

**BOROUGH OF WOODBINE  
REGULAR MEETING**

**APRIL 16, 2020  
7:30 P.M.**

Mayor Pikolycky called the Regular Meeting to order and read the following statement, “Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying the Press and The Herald on January 3, 2020 and posting a copy of said Notice on the Clerk’s bulletin board.”

Those present were: Mayor Pikolycky; Councilpersons Ortiz, Johnson, Bennett, Perez (via telephone), Benson and Cruz (via telephone). Also present were: Richard Tonetta, Borough Solicitor; Bruce Graham, Borough Engineer; Kan Liu, Airport Engineer; and Lisa Garrison, Borough Clerk.

The Pledge of Allegiance was led by Mayor Pikolycky.

Mayor Pikolycky called for approval of the minutes. On motion of Councilman Johnson, seconded by Councilman Benson to approve the minutes of April 2, 2020, unanimously carried.

At this time Mayor Pikolycky called for the following resolutions:

**RESOLUTION NO. 4-42-2020**

**RESOLUTION TO AMEND BUDGET**

(Said resolution is hereby attached and made part of these minutes)

On motion of Councilman Ortiz, seconded by Councilman Cruz to approve the foregoing resolution, unanimously carried.

On motion of Councilman Johnson, seconded by Councilman Benson to approve the following resolution, unanimously carried.

**AUTHORIZING BUDGET TO BE READ BY TITLE**

**WHEREAS**, N.J.S.A. 40A4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been posted in the Municipal Building and copies have been made available by the Clerk to persons requesting them; and

**WHEREAS**, these two conditions have been met;

**NOW, THEREFORE, BE IT RESOLVED** that the budget shall be read by title only.

**PUBLIC HEARING RESOLUTION NO. 4-43-2020**

**RESOLUTION APPROVING THE 2020 MUNICIPAL BUDGET FOR THE BOROUGH OF WOODBINE**

**BE IT RESOLVED**, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2020; and

**BE IT FURTHER RESOLVED**, that said budget was published in The Herald on March 26, 2020; and

**BE IT FURTHER RESOLVED**, that the Governing Body of the Borough of Woodbine does hereby approved the attached as the Budget for the year 2020.

Mayor Pikolycky called for the public hearing to adopt the 2020 Municipal Budget of the Borough of Woodbine. There being no comment forthcoming the public hearing was then closed. On motion of Councilman Benson, seconded by Councilman Johnson to approve the foregoing resolution, unanimously carried upon roll call vote. Ayes: Ortiz, Johnson, Bennett, Perez, Benson, Cruz Nays; None Abstain: None Absent: None

On motion of Councilman Cruz, seconded by Councilman Bennett to approve the following resolution, unanimously carried.

**RESOLUTION NO. 4-44-2020**

**AUTHORIZE TAX COLLECTOR TO ISSUE ESTIMATED TAX BILLS**

**WHEREAS**, the Borough of Woodbine's 2020 Municipal Budget has been adopted and the County of Cape May is unable the Borough's current 2020 tax rate; and

**WHEREAS**, the Tax Collector will be unable to mail the Borough's 2020 tax bills on a timely basis; and

**WHEREAS**, the Borough Tax Collector in consultation with the Woodbine Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and they have both signed a certification summarizing the tax levies for the previous year, the tax rates and the estimated tax levies for the 2020 calendar year.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Woodbine, in the County of Cape May and State of New Jersey as follows:

1. The Borough of Woodbine Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Borough for the third installment of 2020 taxes.

The Tax Collector shall proceed and take such actions as are permitted and required by P.L. 1994, c.72 (N.J.S.A. 54:4-66.2 and 54:4-66.3).

2. The estimated calendar year tax levy for 2020 is hereby calculated at \$2,973,530.63. The maximum amount that the Borough will utilize in preparation of the 2020 estimated tax bill is 105% of the 2019 calendar year tax levy is hereby notifying the State of New Jersey of the attached certified rate.
3. In accordance with New Jersey Statutes, the third installment of 2020 taxes shall not be subject to interest until the later of August 10<sup>th</sup> or the twenty-fifth calendar day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

**RESOLUTION NO. 4-45-2020**  
**APPROVAL OF CHANGE ORDER NO. 2-FINAL**  
**FOR RECONSTRUCTION OF**  
**SUMNER AVENUE**

**WHEREAS**, Jerry & Son Excavating, Inc. was previously awarded a contract for the reconstruction of a portion of Sumner Avenue in the amount of \$334,424.00; which was subsequently amended by Change Order No. 1 increasing the contract amount to \$347,024.00; and

**WHEREAS**, during the course of work on the project, various overages and underages in the bid quantities occurred; additional paving was installed at the intersection of Adams and Sumner Avenue; and signage and striping was installed along the roadway; and

**WHEREAS**, the changes in the quantities and additional work resulted in a net increase in the contract amount of \$35,083.23 resulting in a total contract amount of \$382,107.23 all as shown on Change Order No. 2 Final; and

**WHEREAS**, via a letter dated April 24, 2019, NJDOT has approved the combining of funds between the Heilprin Avenue project and the Sumner Avenue project and via an email dated August 15, 2019 NJDOT deemed the extra paving work eligible for funding as part of utilizing these combined funds;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodbine, that Change Order No. 2-Final is hereby approved.

On motion of Councilman Ortiz, seconded by Councilman Benson to approve the foregoing resolution, unanimously carried.

On motion of Councilman Benson, seconded by Councilman Johnson to approve the following resolution, unanimously carried.

**RESOLUTION NO. 4-46-2020**

**AUTHORIZATION TO ADVERTISE FOR BIDS  
CONSTRUCTION OF PATHS AND PARKING LOT  
AT WOODBINE ECO-PARK**

**WHEREAS**, the Borough of Woodbine submitted Grant Applications for Cape May County Open Space Funds for Construction of phases 2 & 3 of the Woodbine Eco-Park as part of County's Open Space program; and

**WHEREAS**, the Borough has been successful in obtaining funding from the County for the remaining phases of the Eco-Park project in the total amount of \$1,173,000.00 for the construction of said project; and

**WHEREAS**, the Borough Engineer has prepared bid documents for the completion of portions of the remaining improvements including the paths and parking lot expansion to be used to competitively bid the work;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodbine, that the Borough Clerk is hereby authorized to place the appropriate advertisement for bids for said work in the Official Newspaper of the Borough and to receive said bids in accordance with the New Jersey Public Bidding Laws.

On motion of Councilman Ortiz, seconded by Councilman Johnson to approve the following resolution, unanimously carried.

**RESOLUTION NO. 4-47-2020**

**AUTHORIZATION TO ADVERTISE FOR BIDS  
CONSTRUCTION OF BIKEWAY AT ECO-PARK**

**WHEREAS**, the Borough of Woodbine submitted Grant Applications for State Aid for the Construction of Bikeway at Eco-Park as part of FY 2020 Local Aid Infrastructure Funding from the New Jersey Department of Transportation; and

**WHEREAS**, the Borough has been successful in obtaining funding from the New Jersey Department of Transportation in the total amount of \$175,000.00 for the construction of said project; and

**WHEREAS**, the Borough Engineer has prepared bid documents to be used to competitively bid the work;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodbine, that the Borough Clerk is hereby authorized to place the appropriate advertisement for bids for said work in the Official Newspaper of the Borough and to receive said bids in accordance with the New Jersey Public Bidding Laws.

## Unfinished Business

Water Quality Management Plan (County) Status – no update.

County Road Projects –

Roundabout Project – construction to begin later this month.

Route 550 - fall construction anticipated.

Open Space Eco-Park Replacement/Upgraded Items – Bikeway and Pathway projects will be advertised next week. The Open Space Board is to discuss additional funding for the Landscape Architect.

AT&T Project – Mr. Villeco is reviewing once completed will be forward recommendations to AT&T for their review.

USDA Projects – Status –

Food Pantry III – Anticipate engineer to complete plans and specifications this week.

Head Start Roof Project - working on closeout.

Water Project - no change in status.

Sewer Project - Waiting on DHS to review revised agreement.

Asset Management Plan – waiting on DEP

ECWAG Application – Rubber/Hat Factory Property – Mr. Graham indicated information has been received from TWT which is being placed into the engineer report to be included in the application which Triad will be submitting.

DOT Sumner/Heilprin Avenues Reconstruction Projects Status – All work has been completed. The change order was approved by Council and will be sent to DOT for their approval. Anticipate a close out at the next meeting.

DCA Small Cities Sidewalks Project Status - Work has been on hold due to the virus and the contractor's previous obligations. Contractor to be on site next Monday and anticipate the project to take six (6) weeks to complete.

Landfill Redevelopment Zone – Solar Project Status - Nexamp is reviewing the draft agreement. Borough is pursuing funding to hire a solar professional to evaluate and advise the on the reasonableness of the project. Grant funding is being pursued for said professional.

Freidriechstadt Road Vacation Status – On hold as County Clerk’s office is closed.

Master Plan – DCA working on the new zoning ordinance.

Clean Energy Program - both applications have been submitted. Still waiting on ACE to correct the billing. Mr. Gurdgiel will follow-up.

Airport lease Assignment – working on escrow amounts. To be resolved soon.

Census 2020 - no change.

2020 JIF Elected Officials Seminar - On line class available.

Financial Disclosure Forms – filing deadline has been extend to 7/31/20

New Business –

Storm damage- Ms. Garrison and Mr. Gurdgiel working on compiling information for both JIF and FEMA claims.

Committee Reports:

Public Works/Buildings & Grounds: Chairman Bennett had nothing to report at this time.

Health, Education & Human Services: Chairman Benson had nothing to report at this time.

Public Safety & Courts: Chairman Cruz had nothing to report at this time.

Community Affairs & Grants: Chairman Ortiz had nothing to report at this time.

Property & Small Business: Chairman Johnson questioned the status of the AFSCME Union building. Ms. Garrison indicated she had been in contact with the union representative and was advised they would be contacting her to what their intention was towards the building. Mr. Bennett questioned the gas line markout on his street and was advised a new gas service as being installed at a residential property.

Revenue & Finance: Chairwoman Perez had nothing to report at this time.

Engineer’s Report - Mr. Graham had nothing further to report.

Solicitor’s Report – Mr. Tonetta reported there was a new guidance for bidding procedures which he will forward to the Mayor and Clerk.

Public Comment: None.

Payment of Bills: On motion of Councilman Johnson, seconded by Councilman Cruz to approve the bills for payment, unanimously carried.

Adjournment: On motion of Councilman Ortiz, seconded by Councilman Johnson to adjourn, unanimously carried.

Respectfully submitted,

Lisa Garrison  
Borough Clerk

