 2018; and

**WHEREAS**, no written objections to the renewal of any of said licenses have been filed with the Borough Clerk necessitating a hearing thereon; and

**WHEREAS**, the Mayor and Council are satisfied that the licenses hereinafter specified should be renewed for the term indicated.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodbine, situated in the County of Cape May and State of New Jersey, the issuing authority thereof, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The application for renewal hereinafter designated have paid all required fees to the Borough Clerk.
3. The submitted application forms as to each of the hereinafter designated licensees are complete in all respects.
4. The hereinafter designated applicant for renewal is qualified to be a licensee according to all standards established by Title 33 of the New Jersey Statutes, regulations and promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33.
5. The applicant for renewal has heretofore disclosed the source of all funds used in the purchase of the license and licensed business and this issuing authority is satisfied with the disclosure and adequacy of that information.
6. The following license is hereby renewed for the license term commencing July 1, 2017 and ending on June 30, 2018.

Name of Licensees and Licensed Premises	License Numbers
DF Diesel LLC	0516-33-002-007
2101 Dennisville Petersburg Rd	PRC
Woodbine, New Jersey 08270	

7. A certified copy of this Resolution shall be forthwith filed with the Director of Alcoholic Beverage Control of the State of New Jersey.

On motion of Councilman Bennett, seconded by Councilman Ortiz to approve the foregoing resolution, unanimously carried.

On motion of Councilwoman Perez, seconded by Councilman Ortiz, to approve the following resolution, unanimously carried.

**RESOLUTION NO. 7-85-2017**

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE US DEPARTMENT OF AGRICULTURE-RURAL DEVELOPMENT (USDA-RD) FOR RENOVATIONS TO THE HEAD START BUILDING**

**WHEREAS**, the Borough of Woodbine desires to apply to USDA-RD for funding in an amount not to exceed \$100,000 to carry out critical work to the Borough-owned Head Start Building to make same American with Disabilities Act (ADA)- and code-compliant, and;

**WHEREAS**, this funding will supplement a \$386,488 grant awarded to the Borough in 2016 by the New Jersey Department of Community Affairs Small Cities Program to undertake similar work at the same facility, and;

**WHEREAS**, the total work necessary to bring the building into ADA- and code-compliance will exceed the aforementioned Small Cities grant, and;

**WHEREAS**, it is necessary for the Borough of Woodbine to seek additional funding resources to complete said work;

**NOW, THEREFORE, BE IT RESOLVED**, that funding for the Woodbine Head Start Building is hereby in all respects approved and be it further resolved that the Mayor or his designee and the Borough Clerk are hereby authorized to execute all documents associated with the Application for USDA Rural Development funding through the Community Facility Grant Program.

**RESOLUTION NO. 7-86-2017**

**AUTHORIZING AGREEMENT FOR MEMBER PARTICIPATION IN COOPERATIVE PRICING SYSTEM 25CMaCP BETWEEN COUNTY OF CAPE MAY AS LEAD AGENCY AND THE BOROUGH OF WOODBINE AS PARTICIPATING AGENCY**

**WHEREAS**, N.J.S.A. 40A:11-111(5) authorizes Contracting Units to establish a Cooperative Pricing system and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, the County of Cape May, herein referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System, **25MaCP**, between Cape May County serving as the “Lead Agency” and the Borough of Woodbine, as a participating agency; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Borough Council be, and hereby authorizes the execution of an Agreement for Member participation, attached as Schedule A, in the Cooperative Pricing System, **25CMaCP**, between Cape May County serving as the “Lead Agency” and the Borough of Woodbine , as a participating agency; and

**BE IT FURTHER RESOLVED**, that the Borough of Woodbine hereby acknowledges the following:

1. The Lead Agency shall enter into Contracts with the winning suppliers on behalf of all participating agencies, including the Borough of Woodbine.
2. Cape May County will not sign any Contract directly with the winning firms unless expressly permitted by law, but will adhere to the terms and conditions of the Master Contract.

**BE IT FURTHER RESOLVED**, pursuant to the provisions of N.J.S.A. 40:A11-11(5), the Director of the Board of Chosen Freeholders is hereby authorized to enter into a Cooperative Pricing Agreement with the “Lead Agency”. Said “Lead Agency” shall be responsible for complying with the provisions of the revised statutes of the State of New Jersey.

On motion of Councilman Ortiz, seconded by Councilman Johnson to approve the foregoing resolution, unanimously carried.

On motion of Councilman Bennett, seconded by Councilman Ortiz to approve the following resolution, unanimously carried.

#### **RESOLUTION NO. 7-87-2017**

#### **RESOLUTION OF THE BOROUGH OF WOODBINE, COUNTY OF CAPE MAY, NEW JERSEY, AUTHORIZING THE MAKING OF AN APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:2-26(e) FOR FINANCING UNDER THE UNITED STATES DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT PROGRAM FOR VARIOUS IMPROVEMENTS TO MUNICIPAL WATER SYSTEM**

**WHEREAS**, the Borough of Woodbine, in the County of Cape May, New Jersey (the “**Borough**”) has determined that the municipal water system is in need of various capital improvements to address public health, sanitation, security, and aging infrastructure concerns and reasonable growth, including Water Plant improvements, extension of the Fidler Hill Road Water Main; creation of a Water Main Loop for Fidler Hill Road, Sumner and Heliprin Avenues, and creation of a Water Main Loop at the Woodbine Airport (collectively, the “**Projects**”); and

**WHEREAS**, the estimated cost of the Projects, including all related engineering,



administrative, inspection, legal, and accounting fees and other soft costs and expenses, is Three Million Ninety Thousand Seven Hundred Thirty Dollars (\$3,090,730) (the “**Project Costs**”); and

**WHEREAS**, the Borough intends to finance the Project Costs through a combination of (i) grant and loan funding from the United States Department of Agriculture (“**USDA**”) and (ii) a loan from the New Jersey Environmental Infrastructure Trust (“**NJEIT**”) under their NANO Loan Program; and

**WHEREAS**, the Borough intends to issue notes of the Borough to NJEIT to pay the Project Costs in a maximum aggregate principal amount of Three Million Ninety Thousand Seven Hundred Thirty Dollars (\$3,090,730) (the “**Project Notes**”) for the purpose of temporarily financing the construction of the Projects; and

**WHEREAS**, upon completion of construction of the Projects and to permanently finance said Projects and refund the Project Notes, the Borough will then issue its permanent bonds or obligations to (i) USDA in a maximum principal amount of \$1,017,000 (the “**USDA Bonds**”) and (ii) NJEIT in the maximum principal amount of \$1,090,730 (the “**NJEIT Bonds**”; and collectively with the USDA Bonds being hereinafter referred to as the “**Bonds**”), which together with the grant funding from USDA in the amount of \$983,000 will be sufficient to satisfy the Project Notes; and

**WHEREAS**, the USDA Bonds will require a level maturity schedule over the life of such USDA Bonds; and

**WHEREAS**, the Borough requires the issuance of the USDA Bonds in order to pay a portion of the Project Costs; and

**WHEREAS**, the Borough Council, as governing body of the Borough, has determined that the limitations as to maturities or amounts of annual installments under N.J.S.A. 40A:2-26 will adversely affect the financial position of the Borough in connection with the issuance of the USDA Bonds; and

**WHEREAS**, N.J.S.A. 40A:2-26 authorizes a municipality to make written application to the Local Finance Board for its review and/or approval of a proposed non-conforming debt service schedule; and

**WHEREAS**, the Borough Council believes it is the best interest of the Borough and the inhabitants thereof to submit such a written request to the Local Finance Board to allow the use of a non-conforming debt service schedule in connection with the issuance of the USDA Bonds.

**NOW THEREFORE, BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WOODBINE as follows:**

**Section 1.** The use of a non-conforming debt service schedule in connection with the issuance of the USDA Bonds pursuant to N.J.S.A. 40A:2-26(e) is hereby approved by the Borough Council. The application to the Local Finance Board setting forth the requested non-

conforming debt service schedule is hereby approved and the Borough's Bond Counsel and Auditor, along with other representatives of the Borough, are hereby authorized to prepare such application and to represent the Borough in matters pertaining thereto.

**Section 2.** The Clerk of the Borough is hereby directed to prepare and file a copy of this Resolution with the Local Finance Board as part of such application.

**Section 3.** The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey Statute.

**Section 4.** This Resolution shall take effect immediately upon adoption on the 20<sup>th</sup> day of July, 2017.

### **RESOLUTION NO. 7-88-2017**

#### **AUTHORIZING THE TAX COLLECTOR TO PLACE A SPECIAL ASSESSMENT AGAINST CERTAIN PROPERTIES**

**WHEREAS,** Ordinance No. 151 of the Borough of Woodbine requires that property owners maintain their property in accordance with said ordinance; and

**WHEREAS,** a Notice of Violation was served on the property owner of the property listed below, and they failed to correct the condition set forth in the Notice of Violation within the time specified; and

**WHEREAS,** the Code Enforcement Official authorized services to be performed to correct the condition at a cost to the Borough of Woodbine as hereinafter provided.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodbine:

1. That the Tax Collector of the Borough of Woodbine is hereby authorized to record the following sums of money on the property listed below as a special assessment and municipal lien to be collected as required by law.

Block 12 Lot 5 713 Jackson Avenue	\$ 60.00
Block 17 Lot 15 634 Adams Avenue	140.00
Block 25 Lot 6 414 Jackson Avenue	140.00
Block 52 Lot 15	

709 Clay St	60.00
Block 57 Lot 9 716 Monroe Ave	140.00
Block 61 Lot 4 617 Monroe Ave	140.00

On motion of Councilman Bennett, seconded by Councilman Johnson to approve the foregoing resolution, unanimously carried.

On motion of Councilwoman Perez, seconded by Councilman Johnson to approve the following resolution, unanimously carried.

### **RESOLUTION NO. 7-89-2017**

### **AWARD OF CONTRACT FOR HEAD START RENOVATIONS**

**WHEREAS**, sealed bids were received on July 18, 2017 by the Borough for the 2017 Small Cities Head Start Renovations project; and

**WHEREAS**, Warriner's Construction submitted the lowest overall total bid of two (2) bids received for the Base Bid and Alternate No. 1 through Alternate No. 11 which are summarized as follows:

<b>Bidder</b>	<b>Base Bid</b>	<b>Alt. 1</b>	<b>Alt. 2</b>	<b>Alt. 3</b>	<b>Alt. 4</b>	<b>Alt. 5</b>
Warriner's Construction	\$301,900.00	\$ 6,000.00	\$ 4,250.00	\$ 1,400.00	\$ 2,152.00	\$12,299.00
	<b>Alt. 6</b>	<b>Alt. 7</b>	<b>Alt. 8</b>	<b>Alt. 9</b>	<b>Alt. 10</b>	<b>Alt. 11</b>
	\$ 15,500.00	\$ 7,800.00	No Bid	No Bid	\$69,900.00	No Bid
Capri Construction	<b>Base Bid</b>	<b>Alt. 1</b>	<b>Alt. 2</b>	<b>Alt. 3</b>	<b>Alt. 4</b>	<b>Alt. 5</b>
	\$412,885.00	\$ 1,332.00	\$12,925.00	\$ 2,240.00	\$ 1,692.00	\$ 8,098.00
	<b>Alt. 6</b>	<b>Alt. 7</b>	<b>Alt. 8</b>	<b>Alt. 9</b>	<b>Alt. 10</b>	<b>Alt. 11</b>
	\$ 13,400.00	\$ 4,576.00	\$39,237.00	\$15,060.00	\$50,176.00	\$98,224.00

**WHEREAS**, the bid of Warriner's Construction has been submitted in proper form and the Contractor appears qualified to perform the work anticipated under this contract;

**WHEREAS**, the Chief Financial Officer has certified that funds are available for the Base Bid and Alternate No. 1 through Alternate No. 5 of this Contract in accordance with N.J.A.C. 5:30-5.4;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodbine, that the award of said contract is hereby made to Warriner's Construction in the amount of \$328,001.00 comprising the Base Bid and Alternates #1 through #5.

At this time Mayor Pikolycky presented the name of Thomas Racz to the Council for the position of seasonal worker for the Public Works Department at a rate of \$10.00 per hour to commence work on July 24, 2017. On motion of Councilman Bennett, seconded by Councilman Benson to hire Thomas Racz as a seasonal worker for the Public Works Department at a rate of \$10.00 per hour to being work on July 24, 2017, unanimously carried.

Unfinished Business: None

New Business: Councilman Ortiz questioned having to have DEP stickers in order to dump at the County landfill.

Engineer's Report: None

Solicitor's Report: None

Payment of Bills: On motion of Councilman Bennett, seconded by Councilman Johnson to approve the bills for payment, unanimously carried.

Public Comment: None

Adjournment: On motion of Councilwoman Perez, seconded by Councilman Johnson to adjourn, unanimously carried.

Respectfully submitted,

Lisa Garrison  
Borough Clerk

