

**BOROUGH OF WOODBINE
REGULAR MEETING**

**FEBRUARY 6, 2020
8:00 P.M.**

Mayor Pikolycky called the Regular Meeting to order and read the following statement, “Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying the Press and The Herald on January 3, 2020 and posting a copy of said notice on the Clerk’s bulletin board.”

Those present were: Mayor Pikolycky; Councilpersons Ortiz, Johnson, Bennett, Benson, and Cruz. Also present were: Richard Tonetta, Esq.; Bruce Graham, Borough Engineer; and Lisa Garrison, Borough Clerk. Absent: Perez

Mayor Pikolycky called for the approval of minutes of January 16, 2020 . On motion of Councilman Johnson, seconded by Councilman Benson to approve the minutes of January 16, 2020, unanimously carried.

Mayor Pikolycky called for the following resolutions:

RESOLUTION NO. 2-21-2020

**RESOLUTION OF THE BOROUGH OF WOODBINE, COUNTY OF CAPE MAY,
STATE OF NEW JERSEY, AUTHORIZING THE BOROUGH OF WOODBINE, TO
SUBMIT AN ELIGIBILITY DETERMINATION AND FUNDING APPLICATION TO
THE UNITED STATES OF AMERICA ACTING THROUGH RURAL UTILITIES
SERVICE, DEPARTMENT OF AGRICULTURE FOR AN EMERGENCY
COMMUNITY WATER ASSISTANCE GRANT**

WHEREAS, the Borough of Woodbine (hereinafter the “Borough”) plans to submit a United States Department of Agriculture, Rural Utilities Service (hereinafter “Rural Utilities Service”) a request for eligibility determination concerning the Borough’s entitlement to participate in Rural Utilities Service’s Water and Environmental Programs (hereinafter the “Program”); and

WHEREAS, the Borough wishes to pursue through the Program funding for an Emergency Community Water Assistance Grant; and

WHEREAS, it is in the best interest of the Borough to actively and diligently pursue this project, for reasons associated with the health, safety and welfare of the community services by the Borough; and moreover, pursue funding with and through Rural utilities Service, based upon Rural Utilities Service’s determination that the Borough is eligible to participate in Rural Utilities Service’s Program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, County of Cape May, State of New Jersey, as follows:

1. All necessary action, including the filing of formal applications, be taken to pursue with Rural Utilities Service actual funding for the remediation of the Hat Factory Site in the Borough of Woodbine, County of Cape May, State of New Jersey.
2. The Borough is authorized to accept any and all funding through the United States of America, Acting through Rural utilities Service Water and Waste Disposal Program.
3. The Borough's Municipal Clerk shall publish an appropriate notice of intention to file an application with Rural Utilities Service for funding for the proposed project in the Borough's official newspaper within sixty (60) days of the Borough's submission of an application for funding to Rural Utilities Service.
4. The duly authorized representative of the Borough, including the Borough's Engineer, Solicitor and Auditor be and are hereby authorized to execute any and all documentation in furtherance of the preparation of the necessary documents to be submitted to USDA/Rural Utilities Service. Further the Mayor of the Borough of Woodbine is hereby authorized to execute the necessary documents in order to receive an eligibility determination and funding from the USDA/Rural Utilities Service.

On motion of Councilman Benson, seconded by Councilman Ortiz to approve the foregoing resolution, unanimously carried.

On motion of Councilman Cruz, seconded by Councilman Benson to approve the following resolution, unanimously carried.

RESOLUTION NO. 2-22-2020

APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED the Borough Clerk, Lisa Garrison, is hereby appointed as the Public Agency Compliance Officer.

RESOLUTION NO. 2-23-2020

AUTHORIZING CANCELLATION OF CHANGE FUND AND INCREASING REMAINING CHANGE FUNDS

WHEREAS, there exists three (3) changes funds for the Tax/Utility Collection office in the amount of \$100.00 each; and

WHEREAS, there only is a need for two (2) change funds in the amount of \$150.00 each.

BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine that the Tax Utility Collection office shall have two (2) change funds at \$150.00 each commencing February 10, 2020.

On motion of Councilman Bennett, seconded by Councilman Johnson to approve the foregoing resolution, unanimously carried.

On motion of Councilman Johnson, seconded by Councilman Benson to approve the following resolution, unanimously carried.

RESOLUTION NO. 2-24-2020

**AWARD OF CONTRACT FOR
PEDESTRIAN SIDEWALK & ADA IMPROVEMENTS**

WHEREAS, sealed bids were received on February 4, 2020 by the Borough for the construction of the project known as the “Pedestrian Sidewalk & ADA Improvements”; and

WHEREAS, Charles Marandino, LLC of Milmay, NJ submitted the lowest overall total bid of five (5) bids received for all combinations of the Base Bids and Add Alternates; and

WHEREAS, the bid of Charles Marandino, LLC has been submitted in proper form and the Contractor appears qualified to perform the work anticipated under this contract;

WHEREAS, the Borough has determined that the selected alternates should include the work delineated under Base Bid #2 (\$290,475.00) as well as Add Alternates #2A (\$52,617.00) and #2B (\$31,218.00), for a total amount of \$374,310.00 which is within the available construction budget amount allocated for this project;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, that the award of said contract is hereby made to Charles Marandino, LLC in the total amount of \$374,310.00, comprising Base Bid #2 and Add Alternates #2A and #2B, subject to concurrence with this award by the New Jersey Department of Community Affairs (NJDCa), the agency funding this project; and

BE IT FURTHER RESOLVED that the Municipal Clerk is hereby authorized and directed to return the certified checks or bid bonds for the following unsuccessful bidders:

K. Concrete
Diamond Construction

and that the certified checks or bid bonds of the successful bidder (Charles Marandino, LLC) and the next 2 lowest bidders (Hackney Concrete & Think Pavers) are to be returned upon receipt of a fully executed Contract and other required documents.

RESOLUTION NO. 2-25-2020

AUTHORIZING THE HIRING OF TRIAD ADVISORY SERVICES, INC. t/a TRIAD ASSOCIATES TO PROVIDE GRANT SERVICES FOR PREPARATION AND PROCESSING OF A USDA EMERGENCY AND IMMINENT COMMUNITY WATER ASSISTANCE GRANTS (ECWAG) PROGRAM GRANT APPLICATION – 2020 FORMER HAT FACTORY PROPERTY REMEDIATION PROJECT

WHEREAS, the Governing Body of the Borough of Woodbine entered into a Professional Services Agreement - General Services Contract on January 2, 2020 with Triad Advisory Services, Inc. (trading as Triad Associates) for ongoing professional services for obtaining grant money for the Borough; and

WHEREAS, the Borough of Woodbine desires to apply for funding from the United States Department of Agriculture ECWAG Program; and

WHEREAS, the Borough is desirous of hiring Triad Associates for preparation of the grant application; and

WHEREAS, the Governing Body of the Borough of Woodbine finds the scope of services to be provided by Triad Associates to be acceptable; and

WHEREAS, the Chief Financial Officer certifies that funds in the amount of \$13,500.00 are available to pay Triad Associates in connection with the application under the existing Professional Services Agreement in accordance with N.J.A.C. 5:30-5.4; and

WHEREAS, the Governing Body of the Borough of Woodbine finds it in the interest of the citizens of the Borough of Woodbine to accept the proposal of Triad Associates as submitted; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Woodbine that the proposal for administrative agent services are hereby accepted as part of the general services contract aforementioned;

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized and directed to execute the proposals for same.

BE IT FURTHER RESOLVED that upon NJDCA concurrence with this award, the Mayor and Clerk are hereby authorized to execute all documents necessary to effectuate a contract with Charles Marandino LLC for this project.

On motion of Councilman Cruz, seconded by Councilman Ortiz to approve the foregoing resolution, unanimously carried.

Unfinished Business: Ms. Garrison indicated the AT&T escrow had been received. Mr. Graham indicated He will advised Mr. Villeco.

New Business: None

Engineer's Report – None

Solicitor's Report: None

Payment of Bills: On motion of Councilman Benson, seconded by Councilman Ortiz to approve the bills for payment, unanimously carried.

Public Comment: Patrick Keenan, 830 Washington Avenue, presented Council with a flyer for Peddler Farms. Mr. Keenan was introducing the concept of CSA and Buyers Club to the residents of the Borough of Woodbine for purchasing of their vegetables.

Adjournment: On motion of Councilman Ortiz, seconded by Councilman Cruz to adjourn, unanimously carried.

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Respectfully submitted,

Lisa Garrison
Borough Clerk

