

**BOROUGH OF WOODBINE
REGULAR MEETING**

**APRIL 19, 2018
7:30 P.M.**

Mayor Pikolycky called the Regular Meeting to order and read the following statement, “Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying the Press and The Herald on January 23, 2018 and posting a copy of said notice on the Clerk’s bulletin board.”

Those present were: Mayor Pikolycky; Councilpersons Ortiz, Johnson, Bennett, Perez, Benson, and Cruz. Also present were: Richard Tonetta, Borough Solicitor; Bruce Graham, Borough Engineer; Dennis Yap, Airport Engineer; and Lisa Garrison, Borough Clerk.

The Pledge of Allegiance was led by Mayor Pikolycky.

Mayor Pikolycky called for approval of the minutes. On motion of Councilman Bennett, seconded by Councilman Johnson to approve the minutes of March 15, 2018, unanimously carried. On motion of Councilwoman Perez, seconded by Councilman Cruz to approve the minutes of April 5, 2018, unanimously carried.

At this time Mayor Pikolycky called for and opened the public hearing for the 2018 Municipal Budget for the Borough of Woodbine. There being no comment forthcoming the public hearing was then closed. Mayor Pikolycky at this time indicated the adoption of the budget will be tabled until the next meeting.

Resolutions:

On motion of Councilwoman Perez, seconded by Councilman Cruz to approve Resolution No. 4-38-2018, “Amend Budget”, unanimously carried. A public hearing will be held at the next meeting.

On motion of Councilman Bennett, seconded by Councilwoman Perez to approve the following resolution, unanimously carried.

RESOLUTION NO. 4-39-2018

**AUTHORIZING PROFESSIONAL SERVICE AGREEMENT BY AND BETWEEN THE
BOROUGH OF WOODBINE AND BY CONSULTANTS FOR ENGINEERING
SERVICES FOR THE HELICOPTER PARKING APRON DESIGN**

WHEREAS, to meet the existing demand of the helicopter traffic on the airport, helicopter parking locations are required; and

WHEREAS, the Borough of Woodbine is looking to assign a designated helicopter parking area to provide adequate separation between fixed and rotary wing parking areas; and

WHEREAS, funding will be provided through FAA Entitlement Funds; and

WHEREAS, the Borough is desirous of hiring DY Associates to provide design services for the project; and

WHEREAS, the Governing Body of the Borough of Woodbine finds the scope of services to be provided by DY Consultants to be acceptable; and

WHEREAS, the Chief Financial Officer certifies that funds in the amount of \$109,663.83 are available to pay DY Consultants in accordance with N.J.A.C. 5:30-5.4; and

WHEREAS, the Governing Body of the Borough of Woodbine finds it in the interest of the citizens of the Borough of Woodbine to accept the proposal of DY Consultants as submitted; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Woodbine that the Mayor and Clerk are hereby authorized and directed to execute the proposal for same.

RESOLUTION NO. 4-40-2018

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE RECONSTRUCTION OF SUMNER AVENUE

NOW, THEREFORE, BE IT RESOLVED that Mayor and Council of the Borough of Woodbine formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as LAIF-Woodbine Borough-00131 to the New Jersey Department of Transportation on behalf of the Borough of Woodbine.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Woodbine and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

On motion of Councilman Johnson, seconded by Councilwoman Perez to approve the foregoing resolution, unanimously carried.

On motion of Councilman Benson, seconded by Councilman Bennett to approve the following resolution, unanimously carried.

RESOLUTION NO. 4-41-2018

AUTHORIZATION TO RETAIN PLANNING SERVICES FROM THE DEPARTMENT OF COMMUNITY AFFAIRS

LOCAL PLANNING SERVICES

WHEREAS, Borough of Woodbine is in need of professional planning services to prepare a Master Plan Reexamination Report for the Borough of Woodbine (“the project”); and

WHEREAS, the New Jersey Department of Community Affairs, Office of Local Planning Services (“LPS”) provides a variety of planning services at no direct cost to eligible municipalities; and

WHEREAS, the Borough of Woodbine is an eligible municipality and an application for services was submitted by the Mayor or municipal designee to Local Planning Services on July 27, 2017; and

WHEREAS, the Borough of Woodbine has received the Scope of Services for the project prepared by Local Planning Services (attached); and

WHEREAS, the Borough of Woodbine desires to accept the aforementioned Scope of Services and names Monserrate Gallardo, Planning/Zoning Board Secretary as the contact person for the project; and

WHEREAS, there is no budgetary impact on Borough of Woodbine for the services being provided by LPS; and

WHEREAS, the Borough of Woodbine does not have in-house planning capabilities to perform the services being provided by LPS nor is Borough of Woodbine under contract with a professional planner to complete the project; and

WHEREAS, the Council deems the interests of Borough of Woodbine will be best served by accepting the services being provided by LPS; and

WHEREAS, as a condition of receiving LPS’s services, Borough of Woodbine is required to form a Working Committee to guide and provide information to LPS; and

WHEREAS, the Borough of Woodbine is committed to the completion of this project and will assist LPS as needed.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Woodbine hereby authorizes Monserrate Gallardo, Planning/Zoning Board Secretary to perform all acts necessary to accomplish the intent of this resolution; and

BE IT FURTHER RESOLVED by the Borough of Woodbine as follows:

1. Borough of Woodbine will retain professional planning services provided by LPS and approves the attached Scope of Services for the planning project.
2. Borough of Woodbine has or will form a Working Committee to work with LPS.

3. Borough of Woodbine authorizes the Mayor or municipal designee to appoint the members of the Working Committee and/or any replacement members necessary to retain functionality of the Committee in the event of vacancies; and
4. Borough of Woodbine will provide access to appropriate municipal staff, consultants and officials; meeting space; and other non-monetary resources that may be necessary to complete the identified planning project.

Unfinished Business:

Sumner Avenue Reconstruction Project Status - Mr. Graham indicated there is no design completed to date as the projected had been re-shifted to accommodate the sections of road that needed it the most for the funding received. A resolution for discretionary funding was approved by the Council this evening.

Water Quality Management Plan (County) Status - Mr. Graham indicated we were waiting on a draft from the County..

County Road Projects – 550/638 Update - Mr. Graham indicated De Hirsch is scheduled for fall or spring of 2019.

Comcast Local Access Channel Status - Mayor Pikolycky reported the channel is up and running on Channel 97 and encouraged everyone to spread the word. Mr. Graham indicated the State has requested a fiber optic connection at the Woodbine Development Center for the Coroner's office. He indicated if a permit is required it needs to be obtained now prior to any road construction.

Open Space Eco-Park update – Construction is continuing most of the paths have been installed. Mr. Graham indicated an application had been submitted to combine Phases II and III. A 6-8 week review process.

DEP Issues – Asset Management Plan Status – Mr. Graham indicated he was working on the scope for the engineering part to upload into the system.

USDA Projects – Status - Mr. Graham indicated he had received an email from USDA in regards to the water treatment plant that no permit was required. Waiting on hard copy. A sewer meeting was held with DHS. He stated the meeting was very positive.

DCA Planning Board Master Plan Status – A resolution was adopted to proceed.

Direct Install – moving forward.

SOAR Church Annual Autism Awareness Walk - April 21, 2018 – 10:00 a.m.

CMC League of Municipalities – April 26, 2018 – Wildwood Crest – 6:00 p.m.

Financial Disclosure Statement Deadline – April 30, 2018

Naturalization Ceremony - May 2, 2018 – 10:00 a.m.

New Business: None

Committee Reports:

Public Works/Buildings & Grounds: Chairman Bennett indicated public works is moving forward with brush and leaf collection and gearing up for mowing season. Councilman Johnson advised there was a problem with the brush and leaf collection. Residents have been encouraged to no longer place their material in the street due to stormwater regulations and have been placing it up on the curb. When public works is picking it up with the loader they are creating damage. Ms. Garrison indicated she will advise the supervisor.

Health, Education & Human Services: Chairman Benson reported on Mr. DeVico's ongoing efforts for the professional development program.

Public Safety & Courts: Chairman Cruz reported work is still continuing on the fire truck grant.

Community Affairs & Grants: Chairman Ortiz had nothing to report at this time.

Property & Small Business: Chairman Johnson had nothing to report at this time.

Revenue & Finance: Chairwoman Perez had nothing to report at this time.

Engineer's Report – None.

Airport Utility Engineer's Report –

Taxiway A Mill and Overlay Stage 2, Design – Closeout documents to be submitted to FAA for review at the end of April.

Ceilometer and REIL Unit Replacement - Closeout documents to be submitted to NJDOT for review.

20:1 TERP Surface Obstruction Removal - To contact property owners.

Taxiway A Rehabilitation Stage II – Construction – Contractor to provide as built document. Final invoices will to be submitted.

Helicopter Parking and Apron Design and Construction – Design schedule was reviewed. Application deadline is July 1, 2018.

Solicitor's Report: Mr. Tonetta reported the COAH settlement was finalized and a hearing to approve the plan will be held on June 12, 2018.

Public Comment: Charlie Davis a previous resident of Woodbine was present and addressed Mayor and Council. He indicated his disappointment in the lack of community support for football and baseball along with the lack of use of the basketball and tennis courts. He commended Mayor and Council on the job they have been doing and encouraged them to continue with said work especially noting the Eco-Park. He commented on his displeasure in the lack of community attendance at the meeting as he was the only individual from the public in attendance.

Payment of Bills: On motion of Councilman Johnson, seconded by Councilman Bennett to approve the bills for payment, unanimously carried.

Adjournment: On motion of Councilwoman Perez, seconded by Councilman Cruz to adjourn, unanimously carried.

Respectfully submitted,

Lisa Garrison
Borough Clerk

