

**BOROUGH OF WOODBINE
REGULAR MEETING**

**FEBRUARY 21, 2019
7:30 P.M.**

Mayor Pikolycky called the Regular Meeting to order and read the following statement, “Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying the Press and The Herald on January 18, 2019 and posting a copy of said notice on the Clerk’s bulletin board.”

Those present were: Mayor Pikolycky; Councilpersons Ortiz, Johnson, Bennett, Perez, Benson, and Cruz. Also present were: Richard Tonetta, Borough Solicitor; Bruce Graham, Borough Engineer; Michael Zumpino, Grant Consultant; and Lisa Garrison, Borough Clerk.

The Pledge of Allegiance was led by Mayor Pikolycky.

Mayor Pikolycky called for approval of the minutes. On motion of Councilman Johnson, seconded by Councilman Benson to approve the minutes of January 3, 2019, unanimously carried. On motion of Councilman Ortiz, seconded by Councilman Johnson to approve the minutes of February 7, 2019, carried with one (1) abstention by Councilwoman Perez.

Mayor Pikolycky called for a public hearing on Ordinance No. 577-2019, “An Ordinance Establishing Salaries for the Calendar Year 2019”. There being no comment forthcoming the public hearing was then closed. On motion of Councilman Benson, seconded by Councilman Cruz to adopt the following ordinance, unanimously carried upon roll call vote. Ayes: Ortiz, Johnson, Bennett, Perez, Benson, Cruz.

ORDINANCE NO. 577-2019

**AN ORDINANCE ESTABLISHING SALARIES FOR THE
BOROUGH OF WOODBINE FOR THE CALENDAR YEAR 2019**

BE IT ORDAINED by the Mayor and Council of the Borough of Woodbine in the County of Cape May as follows:

SECTION 1: This Ordinance shall be known as the salary Ordinance of the year 2019.

SECTION 2: Salaries for the various officials of the Borough of Woodbine for the Calendar year 2019 shall be as follows:

ADMINISTRATIVE:

Mayor	\$40,000.00
President of Council	11,000.00
Members of Council (5)	10,000.00

Borough Clerk/Utilities Administrator	32,500.00
Deputy Borough Clerk	2,200.00
Chief Financial Officer/Utilities Administrator	62,500.00
Confidential Assistant (Mayor's Office)	41,400.00
Confidential Assistant (Tax & Finance Office)	28,000.00

AIRPORT UTILITIES DEPARTMENT:

Airport Maintenance Manager	14.00 – 18.00 hrly
Airport Laborers	14.00 – 18.00 hrly

COLLECTION OF TAXES:

Tax Assessor	22,200.00
Tax Collector	32,500.00
Tax Search Officer	5,500.00

PLANNING & ZONING BOARD:

Secretary to the Planning/Zoning Board/Commission	11,500.00
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PUBLIC SAFETY:

Crossing Guards	9.50 hrly
Code Enforcement Officer	3,500.00
Zoning Officer	3,500.00
Deputy Zoning Officer	5,300.00
Emergency Management Coordinator	4,400.00
Sr. Deputy Emergency Management Coordinator	4,000.00

STREET & ROADS:

Foreman	8,600.00
Laborers	20,500.00 - 33,000.00
Laborers	8.25 - 18.00 hrly
Seasonal Workers	8.25 – 15.00 hrly
Recycling Coordinator	2,500.00

RECREATION & EDUCATION:

Recreation Director	3,700.00
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UTILITIES DEPARTMENT:

Water Plant Operator	51,000.00
Utilities Laborer	12.00 – 14.00 hrly

SECTION 3: Salaries for the various officials of the Borough of Woodbine for the Calendar year 2018 shall be retroactive to January 1, 2018 as follows:

Borough Clerk	30,000.00
Chief Financial Officer	60,000.00
Tax Collector	30,000.00

SECTION 4: Whenever any of the aforesaid officials or employees shall commence work subsequent to the adoption of this Ordinance, the starting salary shall be fixed by Resolution of the Mayor and Council of the Borough of Woodbine.

SECTION 5: Notwithstanding anything herein to the contrary, all Borough employees shall be paid a wage which is not less than the minimum rate as is set forth in N.J.S.A. 34:11-56a et seq.. as may be amended, for each occupation identified therein.

At this time Mayor Pikolycky called for the following resolutions:

RESOLUTION NO. 2-32-2019

A RESOLUTION OF THE BOROUGH OF WOODBINE AUTHORIZING THE TAX COLLECTOR TO CANCEL TAX CERTIFICATE OF SALE NO. 19-00018

WHEREAS, due to a tax delinquency on certain property known as Block 61, Lot 8 (“Property”), the Tax Collector caused a sale on January 7, 2019, in accordance with NJSA 54:5-

1, et seq, of Certificate of Sale No. 19-00018 to the Borough of Woodbine subject to redemption or repayment of the amount of sale; and

WHEREAS, prior to the sale of the Property, the owner of Block 61, Lot 8, provided payment to the Tax Collector in an amount sufficient to satisfy the unpaid taxes, interest and penalties but the payment was erroneously applied, and, therefore, the Tax Collector took the appropriate action; and

WHEREAS, after the owner learned of the error, the Tax Collector was advised of the same and applied the payments made to Block 61, Lot 8 thereby satisfying the amount due to the Borough; and

WHEREAS, Borough Council finds it to be in the best interest of the Borough of Woodbine to cancel Tax Sale Certificate No. 19-00018 and to refund the lien holder the following:

Gabriel Spector	\$659.68
%M+PPG	
528 E Lancaster Ave	
St. Davids, PA 19087	

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, that the Tax Sale Certificate No. 19-00018 to the Borough of Woodbine be and is hereby canceled and of no further force and effect and the lien holder is to be refunded.

On motion of Councilwoman Perez, seconded by Councilman Cruz to approve the foregoing resolution, unanimously carried.

At this time Solicitor Tonetta review the Solid Waste/Recycling bid options with the Mayor and Council. Upon review and discussion it was determined the best cost option savings for the Borough would be to reject the recycling bids and to award the Solid Waste bid to Gold Medal and to enter into a shared services agreement with the Atlantic County Utilities Authority for the recycling. On motion of Councilman Cruz, seconded by Councilman Benson to approve the following resolution, unanimously carried.

RESOLUTION NO. 2-33-2019

A RESOLUTION REJECTING ALL BIDS RECEIVED BY THE BOROUGH OF WOODBINE FOR THE COLLECTION OF RECYCLABLE MATERIALS AND AWARDING A CONTRACT TO GOLD MEDAL ENVIRONMENTAL OF N.J. INC., FOR SOLID WASTE COLLECTION SERVICES.

WHEREAS, the Borough of Woodbine has heretofore advertised for bids for the furnishing of Solid Waste & Recyclables Collection Services for the Borough in accordance with specifications on file with the Office of Borough Clerk; and

WHEREAS, on January 29, 2019, bids were duly received, opened and read aloud by the

Solicitor of the Borough which bids were thereafter referred to the Borough Clerk for tabulation, evaluation and report; and

WHEREAS, on February 12, 2019 the Borough Clerk, CFO and Solicitor met with representatives of the Atlantic County Utilities Authority (ACUA) who has provided a proposal for a Shared Services Agreement for the Collection of Recyclable Materials in the Borough and, based upon the proposal submitted by the ACUA has recommended all bids submitted for the collection of Recyclable Materials, more specifically, Option Numbers 1, 2, 3 and 4 be rejected in accordance with the Bid Specifications at Paragraph 4.1; and

WHEREAS, the Borough Clerk has, submitted a written report and tabulation of the bids received and has determined that Gold Medal Environmental of N.J., Inc. Woodbine, New Jersey, is the lowest responsible bidder for the collection of Solid Waste and recommended that a Contract for the furnishing of Solid Waste Materials Collection Services for the Borough of Woodbine be awarded to Gold Medal Environmental of N.J., Inc. Woodbine, New Jersey, in the amount of \$365,3654.48 for Proposal 6.8.1 Option #6 (once per week solid waste materials on Thursdays of every week which is the designated date) starting March 1, 2019 and terminating February 29, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF BOROUGH OF WOODBINE, that said Contract for the furnishing of Solid Waste Collection Service for the Borough of Woodbine be and the same is hereby awarded to Gold Medal Environmental of N.J. Inc. Woodbine, New Jersey, on their bid in the amount of \$365,364.48 for a term of 60 months, Section 6.8.1 Proposed Option #6 (once per week Solid Waste Collection Service) commencing March 1, 2019, and terminating February 29, 2024, in accordance with the terms of the Bid Specifications and all addenda/clarifications, nos. 1-4.

BE IT FURTHER RESOLVED that the Mayor and Clerk are authorized to execute an Agreement in accordance herewith as well as the Bid Specifications and all addenda/clarifications nos. 1-4 on file in the Office of the Borough Clerk.

BE IT FURTHER RESOLVED that the Borough Comptroller has certified the availability of the funds for the contract awarded hereby.

On motion of Councilman Ortiz, seconded by Councilman Johnson to approve the introduction of the following ordinance, unanimously carried upon roll call vote. Ayes: Ortiz, Johnson, Bennett, Perez, Benson, Cruz Nays: None Abstain: None Absent: None

PROPOSED ORDINANCE NO. 578-2019

ORDINANCE AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE BOROUGH OF WOODBINE AND THE ATLANTIC COUNTY UTILITIES AUTHORITY FOR THE COLLECTION OF RECYCLEABLE MATERIALS IN THE BOROUGH OF WOODBINE IN ACCORDANCE WITH N.J.S.A. 40:14B-49

WHEREAS, the Mayor and Borough Council of the Borough of Woodbine have been provided with a proposal from the Atlantic County Utilities Authority with offices located at P.O. Box 996, Pleasantville, New Jersey (ACUA) for the collection of recyclable materials (Recyclables) within the Borough of Woodbine; and

WHEREAS, the ACUA has shown a record of providing new technologies, innovations and employee ideas in providing the highest quality and most cost effective waste management services to City residents; and

WHEREAS, the ACUA has acquired new collection vehicles operated by Compressed Natural Gas (CNG) as opposed to gasoline and/or diesel fuel which is better for the environment and which shall be utilized in the Borough of Woodbine collection routes; and

WHEREAS, the Director of Public Works has researched further the cost, efficiency and collection practices of the ACUA in other municipalities and has found the ACUA to be exceptionally clean, cost effective and provides excellent customer service and has recommended the Borough Council consider entering into a Shared Services Agreement with the ACUA; and

WHEREAS, N.J.S.A. 40:14B-49 authorizes municipalities by Ordinance and utilities authorities by Resolution to enter into contracts for the collection, disposal, recycling, processing and treatment of solid waste by means of solid waste system of municipal utilities authority.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Woodbine that the Mayor and Clerk are authorized to execute a Shared Services Agreement with the Atlantic County Utilities Authority for the collection and disposal of recyclable materials generated in the Borough of Woodbine in the form and substance as attached hereto and made a part hereof.

This Ordinance shall take effect upon adoption and publication according to law.

Unfinished Business:

Water Quality Management Plan (County) Status - the full chapter of WMP for Woodbine has been provided and is under review. Mr. Graham recommended Council review it as well. A resolution authorizing submission to the State will be on the March 7th meeting agenda. Mayor Pikolycky indicated that DCA should also review and comment for the master plan update.

County Road Projects – 550/638 Update - Route 550 has been approved by Pinelands and fall construction is anticipated. Route 638 there is no change waiting on warmer weather to complete the crosswalk coatings. Speed signs are being done by the County to match Route 550.

Open Space Eco-Park update – the application for Phases II & III has been filed. Mayor Pikolycky indicated DCA will be reviewing the Eco-Park for inclusion in the master plan.

DEP Issues – Asset Management Plan Status- no update reaching out to DEP for standing. Mr. Zumpino indicated the option of returning to USDA for funding.

USDA Projects – Status – Food Pantry – work ongoing. Head Start Roof Renovations – architect revising specifications for USDA review. Working on change order to install handicapped parking space with remaining DCA funds.

Sumner Avenue Reconstruction Project Status – bid opening to be held on March 6, 2019 . along with Heilprin Avenue project.

Small Cities Grant - \$400,000 awarded for ADA sidewalk project.

DCA Planning Board Master Plan Status – A draft copy of the Land Use Element has been received for review and discussion. The Planning Board will be discussing at their upcoming meeting. The next meeting is scheduled on March 6, 2019 at 10:30 a.m.

CMC League of Municipalities – February 28, 2019

Rabies Clinic – March 9, 2019 – 10:00 a.m. – 12:00 p.m.

Pinelands Short Course – March 9, 2019 – Stockton College – 9:00 a.m. – 4:00 p.m.

Tree Giveaway – March 23, 2019

Committee Reports:

Public Works/Buildings & Grounds: Chairman Bennett had nothing to report at this time.

Health, Education & Human Services: Chairman Benson had nothing to report at this time.

Public Safety & Courts: Chairman Cruz had nothing to report at this time.

Community Affairs & Grants: Chairman Ortiz had nothing to report at this time.

Property & Small Business: Chairman Johnson reported he noticed three (3) houses had been recently purchased and renovated. He felt this was a positive action.

Revenue & Finance: Chairwoman Perez had nothing to report at this time.

Engineer's Report - Mr. Graham indicated he is working on a change order for De Hirsch with South State and anticipates closing out in March.

Solicitor's Report – Mr. Tonetta reminded Council of the requirement to amend the development ordinance for small cell antennas. He indicated the Land Use Board must make the recommendation.

Solar Proposals - Mr. Zumpino reviewed the types of proposals received with Council and indicated they are currently searching for funding for an expert to review.

Sewer Project - Mr. Zumpino indicated DHS was working on a deliverable package in response to the Borough's request.

Solicitor's Report: None

Public Comment: None.

Payment of Bills: On motion of Councilwoman Perez, seconded by Councilman Johnson to approve the bills for payment, unanimously carried.

Adjournment: On motion of Councilman Ortiz, seconded by Councilman Johnson to adjourn, unanimously carried.

Respectfully submitted,

Lisa Garrison
Borough Clerk

