

**BOROUGH OF WOODBINE  
REGULAR MEETING**

**JULY 16, 2020  
8:00 P.M.**

Mayor Pikolycky called the Regular Meeting to order and read the following statement, “Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying the Press and The Herald on January 3, 2020 and posting a copy of said notice on the Clerk’s bulletin board.”

Those present were: Mayor Pikolycky; Councilpersons Ortiz, Johnson, Bennett, Perez (via telephone), Benson, and Cruz. Also present were: Richard Tonetta, Esq.; Bruce Graham, Borough Engineer (via telephone) ; Michael Zumpino, Grant Consultant (via telephone); Kan Liu, Airport Engineer (via telephone); James Gurdgiel, PW Supervisor and Lisa Garrison, Borough Clerk.

Mayor Pikolycky called for the approval of minutes of June 18, 2020. On motion of Councilman Johnson, seconded by Councilman Cruz to approve the minutes of June 18, 2020, unanimously carried.

Mayor Pikolycky called for the following resolutions:

**RESOLUTION NO. 7-79-2020**

**AUTHORIZING THE SUSTAINBLE JERSEY GRANT APPLICATION**

**WHEREAS**, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

**WHEREAS**, the Borough of Woodbine strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

**WHEREAS**, the Borough of Woodbine is participating in the Sustainable Jersey Program; and

**WHEREAS**, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program;

**NOW, THEREFORE, BE IT RESOLVED**, the Mayor and Council of the Borough of Woodbine have determined that the Borough of Woodbine should apply for the aforementioned Grant.

**BE IT FURTHER RESOLVED**, that the Mayor and Council of the Borough of Woodbine, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey Grant.

On motion of Councilman Ortiz, seconded by Councilman Benson to approve the foregoing resolution, unanimously carried.

On motion of Councilman Cruz, seconded by Councilman Bennett to approve the following resolution, unanimously carried.

**RESOLUTION NO. 7-80-2020**

**GOVERNOR’S COUNCIL ON ALCHOLISM AND DRUG ABUSE FISCAL GRANT  
EXTENSION JUNE 30, 2020 TO SEPTEMBER 30, 2020**

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, the Mayor and Borough Council of the Borough of Woodbine, County of Cape May, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

**WHEREAS**, the Borough was approved for a Municipal Alliance grant for the July 1, 2019 through June 30, 2020 grant term; and

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse has extended the 2020 grant term until September 30, 2020, as the State of New Jersey has extended the Fiscal Year 2020 by three months; and

**WHEREAS**, funding has been made available to Woodbine Municipal Alliance in the amount of 50% of its approved 2020 grant total for the three-month extension period of July 1, 2020 to September 30, 2020, contingent upon meeting the 25% Cash Match and 75% In-Kind Match grant requirement for the extension funding.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council does hereby authorize the submission of the grant extension for the Woodbine Municipal Alliance grant in the amount of:

DEDR	<u>\$200.00</u>
Cash Match	<u>\$ 50.00</u>
In-Kind	<u>\$150.00</u>

The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

On motion of Councilman Ortiz, seconded by Councilman Johnson to approve the following resolution, unanimously carried.

**RESOLUTION NO. 7-81--2020**

**RESOLUTION AUTHORIZING THE MODIFICATION OF A PROFESSIONAL SERVICE AGREEMENT BY AND BETWEEN THE BOROUGH OF WOODBINE AND THE ENGINEERING FIRM OF VAN NOTE-HARVEY ASSOCIATES, CAPE MAY COURT HOUSE, NEW JERSEY TO PROVIDE ENGINEERING SERVICES FOR AN ADA COMPLIANT ALL INCLUSIVE PLAYGROUND AT THE WOODBINE ECO-PARK**

**WHEREAS**, the Borough of Woodbine is the recipient of a grant from the New Jersey Department of Community Affairs, Small Cities Program for an ADA compliant All Inclusive Playground facility at the Woodbine Eco Park; and

**WHEREAS**, on March 5, 2020, the Council of the Borough of Woodbine adopted Resolution No. 3-31-2020 authorizing requests for proposals (RFP) Engineering services in accordance with State of New Jersey policy, Competitive Contracting Guidelines, N.J.S.A. 40A:11-4.1 et seq.; and

**WHEREAS** the appropriate Borough official prepared a request for proposals (RFP) which allows for full and free competition between professionals which is based upon an evaluation and ranking in accordance with N.J.S.A. 40A:11-4.4; and

**WHEREAS**, the appropriate Borough official has evaluated all proposals in accordance with the ranking described in the RFP and after reviewing the same recommended the award of a contract for engineering services for an ADA compliance All Inclusive Playground at the Woodbine Eco-Park to Van Note-Harvey Associates, Cape May Court House, New Jersey, said report being available to the public; and

**WHEREAS**, due to budget limitations, the original professional services contract award excluded the Landscape Architect Services that were spelled in Van Note-Harvey Associates proposal; and

**WHEREAS**, the County of Cape May has now indicated that they are prepared to enter into a Shared Services Agreement to provide a significant portion of the necessary funding for the Conceptual Design Services to be provided by a Landscape Architect.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Woodbine that the Mayor and Clerk are authorized to execute a Modified Professional Service Agreement with Van Note-Harvey Associates, Cape May Court House, New Jersey for professional engineering services to include the Conceptual Design services of a Landscape Architect as spelled out in Van Note-Harvey Associates original proposal, said award being contingent on the

receipt and approval of the Shared Services Agreement from the County of Cape May to provide the additional funding.

**BE IT FURTHER RESOLVED** that the Borough Clerk shall cause to be published a notice in the official newspaper summarizing the award of contract including the nature, duration, amount of the contract, name of professional, a statement that the resolution and contract are on file in the office of the Borough Clerk.

Unfinished Business: None

New Business: None

Engineer's Report – None

Airport Engineer's Report-

Helicopter Apron Project – Waiting on FAA closeout of the project to submit final invoice.

Taxiway B Construction Phase II - Waiting on NTP from FAA..

Solicitor's Report: Mr. Tonetta reported on the OPRA violation case. He reported that Ms. Garrison was found by the GRC to be correct in her denial of the records.

Payment of Bills: On motion of Councilman Cruz, seconded by Councilman Bennett to approve the bills for payment, unanimously carried.

Public Comment: None

Adjournment: On motion of Councilman Ortiz, seconded by Councilman Johnson to adjourn, unanimously carried.

Respectfully submitted,

Lisa Garrison  
Borough Clerk

