

**BOROUGH OF WOODBINE  
COUNTY OF CAPE MAY  
LAND USE BOARD  
SUMMARY MINUTES  
March 11, 2020**

**REGULAR MONTHLY MEETING** was called to order by Vice-Chair Sherby at 7:03 P.M.

**MEMBERS PRESENT:** Councilman Bennett, Councilman Benson, Mr. Ciabaton, Mr. Hudgins, Mr. Keenan, Ms. Prettyman, and Vice-Chair Sherby.

Also, in attendance were Solicitor Brock Russell, Board Professional, Lewis H. Conley, and Board Secretary Monserrate Gallardo.

**MEMBERS ABSENT:** Chairperson Fisher notified the Secretary via phone that due to a delay in her son's flight because of Covid-19, she would be unable to attend this meeting. Mr. Gaines notified the Secretary in person that he would be unable to attend this meeting. Ms. Marra notified via email that she would be unable to attend this meeting.

Adequate notice of this meeting was provided in compliance with the Open Public Meeting Act by notifying the Cape May County Herald Times on January 15, 2020, and by posting a copy of said notice on the Lobby Bulletin Board, of the Borough Hall.

An audio recording of this Open Public Meeting is filed with the Secretary of the Board.

Vice-Chair Sherby led the Board to the Pledge of Allegiance.

**APPROVAL OF THE MINUTES** for February 12, 2020 as prepared by the Secretary was:

OFFERED BY: Councilman Bennett

SECONDED BY: Vice-Chair Sherby

ROLL CALL: 5 Voted In Favor

2 Abstained 0 Opposed

Councilman Benson and Mr. Hudgins abstained.

**ESCROW REPORT:** The Secretary read from an email sent from the Borough CFO regarding the Regular and Pinelands Escrows.

**UNFINISHED BUSINESS:**

**Zoning Map and Related Ordinances** – Mr. Conley reported that Mayor and Council approved the resolution for DCA LPS Staff to work on the ordinances for the Master Plan. Mr. Keenan asked if there would be a similar corroboration as there was in the process of reviewing the Master Plan. Mr. Conley addressed his question by stating that it would be slightly different, and he went on to explain the difference. He stated that his goal and the goal of the Secretary would be to make sure the information was readable so that it would be easier to help the public.

**NEW BUSINESS:** None.

**Recommendations from the Engineer:** Nothing further to report.

**Recommendations from the Solicitor:** Nothing to report.

At this time, the Secretary stated that the information from the NJPO Membership arrived. She also gave Board Members copies of the book “The Complete Guide to New Jersey Planning Boards & Zoning Boards of Adjustment,” by Author Glenn C. Kienz, Esquire. Mr. Conley shared some information about said author.

The Secretary continued the meeting by explaining that she would not be at the April 8, 2020 Meeting due to the observance of Passover. A discussion was initiated regarding how the meeting night would be handled. Solicitor Russell mentioned, in conclusion, that due to Covid-19 there could be a possible cancellation if there was no business at said meeting.

There being no other official business to come before the Board, Vice-Chair Sherby called for a motion for adjournment at 7:18 P.M.

**MOTION FOR ADJOURNMENT:**

OFFERED BY: Mr. Hudgins

SECONDED BY: Councilman Bennett

ROLL CALL: All Present Voted In Favor

Respectfully submitted by:

*Monserrate Gallardo*

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Board Secretary