

**BOROUGH OF WOODBINE  
WORKSHOP MEETING**

**JUNE 18, 2020  
7:30 P.M.**

Mayor Pikolycky called the Workshop Meeting to order and read the following statement, “Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying the Press and The Herald on January 3, 2020 and posting a copy of said notice on the Clerk’s bulletin board.”

Those present were: Mayor Pikolycky; Councilpersons Ortiz, Johnson, Bennett, Perez (via telephone), Benson and Cruz (via telephone). Also present were Richard Tonetta, Borough Solicitor; Bruce Graham, Borough Engineer (via telephone); Michael Zumpino, Grant Consultant (via telephone); Kan Lieu, Airport Engineer (via telephone) and Lisa Garrison, Borough Clerk.

Mayor Pikolycky called for the Pledge of Allegiance.

Unfinished Business –

Water Quality Management Plan (County) Status - no change..

County Road Projects –

Roundabout Status – construction anticipated to be completed early July.

Route 550 – on schedule for fall construction.

Open Space Eco Park – Mr. Zumpino indicated we are waiting on the Open Space Board decision to fund the services of the Landscape Architect. Decision anticipated shortly. Mr. Graham indicated preconstruction meetings have been held for both the NJDOT Bikeway and the Borough Loop Path projects. The Loop Path Project will begin June 22<sup>nd</sup>. The NJDOT Bikeway project will start late June or early July.

USDA Projects – Status -

Head Start Roof Project – Mr. Zumpino indicated the project is complete. USDA is requesting additional documentation.

Food Bank Phase III - Mr. Graham is working on the additional forms to be provided in the bid package.

Water Project – The loan closing will be on June 26<sup>th</sup>. Mr. Graham indicated he is waiting on comments on the plans and specifications.

Sewer Project - the user agreement is in the final form with the next step being forwarded to the Attorney General for final review.

Asset Management Plan - tied with the water project.

ECWAG Application –the notifications and reviews are in place along with the resolutions on the agenda for Council’s consideration. The actions at tonight’s meeting will enable USDA endorsement.

Technical Assistance Application – the application did not meet the qualifications under USDA. Another avenue will be pursued.

DOT Sumner/Heilprin Avenues Statues – no change.

DCA Small Cities Sidewalk Project – project is moving along. Jackson Avenue and DeHirsch remain. Mr. Graham indicated he had met with some residents at Jackson who had issues with the project. Mayor Pikolycky, at this time as there were residents from Jackson Avenue present, opened the meeting in order for the same to address Council at this time. Dr. Cooper 522 Jackson and Jose Cortes of 530 Jackson were present this evening to discuss their concern regarding the project. Both gentlemen addressed Council indicating their concern that the sidewalk was taking up too much of their property and newly installed driveways are being damaged. Dr. Cooper indicated the contractor had blocked his driveway. Mr. Cortes expressed his concern in regards to the maintenance of the area after installation. Mr. Graham and Mr. Zumpino both indicated the project will proceed as the grant had been approved and half of the project has already been completed. Mr. Zumpino further indicated that the application as written that there was a need for sidewalks and it was approved by DCA as written. Minor modifications to the project were of no concern to DCA but not completing the project could affect future grants. After review and discussion it was determined Mr. Graham and Mayor Pikolycky will meet with the resident the next morning to determine if the sidewalk can be realigned.

Landfill Redevelopment Zone – Solar Project Status – an extension was approved by the BPU..

Freidriechstadt Road Vacation Status - waiting on title work.

Master Plan – no response has been received from DCA due to everyone working from home.

Airport Lease Status -

Holland to American Aerospace Technologies – no change

G Hangar - Mr. Tonetta will reach out to the tenants.

Census 2020 - Mayor Pikolycky indicated there was increased response rate for the Borough this census.

Clean Energy Projects –

Streetlight Upgrade - Mr. Gurdgiel indicated he is working with TRC to provide additional documentation.

Energy Audit - Mr. Gurdgiel will be meeting with TRC representative tomorrow to begin the audit.

New Business –

USDA Grant Award - The Borough was awarded \$27,000 toward the purchase of dual band radios. Mr. Zumpino indicated a \$5,000 award was received from South Jersey Industries which will be leveraged against the USDA award.

DEP Clean Communities Grant - Mayor Pikolycky announced the Borough was awarded \$7,686.00 in Clean Communities grant funds.

There being no further business, on motion of Councilman Benson, seconded by Councilman Johnson to adjourn the workshop meeting, unanimously carried.

Respectfully submitted,

Lisa Garrison  
Borough Clerk



**BOROUGH OF WOODBINE  
WORKSHOP MEETING**

**MAY 7, 2020  
7:30 P.M.**

Mayor Pikolycky called the Workshop Meeting to order and read the following statement, “Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying the Press and The Herald on January 3, 2020 and posting a copy of said notice on the Clerk’s bulletin board.”

Those present were: Mayor Pikolycky; Councilpersons Ortiz, Johnson, Bennett, Perez (via telephone), Benson and Cruz( via telephone). Also present were Richard Tonetta, Borough Solicitor; Bruce Graham, Borough Engineer (via telephone); Michael Zumpino, Grant Consultant (via telephone) ; and Lisa Garrison, Borough Clerk.

Mayor Pikolycky called for the Pledge of Allegiance.

Unfinished Business –

Water Quality Management Plan (County) Status - no change..

County Road Project Roundabout Status – construction has begun.

Route 550 – fall construction.

Open Space Eco Park – Mr. Zumpino indicated the funding request had been received by the Open Space Board for the Landscape Architect service. Mr. Graham indicated the DOT Bikeway consists of 1,200 feet of bikeway and 1 mile of the loop path.

USDA Projects – Status -

Head Start Roof Project – Triad is working on the closeout. A signoff is required from the architect. The architect has not been responsive.

Food Bank Phase III - Mr. Graham is working on plans and specification to send to USDA for approval. There will be two contracts one for the HVAC and the other for the ADA improvements.

Water/Sewer Projects – Everything has been provided to the DOT/IBank. No response has been received as everyone is working from home. Sewer Project - partial comments have been received from DHS. Responses have been submitted for the partial comments. Time is running out and advise that DHS be pushed weekly for the response. Mr. Zumpino recommended a conference call with the DAJ and Christian Casteel on Monday for a follow-up.

Asset Management Plan - tied with the water project.

ECWAG Application – Mr. Graham is working with Todd to assist with the application process. Mr. Zumpino indicated budget changes were required and the application is close to being filed.

DOT Sumner/Heilprin Avenues Statues – completed. Resolution on agenda to accept project as complete.

DCA Small Cities Sidewalk Project – project is moving along. There are currently some workforce issues due to the virus.

Landfill Redevelopment Zone – Solar Project Status – LOI amendment on agenda for Council's review and consideration. Mr. Zumpino indicated the Technical Assistance grant application has been filed.

Freidrichstadt Road Vacation Status - waiting on title work.

Master Plan – no response has been received from DCA due to everyone working from home.

Airport Lease Status - eviction on the Hartley hangar is proceeding. Mr. Tonetta indicated there will be two cases. One being the eviction from the hangar and the other being the payment of the lease and the damage to the hangar. Mr. Tonetta reviewed the progress on the G Hangar lease. Ms. Garrison reported email correspondence was sent to Mr. Lee in regards to the Holland Lease assignment. The correspondence indicated that no further work on the agreement could proceed without the necessary escrow being posted. Mr. Lee indicated the \$1,000 escrow for engineering will be mailed. Mayor Pikolycky reiterated no further work is to be done on the Holland Lease assignment until the escrows are posted.

Clean Energy Program - Mr. Gurdgiel indicated the requested information has been submitted.

Census – Mayor Pikolycky encouraged everyone to complete the census.

2020 JIF Elected Officials Seminar – Online class available.

Financial Disclosure Forms – filing deadline has been extended to 7/31/20.

New Business –

2021 DOT applications are due by July 1, 2020.

DeHirsch Ave- Mr. Graham indicated he is working on the specifications to be submitted for DOT review.

FEMA Claim - Ms. Garrison indicated Mr. Ciabaton, Deputy OEM, is working on the submittal for the COVID claim. Ms. Garrison indicated the County is waiting to see if the last storm will be declared an emergency at which time we will submit the expenses for the tree removal on Jefferson.

There being no further business, on motion of Councilman Benson, seconded by Councilman Bennett to adjourn the workshop meeting, unanimously carried.

Respectfully submitted,

Lisa Garrison  
Borough Clerk













