

**BOROUGH OF WOODBINE
REGULAR MEETING**

**APRIL 21, 2016
8:00 P.M.**

Mayor Pikolycky called the Regular Meeting to order and read the following statement, "Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying the Press and The Herald on January 27, 2016 and posting a copy of said notice on the Clerk's bulletin board."

Those present were: Mayor Pikolycky; Councilpersons Ortiz, Johnson, Bennett, Benson and Perez. Also present were: Richard Tonetta, Borough Solicitor; Bruce Graham, Borough Engineer; and Lisa Garrison, Borough Clerk. Absent: Councilman Cruz

Mayor Pikolycky led the flag salute.

Mayor Pikolycky called for the approval of the minutes of April 7, 2016 (workshop & regular). On motion of Councilman Bennett, seconded by Councilman Ortiz to approve the minutes as received, unanimously carried.

Resolutions:

RESOLUTION NO. 4-27-2016

AUTHORIZING BUDGET TO BE READ BY TITLE

WHEREAS, N.J.S.A. 40A4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been posted in the Municipal Building and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED that the budget shall be read by title only.

On motion of Councilman Benson, seconded by Councilman Bennett to approve and adopt the foregoing resolution, unanimously carried.

Mayor Pikolycky called for a Public Hearing for Resolution No. 4-28-2016, "2016 Municipal Budget for the Borough of Woodbine".

RESOLUTION NO. 4-28-2016

RESOLUTION APPROVING THE 2016 MUNICIPAL BUDGET FOR THE BOROUGH

OF WOODBINE

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2016; and

BE IT FURTHER RESOLVED, that said budget was published in The Herald on April 6, 2016; and

BE IT FURTHER RESOLVED, that the Governing Body of the Borough of Woodbine does hereby approved the attached as the Budget for the year 2016.

Mayor Pikolycky opened the public hearing. There being no comment forthcoming, the public hearing was then closed. Mayor Pikolycky then called for Resolution No. 4-29-2016 entitled "Resolution to Amend Budget". Said resolution is hereby attached and made a part of these minutes. On motion of Councilwoman Perez, seconded by Councilman Bennett to approve and adopt said resolution, unanimously carried.

After adoption of Resolution No. 4-29-2016 Mayor Pikolycky called for approval and adoption of Resolution No. 4-28-2016, "Resolution Approving the 2016 Municipal Budget for the Borough of Woodbine. On motion of Councilman Ortiz, seconded by Councilman Benson to approve and adopt said resolution, unanimously carried upon roll call vote. Ayes: Ortiz, Johnson, Bennett, Perez, Benson, Cruz Nays: None Abstain: None Absent: None Mayor Pikolycky recapped the budget indicating the adopted budget presented a slight decrease and in twenty-six (26) years the Borough has held the line on taxes with no effect in services. With added resources and a tax rate, that is the highest he has seen in his administration, the Borough has been able to keep the budget steady. The Borough has secured funding in lieu of utilizing bond ordinances and taxes to address the Borough's needs. The Borough has the lowest tax rate in all of the county. He complimented both Council and the employees.

On motion of Councilman Benson, seconded by Councilman Johnson to approve and adopt the following resolution, unanimously carried.

RESOLUTION NO. 4-30-2016

A RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICE AGREEMENT WITH THE BOROUGH OF BUENA FOR HOUSING INSPECTION SERVICES

WHEREAS, the Boroughs of Woodbine and Buena both seek methods to better control tax burden placed upon its residents and Shared Services have been a proven tool to accomplish this goal; and

WHEREAS, N.J.S.A. 40A:65-1 et seq., the Uniform Shared Services and Consolidation Act, can be used to effectuate agreements between local governments for any service intended to reduce property taxes through the reduction of local expenses; and

WHEREAS, the Borough of Buena has employed a Certified Housing Inspector and the Borough of Woodbine has been seeking a replacement for their prior Housing Inspector; and

WHEREAS, the Councils of the Borough of Woodbine and Buena find it to be in the best interest of their respective communities.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Clerk are authorized to execute a Shared Service Agreement with the Borough of Buena for the provision of Housing Inspection Services (Services) as follows:

1. The Services shall include inspection of registered rental units in the Borough of Woodbine and enforcement of the same by court appearances for any violations written. Reports should be generated for each inspection.
2. The estimated cost of the services shall be based upon \$25.00 per inspection, per unit inspected.
3. The Agreement shall be for a period commencing April 1, 2016 and ending December 31, 2016.
4. All payments shall be made based upon a report issued monthly for inspections made, reports generated. Vouchers shall be completed.
5. The general agent shall be the Borough of Buena and the Housing Inspector shall be an employee of the Borough of Buena and shall have all the authority set forth in N.J.S.A. 40A:65-7(d).

Unfinished Business:

COAH – Mr. Tonetta, reported a court hearing will be held on May 6, 2016 before Judge Johnson and prior to that hearing Mr. Tonetta indicated it would be beneficial to meet with the Borough's expert, the Fair Share Housing attorney, himself and the Mayor. He felt it would be better to have the meeting at the Borough so the Fair Share Housing attorney can see Woodbine. It is not expected a Builder's Remedy will apply to Woodbine and a release from the case needs to be done prior to the May 6, 2016 hearing as an additional \$2,000 will be required from each municipality still in the case.

County Animal Shelter Fees - ongoing.

CMC League of Municipalities Meeting – April 26, 2016 – 6:00 p.m. – Oyster Bay, Cape May

Financial Disclosure Filing Deadline – April 30, 2016

CMC Coast Guard Celebration – May 6-8, 2016

New Business:

Audit - The Borough's audit has been received with no exceptions or recommendations.

Woodbine Elementary School is requesting a meeting. Mayor Pikolycky indicated the school budget has been submitted to the County. Councilman Benson will check his schedule in regards to a meeting. The school has issued their concerns regarding the budget. Councilman Benson indicated it is a tight budget due to extreme fiscal responsibilities of over \$1 million in debt to be repaid over the next ten (10) years and the school is still carrying the cost of the State Monitor.

Mayor Pikolycky thanked Lt. Pearson for the escort provided by the State Police for the return of a local serviceman. Lt. Pearson indicated next month the State Police will be holding a bike helmet giveaway. Mayor Pikolycky commended the lieutenant on his the public outreach award he had received. Lt. Pearson thanked the Borough Clerk, Ms. Garrison, for her assistance with any problems arising at the barracks.

2-1-1 - Mayor Pikolycky distributed information to the public in regards to the 2-1-1 service which provides 24/7 assistance to the public.

NJ Unclaimed Funds - Mayor Pikolycky indicated the Borough was on the list for unclaimed funds and a claim had been filed.

ACMJIF award - The Borough received a service of excellence award and the Mayor thanked the Governing Body and the Staff for the work required for said award. He indicated this is another item that keeps the budget down.

Summer Youth Program - Cape May County is in a new shared service with the Cumberland-Salem Workforce Development Board to whom the Borough Clerk has reached out to. Mayor Pikolycky indicated these summer jobs are very important to the Borough's youth.

Committee Reports

Public Works/Buildings & Grounds: Chairman Bennett reported work was being completed on the lawn mowers for the upcoming mowing season and equipment maintenance was ongoing. Further reported was an incident in regards to a squirrel that had shorted out two (2) of the three (3) phases of the air conditioning system.

Health, Education & Human Services: Chairman Benson reported that many students had participated in the Community Clean-up Day held on March 27, 2016; on March 23, 2016 and Easter Egg Hunt had been held; the 5th grade dance had been held in which the participants dressed in purple in support of Alcohol Awareness Month; the PARCC test has been canceled due to a program glitch; the runner-up in the County

Poster Contest was Valeria Velasquez; and Jennifer Player was named Teacher of the Year.

Public Safety & Courts: Chairman Cruz was absent.

Community Affairs & Grants: Chairman Ortiz had nothing to report.

Property & Small Business: Chairman Johnson had nothing to report.

Revenue & Finance: Chairwoman Perez had nothing to report.

Engineer's Report:

Mr. Graham reported on the following:

TWT – in regards to the F&S Landfill a status report was requested. Once received a meeting will be set upon with Council or representatives of Council along with Mr. Kizner. Mr. Kizner is working on the recouping of the funds expending on the landfill..

Safe Routes to School – application due June 27, 2016 in which the County will be making an application to focus on the front of the school to provide traffic calming.

NJDEP Inspection - occurs every 2-3 years for the Stormwater Permit Program. Minor recommendations were made and the Borough did very well on the inspection. The new permitting process will be adding additional requirements to be effective in February 2017.

Solicitor's Report: None

Payment of Bills: On motion of Councilwoman Perez, seconded by Councilman Bennett to approve the bills for payment, unanimously carried.

Public Comment: None

Adjournment: On motion of Councilwoman Perez, seconded by Councilman Benson to adjourn, unanimously carried.

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Respectfully submitted,

Lisa Garrison
Borough Clerk

