

**Woodbine Recreation Commission
Meeting Minutes
January 13, 2021**

Meeting Called to order at 6:15 pm.

Roll Call:

Attended:

Hector Cruz
Philip Mitchell
Rachel Young
Melissa Rodriguez

Absent:

Jennifer Cruz
Juan Rodriguez
Chris Sorenson

I. Reorganization Resolutions:

A. Appointment of Chairperson

A motion was made and approved
appointing Hector Cruz as Chairperson.
(Resolution #01-2021)

Motion by: H. Cruz
2nd: R. Young
Roll Call: H. Cruz - Yes
M. Rodriguez – Yes
J. Rodriguez - Absent
R. Young - Yes
J. Cruz – Absent
P. Mitchell – Yes
C. Sorenson - Absent

B. Appointment of Vice-Chair

A motion was made and approved
appointing Philip Mitchell as Vice-Chairperson.
(Resolution #02-2021)

Motion by: H. Cruz
2nd: R. Young
Roll Call: H. Cruz - Yes
M. Rodriguez – Yes
J. Rodriguez - Absent
R. Young - Yes
J. Cruz – Absent
P. Mitchell – Yes
C. Sorenson - Absent

C. Appointment of Secretary

A motion was made and approved
appointing Rachel Young as Secretary.
(Resolution #03-2021)

Motion by: H. Cruz
2nd: R. Young
Roll Call: H. Cruz - Yes
M. Rodriguez – Yes
J. Rodriguez - Absent
R. Young - Yes
J. Cruz – Absent
P. Mitchell – Yes
C. Sorenson - Absent

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D. Appointment of Treasurer

A motion was made and approved appointing Melissa Rodriguez as Treasurer. **(Resolution #04-2021)**

Motion by: H. Cruz
2nd: R. Young
Roll Call: H. Cruz - Yes
M. Rodriguez – Yes
J. Rodriguez - Absent
R. Young - Yes
J. Cruz – Absent
P. Mitchell – Yes
C. Sorenson - Absent

E. Official Depository

A motion was made and approved appointing Sturdy Savings Bank as the primary depository. **(Resolution #05-2021)**

Motion by: H. Cruz
2nd: R. Young
Roll Call: H. Cruz - Yes
M. Rodriguez – Yes
J. Rodriguez - Absent
R. Young - Yes
J. Cruz – Absent
P. Mitchell – Yes
C. Sorenson - Absent

F. Official Signatories

A motion was made and approved authorizing the Chair, Vice-Chair, Secretary and Treasurer to be the official signatories for the respective bank account. **(Resolution #06-2021)**

Motion by: H. Cruz
2nd: R. Young
Roll Call: H. Cruz - Yes
M. Rodriguez – Yes
J. Rodriguez - Absent
R. Young - Yes
J. Cruz – Absent
P. Mitchell – Yes
C. Sorenson - Absent

G. Official Newspapers

A motion was made and approved assigning the Cape May County Herald and The Press of Atlantic City as the official newspapers. **(Resolution #07-2021)**

Motion by: H. Cruz
2nd: R. Young
Roll Call: H. Cruz - Yes
M. Rodriguez – Yes
J. Rodriguez - Absent
R. Young - Yes

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*J. Cruz – Absent
P. Mitchell – Yes
C. Sorenson - Absent*

**II. Approval of Minutes for meeting held on
November 11, 2020**

Tabled to the next meeting.

III. Treasurer's Report

A motion was made to approve the Treasurer's
Report for the month of December 2020

&

January 2021.

Booster Account Balance = \$5,268.23

Budget Account Balance = \$8,364.45

Motion by: H. Cruz

2nd: P. Mitchell

Roll Call: H. Cruz - Yes

M. Rodriguez – Yes

J. Rodriguez - Absent

R. Young - Yes

J. Cruz – Absent

P. Mitchell – Yes

C. Sorenson – Absent

**Note: The WRC did not receive \$8,500 in
Borough Contributions for the 2020 Calendar
year. This amount was supposed to be reduced
by the cost of the replacement of the roof for the
Lincoln Park pavilion. The cost for the roof was
estimated at \$5,960. Total Borough
Contribution balance due should be \$2,540.
Hector will follow up with the Borough.*

A motion was made to approve the payment of
invoices.

Motion by: P. Mitchell

2nd: R. Young

Roll Call: H. Cruz - Yes

M. Rodriguez – Yes

J. Rodriguez - Absent

R. Young - Yes

J. Cruz – Absent

P. Mitchell – Yes

C. Sorenson – Absent

A motion was made to approve the 2021
Budget.

Motion by: P. Mitchell

2nd: R. Young

Roll Call: H. Cruz - Yes

M. Rodriguez – Yes

J. Rodriguez - Absent

R. Young - Yes

J. Cruz – Absent

P. Mitchell – Yes

C. Sorenson – Absent

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IV. Committee Reports:

A. Basketball:

Still need to collect the basketball uniforms and organize the gym locker.

South Shore Basketball League has decided to move forward with the season. They will need to know by 1/22 how many teams we will be entering into the league. We discussed entering one team (the 7/8th grade boys). It is preferred that we have away games only. Will need to get a coach and research what COVID precautions will need to put in place. If we cannot pull a team together with this short notice, would our kids be able to play with another team (i.e. Middle Twp. which is our sending district)? The season is slated to start during the 1st week in February and there will be a total of 6-10 games (no playoffs). Will also need to look into possibly purchasing uniforms for this team.

Discussed purchasing bleachers for the gym. Will need to research the cost. A motion was made to approve the purchase of portable bleachers (a couple of sets to start off with).

Motion by: P. Mitchell

2nd: H. Cruz

Roll Call: H. Cruz - Yes

M. Rodriguez – Yes

J. Rodriguez - Absent

R. Young - Yes

J. Cruz – Absent

P. Mitchell – Yes

C. Sorenson – Absent

B. Baseball/Softball/T-Ball

No report.

C. Soccer

No report.

D. Special Events/ Activities

No report.

E. Senior Activities:

No report.

F. Parks/Facilities:

Need to check on the status of the roof replacement for the Lincoln park pavilion. Funds were supposed to be deducted from Recreation Budget money (\$5,960).

V. Old Business:

A. Guidelines for WES Gym Use

Draft agreement and policy needs to be finalized.

B. Membership

W.Y. needs to have a background check completed.

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C. Background Checks	Need NAYS numbers of all Recreation Members in order to process the background checks.
D. Board Member Trainings	Tabled.
VI. New Business	None
VII. Audience Participation	None
VIII. Motion to Adjourn at 7:30 pm	<i>Motion by:</i> R. Young <i>2nd:</i> H. Cruz <i>Roll Call:</i> H. Cruz - Yes M. Rodriguez – Yes J. Rodriguez - Absent R. Young - Yes J. Cruz – Absent P. Mitchell – Yes C. Sorenson - Absent

Minutes respectfully submitted by:

Melissa Rodriguez on behalf of Rachael Young