

**BOROUGH OF WOODBINE
REGULAR MEETING**

**JUNE 18, 2015
8:00 P.M.**

Mayor Pikolycky called the Regular Meeting to order and read the following statement, "Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying The Herald on January 20, 2015 and posting a copy of said notice on the Clerk's bulletin board."

Those present were: Mayor Pikolycky; Councilmen Ortiz, Bennett, Perez and Cruz. Also present were: Richard Tonetta, Borough Solicitor; Bruce Graham, Borough Engineer; and Lisa Garrison, Borough Clerk. Absent: Councilmen Murray and Benson.

Mayor Pikolycky called for approval of the minutes of May 21, 2015 (workshop & regular) which were tabled until the next meeting.

Mayor Pikolycky called for the following resolutions:

RESOLUTION NO. 6-61-2015

**PROVIDING FOR THE INSERTION OF A SPECIAL ITEM
OF REVENUE IN THE BUDGET PURSUANT TO N.J.S.A. 40A:4-87**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount:

Section 1.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodbine, County of Cape May, hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$8,226.15, which item is now available as a revenue from the Department of the Treasury.

Section 2.

BE IT FURTHER RESOLVED that a like sum of \$8,226.15 is hereby appropriated under the caption of FY2015 Clean Communities.

BE IT FURTHER RESOLVED that two copies of the required certification, together

with supporting documentation, be filed in the office of the Director of Government Services for his certification.

On motion of Councilwoman Perez, seconded by Councilman Cruz to approve and adopt the foregoing resolution, unanimously carried.

On motion of Councilman Cruz, seconded by Councilman Ortiz to approve and adopt the following resolution, unanimously carried.

RESOLUTION NO. 6-62-2015
AWARD OF CONTRACT FOR
REROOFING OF THE WOODBINE FIRE HOUSE

WHEREAS, sealed bids were received on June 11, 2015 by the Borough for the construction of the project known as “Reroofing of the Woodbine Fire House”; and

WHEREAS, a total of one (1) bid was received for the project from Capri Construction Co., Inc. of Vineland, NJ which is summarized as follows:

Bidder	Base Bid	Alt. GC-1	Alt. GC-2	Alt. GC-3	Alt. GC-4	Alt. GC-5-1
				(Add)		
Capri Construction, Co	\$222,500	\$46,649	\$15,966	\$2,870	\$19,461	\$3,247

WHEREAS, the Chief Financial Officer certifies that funds are available for this Contract in accordance with N.J.A.C. 5:30-5.4; and

WHEREAS, the bid of Capri Construction Co., Inc. has been determined to be in proper form and the contractor appears qualified to perform the work anticipated under this contract;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, that the award of the contract is hereby made to Capri Construction Co., Inc. in the amount of \$310,693.00 comprising the Base Bid, Alt. GC-1, Alt. GC-2, Add Alt. GC-3, Alt. GC-4 and Alt. GC-5 subject to concurrence with said award by the New Jersey Department of Community Affairs, the agency funding this project; and

BE IT FURTHER RESOLVED that upon approval by New Jersey Department of Community Affairs the Mayor and Clerk are hereby authorized to execute all documents necessary to effectuate a contract with Capri, Construction Co., Inc. for this project.

RESOLUTION NO. 6-63-2015
RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Borough of Woodbine is a member of the Atlantic County Joint Insurance Fund (hereinafter the “FUND”); and

WHEREAS, said membership terminates as of January 1, 2016 unless earlier renewed by agreement between the municipality and the FUND; and

WHEREAS, the Borough of Woodbine desires to renew said membership;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Borough of Woodbine agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.

2. Lisa Garrison, Fund Commissioner, shall be and hereby is authorized to execute the “Agreement to Renew Membership” annexed hereto and made a part hereof and to deliver same to the FUND evidencing the Borough of Woodbine’s intention to renew its membership.

On motion of Councilman Ortiz, seconded by Councilwoman Perez to approve and adopt the foregoing resolution, unanimously carried.

On motion of Councilman Cruz, seconded by Councilman Ortiz to approve and adopt the following resolution, unanimously carried.

RESOLUTION NO. 6-65-2015

**A RESOLUTION AUTHORIZING AN AGREEMENT FOR
PROFESSIONAL PLANNING SERVICES WITH TIFFANY A.
CUVIELLO, PP, LLC, FOR SPECIALIZED SERVICES IN CONNECTION
WITH COAH LITIGATION**

WHEREAS, there exists a need for Professional Planning Services in connection with the COAH litigation; and

WHEREAS, the Borough of Woodbine has a need to acquire such professional planning services as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, Tiffany A. CuvIELLO, PP, LLC, located at 7 Equestrian Drive, Galloway, New Jersey, has submitted a proposal indicating she will provide professional services on an as needed basis with the hourly rate of one hundred twenty-five (\$110.00) dollars not to exceed \$5,000.00; and

WHEREAS, Tiffany A. CuvIELLO, PP, LLC has completed and submitted a Business Entity Disclosure Certification for Non-Fair and Open Contract which certifies that Tiffany A.

Cuviello, PP, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Woodbine in the previous one year and that the contract will prohibit Tiffany A. Cuviello, PP, LLC from making any reportable contributions through the term of the contract to a political or candidate committee in the Borough of Woodbine; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded herein have been certified by the Borough CFO; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A:11-1, et seq) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Woodbine as follows:

That the Mayor and Clerk are hereby authorized and directed to execute a Non-Fair and Open Professional Services Agreement pursuant to N.J.S.A. 19:44A-20.5 with Tiffany A. Cuviello, PP, LLC, located at 7 Equestrian Drive, Galloway, New Jersey, to provide Professional Legal Services in connection with COAH litigation.

That the Tiffany A. Cuviello, PP, LLC shall be available on an as needed basis and will charge an hourly rate of \$110.00 plus other costs not to exceed \$5,000.00 in accordance with a formal contract and proposal attached hereto and made a part hereof.

That this Agreement is awarded without competitive bidding as a Professional Service in accordance with N.J.S.A. 40A:11-5 (1) (a) of the Local Public Contracts Law because said services to be rendered or performed require knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction distinguished from general academic instruction or apprenticeship and training.

That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution.

That a Notice of this action shall be printed once in the local paper.

RESOLUTION NO. 6-66-2015

PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO N.J.S.A. 40A:4-87

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget when such item

shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount:

Section 1.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodbine, County of Cape May, hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$30,000.00, which item is now available as a revenue from the United States Department of Agriculture.

Section 2.

BE IT FURTHER RESOLVED that a like sum of \$30,000.00 is hereby appropriated under the caption of PPG Grant.

BE IT FURTHER RESOLVED that two copies of the required certification, together with supporting documentation, be filed in the office of the Director of Government Services for his certification.

On motion of Councilman Ortiz, seconded by Councilwoman Perez to approve and adopt the foregoing resolution, unanimously carried.

On motion of Councilman Bennett, seconded by Councilman Cruz to approve and adopt the following resolution, unanimously carried.

RESOLUTION NO. 6-67-2015

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT
CONTRACT WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL
PROTECTION FOR A RECYCLING BONUS GRANT**

WHEREAS, recycling in our public spaces should be convenient and cost effective; and

WHEREAS, the New Jersey Department of Environmental Protection is making available Recycling Bonus Grants for the purpose of increasing recycling opportunities in parks, athletic fields, retail districts and wherever people gather; and

WHEREAS, the Recycling Bonus Grant will provide the opportunity to increasing the Borough's recycling tonnages for the next round of Municipal Recycling Tonnage Grants.

NOW, THEREFORE, BE IT RESOLVED that Mayor and Council of the Borough of Woodbine formally approves submittal of a grant application to the New Jersey Department of Environmental Protection for a Recycling Bonus Grant.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Woodbine and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Unfinished Business – None

New Business –

Summer Youth - the children will be starting after school has been finished.

Woodbine Fire House Reroofing/Renovation Bids – the lowest bid came in at approximately \$310,000 and the grant award was for \$300,000. Capri Construction of Vineland was the lowest bidder. A preconstruction meeting is scheduled for June 23, 2015 at 10:30 a.m. Mr. Zumpino indicated there was a water infiltration condition at the fire house and the balance of the grant funds will be used for unseen problems. He encouraged the funding be spent as quickly as possible as the Borough was applying for upcoming applications.

Review 2016 DCA Small Cities Application (Head Start Building) - The Head Start program is currently being run by Gateway . The problems with the building were discussed. The Borough is making application to DCA for a grant with the match and application fee being shared with Gateway.

Chamber of Commerce Luncheon Meeting – Sam Azeez Museum/Ann Azeez Hall – June 19, 2015 – 12:00 p.m. – 1:00 p.m. – Presentation by PRAC

Celebration of Admirals Day – USCG Uniform Distribution Center- June 29, 2015 – 1:30 p.m. - Mayor Pikolycky encouraged Council attendance.

Pinelands Municipal Officials Orientation – Richard J. Sullivan Center, Pemberton Township – July 30, 2015 – 4:00 p.m. – 7:30 p.m.

CMCMUA – Extended Hours

Mayor Pikolycky advised Council the Shared Service Agreement with Middle Township for the purpose of court services is due to expire and he has begun speaking with them regarding renewing the five (5) year agreement. Mayor Pikolycky announced the First Baptist Church Food Distribution Program started today at the newly renovated EMS Building. Mr Zumpino indicated there was the availability of a USDA grant for another phase.

Mr. Zumpino indicated the Borough had received a PPG Grant in the amount of \$30,000 and proceeded to explain the purpose of the grant.

Engineer's Report:

Mr. Graham updated Council on the following:

Drainage Project – work is basically completed and currently working on punch list. Closeout is anticipated by August.

Discretionary Aid Application has been refiled with DOT.

Solicitor's Report: None

Payment of Bills - On motion of Councilwoman Perez, seconded by Councilman Cruz to approve bills for payment, unanimously carried.

Public Comment: Mayor Pikolycky at this time recognized the graduation of other elementary school students from Millville and the Vo-Tech.

Adjournment: On motion of Councilwoman Perez, seconded by Councilman Cruz to adjourn, unanimously carried.

Respectfully submitted,

Lisa Garrison
Borough Clerk

