

**BOROUGH OF WOODBINE  
REGULAR MEETING**

**JANUARY 16, 2020  
7:30 P.M.**

Mayor Pikolycky called the Regular Meeting to order and read the following statement, “Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying the Press and The Herald on January 3, 2020 and posting a copy of said Notice on the Clerk’s bulletin board.”

Those present were: Mayor Pikolycky; Councilpersons Ortiz, Johnson, Bennett, Perez, Benson and Cruz. Also present were: Richard Tonetta, Borough Solicitor; Lew Conley, Borough Engineer; Kan Liu, Airport Engineer; and Lisa Garrison, Borough Clerk.

The Pledge of Allegiance was led by Mayor Pikolycky.

Mayor Pikolycky called for approval of the minutes. On motion of Councilman Johnson, seconded by Councilwoman Perez to approve the minutes of December 19, 2019, carried with two (2) abstentions by Councilmen Bennett and Cruz. On motion of Councilman Ortiz, seconded by Councilman Cruz to approve the minutes of January 2, 2020, unanimously carried.

At this time Mayor Pikolycky called for the following resolutions:

**RESOLUTION NO. 1-18-2020**

**A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Woodbine that the following transfers of 2019 appropriations are hereby approved in accordance with N.J.S.A. 40A:4-59 which allows appropriations transfers during first three (3) months of the succeeding year.

**AIRPORT UTILITY FUND:**

**FROM:**

Salaries & Wage	#9-07-55-501-101	\$ 15,000.00
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**TO:**

Other Expense – Aviation Fuel	#9-07-55-502-904	\$ 15,000.00
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On motion of Councilman Cruz, seconded by Councilman Benson to approve the foregoing resolution, unanimously carried.

On motion of Councilman Benson, seconded by Councilman Johnson to approve the

following resolution, unanimously carried.

**RESOLUTION NO. 1-19-2020**

**AUTHORIZING THE FILING OF AN APPLICATION  
TO THE CAPE MAY COUNTY OPEN SPACE PROGRAM FUNDING FOR CREATIVE  
PLACEMAKING UPGRADES AT THE WOODBINE ECO-PARK**

**WHEREAS**, in November of 1989, the voters of Cape May County approved by a two-to-one margin a ballot question endorsing the establishment of a trust fund to preserve open space and agricultural land; and,

**WHEREAS**, the trust is funded by a County property tax of one cent per \$100 assessed valuation, is known as the Open Space Preservation Tax, and currently generates approximately \$5 million annually; and

**WHEREAS**, pursuant to the approval of this ballot initiative the County established the Division of Open Space and Farmland Preservation (OSFP) to administer the program; and,

**WHEREAS**, since that time the State of New Jersey passed laws which expanded the potential function of the OSFP Trust Fund to include recreation and historic preservation; and,

**WHEREAS**, the Borough of Woodbine was previously awarded \$1,243,000 by the Cape May County Board of Chosen Freeholders through this program to carry out Phases 1, 2 & 3 of this important project; and

**WHEREAS**, the County Open Space Board has recently completed a Creative Placemaking initiative and report which establishes a new branding identity for the Open Space Program including providing design criteria and guidance for this purpose; and

**WHEREAS**, the County Open Space Board has also established a Special Round of Funding for Creative Placemaking implementation on projects that previously received funding under the Open Space program; and

**WHEREAS**, the Borough of Woodbine desires to upgrade the improvements that have already been completed as well as the remaining improvements to be completed on this multi-phase Eco Park project in order to implement the Creative Placemaking design criteria as outlined in the Special Round of Funding application guidance; and

**WHEREAS**, the Borough of Woodbine is committed to the long-term maintenance associated with the improvements noted herein and outlined in the Borough's referenced Special Round of Funding application to the Cape May County Open Space Program.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Mayor or the successor to the office of Mayor is hereby authorized to:

- (a) make application for such funding,
- (b) provide additional application information and furnish such documents as may be required, and
- (c) act as the authorized correspondent for the above-named applicant.

**BE IT FURTHER RESOLVED**

- (a) That the Mayor of the above-named body is hereby authorized to execute an agreement and any amendment thereto with the County for the project known as the Woodbine Eco-Park Project Creative Placemaking Improvements.
- (b) That the applicant agrees to comply with all applicable federal, state and local laws, rules and regulations in its performance of the project; and,
- (c) That this resolution shall take effect immediately.

On motion of Councilman Ortiz, seconded by Councilman Bennett to approve the following resolution, unanimously carried.

**RESOLUTION NO. 1-20--2020**

**APPROVAL TO SUBMIT A LAIF GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE RECONSTRUCTION VARIOUS STREETS INCLUDING PORTIONS OF CLAY STREET AND MADISON AVENUE**

**NOW, THEREFORE, BE IT RESOLVED** that Mayor and Council of the Borough of Woodbine formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as LAIF-2020-VARIOUS STREET-00038 to the New Jersey Department of Transportation on behalf of the Borough of Woodbine.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Woodbine and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Unfinished Business

Water Quality Management Plan (County) Status – no change in status. Mayor Pikolcky requested Mr. Conley follow-up..

County Road Projects – 550/638 Update - No change in status.

Open Space Eco-Park Replacement/Upgraded Items – application was filed on January 15, 2020 for \$180,000 for Creative Placemaking Improvements at the Eco-Park.

#### USDA Projects – Status –

Food Pantry III – Engineer is working on the specifications.

Head Start Roof Project - punch list items remaining.

Water/Sewer Project - Mr. Conley reported that the plans and specifications have been revised to include the expanded building at the Water Plant site and will be submitted to NJEIT AND USDA. The Borough has been advised that the funding through NJEIT/I-Bank will be available if the project is certified as ready for bids by March 1, 2020. Mayor Pikolycky stated the extra funding has put the Borough in great shape for this project..

DOT Sumner/Heilprin Avenues Reconstruction Projects Status – Heilprin Avenue change order #2 was approved and has been submitted to NJDOT for concurrence. A list of the final quantities on Sumner Avenue have been submitted to the contractor for review, however we are still pursuing completion of some extra eligible work to utilize the remaining NJDOT funds. A waiver request has been submitted to NJDOT on both project relative to the requirement for pavement test cores.

DCA Small Cities Sidewalks Project Status - DCA has approved the plans and specifications and the project has been advertised for bids to be received on February 4, 2020.

Landfill Redevelopment Zone – Solar Project Status - The project has been approved by the BPU and developer is now proceeding with the permitting approvals needed. Pinelands and the engineers were on site today.

Freidriechstadt Road Vacation Status - Mr. Tonetta indicated he was still waiting on title report.

Master Plan – DCA approval was received for the Ordinances. The project will take approximately nine (9) months to complete. A Coordination Committee will be appointed. Still waiting on the final printed version of the new Master Plan. Anticipating to receive within the next month.

Clean Energy Program - Ms. Garrison is working with Ms. Town to obtain a cost estimate for the upgrading of the streetlights to LED.

Medevac Lease Status - Mr. Tonetta indicated the agreement has been sent and we are awaiting on signatures.

Airport lease Assignment – Holland to American Aerospace Technologies - Mr. Tonetta indicated a revised agreement was sent to American Aerospace Technologies and wae are waiting for a response.

New Business –

CMC League of Municipalities Meeting – January 29, 2020, 6:00 p.m. – The Flanders Hotel, Ocean City

2020 JIF Elected Officials Seminar - January 29, 2020 – 5:30 p.m. – Merighi’s Savoy Inn, Vineland or March 24, 2020 – 5:30 p.m. – Merighi’s Savoy Inn, Vineland

AT&T Plans Upgrade - Ms. Garrison indicated the plans were given to the Engineer to review. Mayor Pikolycky indicated the plans need to be submitted to Mr. Villecco and an escrow will be required.

Clean Communities Report - Mr. Gurdgiel indicated he is working on both the 2017 and 2018 reports to submit simultaneously..

Committee Reports:

Public Works/Buildings & Grounds: Chairman Bennett reported the snowplow equipment was being worked on and the airport truck steps were being installed. He commended Public Works on the good job they were doing with leaf collection.

Hlth, Education & Human Services: Chairman Benson reported on a newspaper article from The Press in regards to the approval of the 10 megawatts for the Solar project. Mayor Pikolycky indicated this project will resolve two (2) issues while abating the landfill it will also provide benefits to both the Borough and the residents.

Public Safety & Courts: Chairman Cruz reported the swearing-in of the Fire Department officers will be held next week.

Community Affairs & Grants: Chairman Ortiz had nothing to report at this time.

Property & Small Business: Chairman Johnson had nothing to report.

Revenue & Finance: Chairwoman Perez had nothing to report..

Engineer’s Report - Mr.Conley had nothing further to report.

Airport Engineer’s Report - Mr. Liu reported on the following:

1. Taxiway A Mill and Overlay State 2, Design – awaiting FAA Delphi system closeout before Woodbine can submit final invoice.

2. Helicopter Parking Apron Design and Construction - Edge light and grading of the turf area requires completion. Awaiting material deliver of light fixtures. Closing of project is anticipated in the spring due to the contractor failing to install the prime coat.
3. Taxiway B Rehabilitation – Design – Design will start in February.

Mayor Pikolycky questioned the status on the supplemental funding applications that had been submitted. Mr. Liu replied that funds had been awarded but the Borough of Woodbine did not receive an award. Mayor Pikolycky requested Mr. Liu to follow-up on the status of our applications.

FAA ACIP Annual Meeting - January 30, 2020 at 1:00 pm at Camp Hill, PA.

Solicitor's Report – Mr. Tonetta had nothing further to report.

Public Comment: None.

Payment of Bills: On motion of Councilman Cruz, seconded by Councilman Benson to approve the bills for payment, unanimously carried.

Adjournment: On motion of Councilman Ortiz, seconded by Councilman Bennett to adjourn, unanimously carried.

Respectfully submitted,

Lisa Garrison  
Borough Clerk

