

**BOROUGH OF WOODBINE
REGULAR MEETING**

**APRIL 2, 2020
8:00 P.M.**

Mayor Pikolycky called the Regular Meeting to order and read the following statement, "Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying the Press and The Herald on January 3, 2020 and posting a copy of said notice on the Clerk's bulletin board."

Those present were: Mayor Pikolycky; Councilpersons Ortiz, Johnson, Bennett, Perez, Benson, and Cruz. Also present were: Richard Tonetta, Esq.; Bruce Graham, Borough Engineer; Michael Zumpino, Grant Consultant; and Lisa Garrison, Borough Clerk.

Mayor Pikolycky called for the approval of minutes of March 19, 2020. On motion of Councilman Ortiz, seconded by Councilman Johnson to approve the minutes of March 19, 2020, carried with one (1) abstention by Councilwoman Perez.

Mayor Pikolycky called for the public hearing for the following Ordinance.

**CALENDAR YEAR 2020
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Council of the Borough of Woodbine in the County of Cape May finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Council hereby determines that a 1 % increase in the budget for said year, amounting to \$14,903 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREA, the Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Council of the Borough of Woodbine, in the County of Cape May, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Borough of Woodbine shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$52,161, and that the CY 2020 municipal budget for the Borough of Woodbine be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Mayor Pikolycky opened the public hearing. There being no comment forthcoming the public hearing was then closed. On motion of Councilman Cruz, seconded by Councilman Benson to adopt the foregoing ordinance, unanimously carried upon roll call vote. Ayes: Ortiz, Johnson, Bennett, Perez, Benson, Cruz Nays: None Abstain: None Absent: None

Mayor Pikolycky called for the following resolutions:

RESOLUTION NO. 4-37-2020

AUTHORIZING CANCELLATION OF AIRPORT FAA ACCOUNT AND THE AIRPORT UTILITY GRANT ACCOUNT

WHEREAS, there exists on the records of the Borough of Woodbine certain accounts with Crest Savings Bank

Airport FAA Account - #990035156
Airport Utility Grant Account - #990035115

; and

WHEREAS, these accounts are no longer desired to be used by the Borough of Woodbine;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodbine hereby authorize the cancellation of the above listed account with Crest Savings Bank and this is the authorization for the Chief Financial Officer to adjust his records accordingly.

On motion of Councilman Benson, seconded by Councilman Johnson to approve the foregoing resolution, unanimously carried.

On motion of Councilman Ortiz, seconded by Councilman Bennett to approve the following resolution, unanimously carried.

RESOLUTION NO. 4-38-2020

APPROVING THE FILING OF AN APPLICATION FOR AN EMERGENCY COMMUNITY WATER ASSISTANCE GRANT TO THE UNITED STATES OF AMERICA ACTING THROUGH RURAL UTILITIES SERVICE, DEPARTMENT OF AGRICULTURE

WHEREAS, the Borough of Woodbine desires to apply to United States of America acting through Rural Utilities Service Department of Agriculture funding in an amount not to exceed \$1,000,000, for the purpose of remediation of contamination on the site of the old Hat Factory, adjacent to the water treatment facility, and;

WHEREAS, the Borough of Woodbine has determined that by completing the remediation, it will prevent any contamination from reaching the groundwater, from which the municipal well draws its water.

NOW, THEREFORE, BE IT RESOLVED, that funding for the remediation of contamination on the site of the old Hat Factory, adjacent to the water treatment facility is hereby in all respects approved, and

BE IT FURTHER RESOLVED that the Mayor or his designee and the Borough Clerk are hereby authorized to execute all documents associated with the Application for an Emergency Community Water Assistance Grant to the United States of America acting through Rural Utilities Service, Department of Agriculture.

RESOLUTION NO. 4-39-2020

RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE AGREEMENT BY AND BETWEEN THE BOROUGH OF WOODBINE AND THE ENGINEERING FIRM OF VAN NOTE-HARVEY ASSOCIATES, CAPE MAY COURT HOUSE, NEW JERSEY TO PROVIDE ENGINEERING SERVICES FOR AN ADA COMPLIANT ALL INCLUSIVE PLAYGROUND AT THE WOODBINE ECO-PARK

WHEREAS, the Borough of Woodbine is the recipient of a grant from the New Jersey Department of Community Affairs, Small Cities Program for an ADA compliant All Inclusive Playground facility at the Woodbine Eco Park; and

WHEREAS, on March 5, 2020, the Council of the Borough of Woodbine adopted Resolution No. 3-31-2020 authorizing requests for proposals (RFP) Engineering services in accordance with State of New Jersey policy, Competitive Contracting Guidelines, N.J.S.A. 40A:11-4.1 et seq.; and

WHEREAS the appropriate Borough official prepare a request for proposals (RFP) which allows for full and free competition between professionals which is based upon an evaluation and ranking in accordance with N.J.S.A. 40A:11-4.4; and

WHEREAS, the appropriate Borough official has evaluated all proposals in accordance with the ranking described in the RFP and after reviewing the same recommended the award of a contract for engineering services for an ADA compliance All Inclusive Playground at the Woodbine Eco-Park to Van Note-Harvey Associates, Cape may Court House, New Jersey, said report being available to the public.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Woodbine that the Mayor and Clerk are authorized to execute a Professional Service Agreement with Van Note-Harvey Associates, Cape May Court House, New Jersey for professional engineering services in accordance with the FY2020 Small Cities Award and contingent upon New Jersey Department of Community Affairs approval.

BE IT FURTHER RESOLVED that the Borough Clerk shall cause to be published a notice in the official newspaper summarizing the award of contract including the nature, duration, amount of the contract, name of professional, a statement that the resolution and contract are on file in the office of the Borough Clerk.

On motion of Councilman Bennett, seconded by Councilman Johnson to approve the foregoing resolution, unanimously carried.

On motion of Councilman Ortiz, seconded by Councilman Johnson to approve the following resolution, unanimously carried.

RESOLUTION NO. 4-40-2020

RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE AGREEMENT BY AND BETWEEN THE BOROUGH OF WOODBINE AND TRIAD ADVISORY SERVICES, INC. T/A TRIAD ASSOCIATES, VINELAND, NEW JERSEY TO PROVIDE GRANT ADMINISTRATION AND PROJECT IMPLEMENTATION SERVICES FOR AN ADA COMPLIANT ALL INCLUSIVE PLAYGROUND AT THE WOODBINE ECO-PARK

WHEREAS, the Borough of Woodbine is the recipient of a grant from the New Jersey Department of Community Affairs, Small Cities Program for an ADA compliant All Inclusive Playground facility at the Woodbine Eco Park; and

WHEREAS, on March 5, 2020, the Council of the Borough of Woodbine adopted Resolution No. 3-32-2020 authorizing requests for proposals (RFP) Grant services in accordance with State of New Jersey policy, Competitive Contracting Guidelines, N.J.S.A. 40A:11-4.1 et seq.; and

WHEREAS the appropriate Borough official prepare a request for proposals (RFP) which allows for full and free competition between professionals which is based upon an evaluation and ranking in accordance with N.J.S.A. 40A:11-4.4; and

WHEREAS, the appropriate Borough official has evaluated all proposals in accordance with the ranking described in the RFP and after reviewing the same recommended the award of a contract for grant administration and project implementation services for an ADA compliance All Inclusive Playground at the Woodbine Eco-Park to Triad Advisory Services t/a Triad Associates, Vineland, New Jersey, said report being available to the public.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Woodbine that the Mayor and Clerk are authorized to execute a Professional Service Agreement with Triad Advisory Services t/a Triad Associates, Vineland, New Jersey for professional grant administration and project implementation services in accordance with the FY2020 Small Cities Award and contingent upon New Jersey Department of Community Affairs approval.

BE IT FURTHER RESOLVED that the Borough Clerk shall cause to be published a notice in the official newspaper summarizing the award of contract including the nature, duration, amount of the contract, name of professional, a statement that the resolution and contract are on file in the office of the Borough Clerk.

Unfinished Business: None

New Business:

Financial Disclosure Forms – due April 30, 2020
JIF Seminar - online

School Parade will begin at 10:30 a.m.

Engineer's Report – None

Solicitor's Report: None

Payment of Bills: On motion of Councilman Cruz, seconded by Councilman Ortiz to approve the bills for payment, unanimously carried.

Public Comment: None

Adjournment: On motion of Councilman Cruz, seconded by Councilman Ortiz to adjourn, unanimously carried.

Respectfully submitted,

Lisa Garrison
Borough Clerk

