

**BOROUGH OF WOODBINE
WORKSHOP MEETING**

**MAY 7, 2020
7:30 P.M.**

Mayor Pikolycky called the Workshop Meeting to order and read the following statement, “Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying the Press and The Herald on January 3, 2020 and posting a copy of said notice on the Clerk’s bulletin board.”

Those present were: Mayor Pikolycky; Councilpersons Ortiz, Johnson, Bennett, Perez (via telephone), Benson and Cruz(via telephone). Also present were Richard Tonetta, Borough Solicitor; Bruce Graham, Borough Engineer (via telephone); Michael Zumpino, Grant Consultant (via telephone) ; and Lisa Garrison, Borough Clerk.

Mayor Pikolycky called for the Pledge of Allegiance.

Unfinished Business –

Water Quality Management Plan (County) Status - no change..

County Road Project Roundabout Status – construction has begun.

Route 550 – fall construction.

Open Space Eco Park – Mr. Zumpino indicated the funding request had been received by the Open Space Board for the Landscape Architect service. Mr. Graham indicated the DOT Bikeway consists of 1,200 feet of bikeway and 1 mile of the loop path.

USDA Projects – Status -

Head Start Roof Project – Triad is working on the closeout. A signoff is required from the architect. The architect has not been responsive.

Food Bank Phase III - Mr. Graham is working on plans and specification to send to USDA for approval. There will be two contracts one for the HVAC and the other for the ADA improvements.

Water/Sewer Projects – Everything has been provided to the DOT/IBank. No response has been received as everyone is working from home. Sewer Project - partial comments have been received from DHS. Responses have been submitted for the partial comments. Time is running out and advise that DHS be pushed weekly for the response. Mr. Zumpino recommended a conference call with the DAJ and Christian Casteel on Monday for a follow-up.

Asset Management Plan - tied with the water project.

ECWAG Application – Mr. Graham is working with Todd to assist with the application process. Mr. Zumpino indicated budget changes were required and the application is close to being filed.

DOT Sumner/Heilprin Avenues Statues – completed. Resolution on agenda to accept project as complete.

DCA Small Cities Sidewalk Project – project is moving along. There are currently some workforce issues due to the virus.

Landfill Redevelopment Zone – Solar Project Status – LOI amendment on agenda for Council's review and consideration. Mr. Zumpino indicated the Technical Assistance grant application has been filed.

Freidriechstadt Road Vacation Status - waiting on title work.

Master Plan – no response has been received from DCA due to everyone working from home.

Airport Lease Status - eviction on the Hartley hangar is proceeding. Mr. Tonetta indicated there will be two cases. One being the eviction from the hangar and the other being the payment of the lease and the damage to the hangar. Mr. Tonetta reviewed the progress on the G Hangar lease. Ms. Garrison reported email correspondence was sent to Mr. Lee in regards to the Holland Lease assignment. The correspondence indicated that no further work on the agreement could proceed without the necessary escrow being posted. Mr. Lee indicated the \$1,000 escrow for engineering will be mailed. Mayor Pikolycky reiterated no further work is to be done on the Holland Lease assignment until the escrows are posted.

Clean Energy Program - Mr. Gurdgiel indicated the requested information has been submitted.

Census – Mayor Pikolycky encouraged everyone to complete the census.

2020 JIF Elected Officials Seminar – Online class available.

Financial Disclosure Forms – filing deadline has been extended to 7/31/20.

New Business –

2021 DOT applications are due by July 1, 2020.

DeHirsch Ave- Mr. Graham indicated he is working on the specifications to be submitted for DOT review.

FEMA Claim - Ms. Garrison indicated Mr. Ciabaton, Deputy OEM, is working on the submittal for the COVID claim. Ms. Garrison indicated the County is waiting to see if the last storm will be declared an emergency at which time we will submit the expenses for the tree removal on Jefferson.

There being no further business, on motion of Councilman Benson, seconded by Councilman Bennett to adjourn the workshop meeting, unanimously carried.

Respectfully submitted,

Lisa Garrison
Borough Clerk

