

**BOROUGH OF WOODBINE
WORKSHOP MEETING**

**JANUARY 21, 2021
7:30 P.M.**

Mayor Pikolycky called the Workshop Meeting to order and read the following statement, “Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying the Press and The Herald on January 3, 2020 and posting a copy of said notice on the Clerk’s bulletin board.”

Those present were: Mayor Pikolycky; Councilpersons, Johnson, Bennett, Perez (via telephone), Benson and Cruz (via telephone). Also present were Richard Tonetta, Borough Solicitor (via telephone); Bruce Graham, Borough Engineer (via telephone); Michael Zumpino, Grant Consultant (via telephone) and Lisa Garrison, Borough Clerk. Absent: Councilman Cruz

Mayor Pikolycky called for the Pledge of Allegiance.

Unfinished Business –

Water Quality Management Plan (County) Status - no change

County Road Projects –

Route 550 – the County is working to revise the plans to submit to DOT for approval. County still anticipating a 2021 project with a fall construction date. Mayor Pikolycky requested Mr. Graham to contact County to inquire if the project can be moved up. Mr. Graham will also contact County to obtain copy of finalized plans.

Open Space Eco Park – a meeting had been held with the County and the Landscape Architect. The Landscape Architect is preparing a cost estimate. Mr. Zumpino indicated the plan was well received by the Freeholder Board. Mr. Zumpino indicated the possibility the funding in the Creative Placemaking Plan for fencing may be able to be utilized towards the Landscape Architect.

Mobile Carrier Projects (Status) – projects are complete. AT&T has an application pending for the installation of a generator. Mr. Graham indicated the application is being reviewed by VComm and escrow has been posted.

USDA Projects – Status -

Food Bank Phase III - Contract #2 is complete. Waiting on USDA approval to utilize Hutchinson for the HVAC portion (Contract #1) of the project. Upon approval agreement will be signed utilizing the Borough’s QPA. .

Water/Asset Management Plan Project – Mr. Zumpino reported the drawdown is being finalized with the outlay report. There are still outstanding purchase orders to address. Mr. Zumpino clarified we are not drawing down funds but updating on the expenditures to date. A waiver letter has been completed. Bids for the water main portion of the project will be held on January 22, 2021. Currently there are 8-9 bidders. The bids for the water treatment plan portion

of the project will be held on January 28, 2021. Mr. Graham reported the asset management plan is essentially complete and currently working on the out of pocket expenses.

Sewer Project - Mr. Zumpino indicated there are three (3) key elements that need to be met – the user agreement with DHS, agreement with CCMUA and the funding. Mr. Zumpino indicated these elements are close to finalizing.

Water Diversion Permit - Mr. Graham indicated it will be submitted by the end of the month. If needed an extension has been given if not submitted by the end of April. Mr. Graham indicated there should be no need for an extension. Mayor Pikolycky stated it was very important that the Borough retain the current allotment and wants them put on notice that we need the current allotment.

Hat Factory Project – Specifications are being prepared. Mr. Zumpino indicated a status report is required to be submitted to USDA next week.

Radios - the contractor has indicated the Borough should be receiving the radios very shortly.

Incident Command Vehicle - no change. Ms. Garrison will contact dealership to obtain status.

DOT DeHirsch Avenue Project Status – Revisions are being made and will be submitted to DOT next week.

DOT Streetscape Project Status – waiting on DCA.

DOT Local Bicycle/Ped Planning Program Study (Status) –a meeting was held with DOT and the consultant. Anticipate a February or March start date. The study will take approximately 10 to 11 months to complete.

DCA Small Cities Sidewalk Project Closeout Status - a resolution to accept the project as complete is on the agenda for Council's consideration. Once approved Mr. Noon, Triad Associates, can then proceed with the close out of the project.

Landfill Redevelopment Zone - Solar Project Status – NEXAMP is preparing to submit a proposed capping permit application which is to be followed by a report on the capping procedures. NEXAMP has agreed to reimburse for TWT and Mr. Graham's services. Mr. Graham reviewed the findings of GEM. There is a contaminant that was never previously identified which is usually identified particularly from septic systems probably from homes located in Dennis Township. The LSRP is waiting for DEP's position. Everyone is in agreement that it is not from the landfill.

Freidrichstadt Road Vacation Status – waiting on additional escrow..

Master Plan – no change.

Airport Lease Status -

Holland to American Aerospace Technologies – working with AATI on the assignment of the lease from Dr. Holland.

Delinquent Hangar Accounts – Mr. Tonetta reported both of the delinquent accounts have been filed with the court.

COVID 19 Update -

Cases – 21 residential cases; 21 DHS cases.

LGEF/CRFG Funding Application - Ms. Garrison indicated the Borough has received the funds for the purchases.

CV1 & CV2 Funding Program (Status) - CV1 funding - the County is to be the applicant and lead agency. It is for small business assistance. CV2 funding – forgivable loan program. Cape May County was the first to submit and be approved. Mr. Zumpino will keep Council updated.

Clean Energy Projects –

Energy Audit - completed. Ms. Garrison indicated the contractor for the Food Pantry project will utilize any suggestions from the audit during the project.

Property Maintenance - Mr. Tonetta reported that AFSCME will be demolishing the building. summonses have been issued. Ms. Garrison indicated she will be preparing the summonses for the Rutkowski and Mogavero properties. Mayor Pikolycky recommended a reminder be sent prior to the summonses being issued.

Water Tower Tank Inspection Proposal - December 9, 2020 inspection to be done.

CMC/OEM Hazard Mitigation Plan (Status) – the plan has been submitted. The County OEM held a meeting for the public to review the plan.

Water Tower Tank Inspection Proposal – Mr. Graham will follow up.

FEMA DR 4574 Tropical Storm Isaias Funds – Mr. Ciabatonni is working on the submission.

New Business

Shared Services Municipal Court - Mayor Pikolycky indicated a contract had been negotiated that will continue the agreement with 2% increases for the next five years.

Animal Shelter Agreement - Ms. Garrison indicated there is an increase based on an increase in the shelter expenses Ms. Garrison indicated the apportionment is based on a percentage of usage. Woodbine's usage is still allotted the same as it was in 2018.

Atlantic City Electric Street Lights - Mr. Gurdgiel indicated an email had been received from ACE stating they have the lightbulbs in stock and will be replacing the old ones. Mr. Gurdgiel indicated there are still lights out.

There being no further business, on motion of Councilman Cruz, seconded by Councilman Bennett to adjourn the workshop meeting, unanimously carried.

Respectfully submitted,

Lisa Garrison
Borough Clerk

