BOROUGH OF WOODBINE COUNTY OF CAPE MAY PLANNING / ZONING BOARD SUMMARY MINUTES January 10, 2018

REGULAR MONTHLY MEETING was called to order by Chairperson Fisher at 7:03 P.M.

MEMBERS PRESENT: Chairperson Fisher, Mr. Doran, Mr. Keenan, Ms. Marra, and Mr. Sherby.

Also, in attendance were Solicitor Brock Russell, Board Professional, Lewis H. Conley, and Board Secretary Monserrate Gallardo-Rodriguez.

MEMBERS ABSENT: Mr. Hudgins, and Mr. Watson. Councilman Bennett notified the Secretary via phone that he would be unable to attend this meeting. Councilman Benson notified the Secretary via email that he would be unable to attend this meeting. Mr. Gaines also notified the Secretary via email that he would be unable to attend this meeting.

Adequate notice of this meeting was provided in compliance with the Open Public Meeting Act by notifying the Atlantic City Press on January 18, 2017, and by posting a copy of said notice on the Lobby Bulletin Board, of the Borough Hall.

An audio recording of this Open Public Meeting is filed with the Secretary of the Board.

Chairperson Fisher led the Board to the Pledge of Allegiance.

APPROVAL OF THE MINUTES for December 13, 2017 as prepared by the Secretary was:

OFFERED BY: Vice-Chair Sherby SECONDED BY: Ms. Marra

ROLL CALL: 4 Voted In Favor

1 Abstained 0 Opposed

Mr. Doran abstained.

ESCROW REPORT: The Secretary read from an email sent from the Borough CFO regarding the Regular and Pinelands Escrows.

UNFINISHED BUSINESS:

Zoning Map and Related Ordinances

Board Professional Lewis Conley briefly reported regarding correspondence to be sent to Applicant Robert Breunig. He also reported on the BOOS Development (Family Dollar) Application. He mentioned that the Mouse Trap Bowling Alley was sold and therefore the existing application would be closed. A discussion was initiated between Solicitor Russell and Mr. Conley regarding existing escrows on the Mouse Trap Application. Solicitor Russell addressed his questions. He concluded by stating that the Brian McEwing/Jodie Schweibinz Application had been filed at the County Clerk's Office and it could also be considered closed.

NEW BUSINESS:

Members: Reappointments-Term Dates

Selection of Officers

Consultants: Selection of Professionals/Secretary to the Board

Committees: Selection of Sub-Committees:

Master Plan

Site Plan Review & Sign

Subdivision Zoning

At this time, the Board Secretary reminded Chairperson Fisher that the Reappointment-Term Dates, the Selection of Officers, and the appointment of Board Members to the Subcommittees would have to be tabled until the February 14, 2018 PZ Meeting.

Chairperson Fisher asked for a motion to appoint the Board Professionals for the Year 2018. Motions were made and seconded to appoint said Professionals as follows:

MOTION TO RETAIN THE SERVICES OF BROCK D. RUSSELL AS SOLICITOR FOR THE WOODBINE PLANNING / ZONING BOARD OF ADJUSTMENTS FOR THE YEAR 2018 was:

OFFERED BY: Mr. Keenan SECONDED BY: Ms. Marra

ROLL CALL: 5 Present Voted In Favor

0 Abstained 0 Opposed

MOTION TO RETAIN THE SERVICES OF VAN NOTE HARVEY ASSOCIATES AS THE ENGINEERING FIRM REPRESENTED BY BOARD PROFESSIONAL LEWIS H. CONLEY FOR THE WOODBINE PLANNING / ZONING BOARD OF ADJUSTMENTS FOR THE YEAR 2018 was:

OFFERED BY: Vice-Chair Sherby SECONDED BY: Chairperson Fisher

ROLL CALL: 5 Present Voted In Favor

0 Abstained 0 Opposed

MOTION TO RETAIN THE SERVICES OF MONSERRATE GALLARDO – RODRIGUEZ AS BOARD SECRETARY FOR THE WOODBINE PLANNING / ZONING BOARD OF ADJUSTMENTS FOR THE YEAR 2018 was:

OFFERED BY: Mr. Keenan SECONDED BY: Ms. Marra

ROLL CALL: 5 Present Voted In Favor

0 Abstained 0 Opposed

At this time, a discussion was initiated regarding the alternates, and the voting members of the Board.

New Resolution: Official PZ Newspapers Resolution No. 1-1-18

The AC Press/The Herald

Chairperson Fisher continued the meeting by introducing and reading the above listed resolution. A motion was made and seconded to approve said resolution:

MOTION TO APPROVE RESOLUTION NO. 1-1-18 MEMORIALIZING A DECISION MADE BY THE PLANNING / ZONING BOARD OF ADJUSTMENTS TO DESIGNATE THE PRESS OF ATLANTIC CITY AND THE HERALD TIMES AS THE OFFICIAL LEGAL NEWSPAPERS FOR THE PUBLICATION OF PZ NOTICES was:

OFFERED BY: Ms. Marra SECONDED BY: Mr. Keenan

ROLL CALL: 5 Present Voted In Favor 0 Abstained 0 Opposed

Recommendations from the Engineer: Nothing further to report.

Recommendations from the Solicitor: Nothing further to report.

The Secretary reminded the Board Members to review the paperwork that was given to them regarding reorganization. A discussion was initiated regarding an annual reporting of variances. The Secretary also reminded the Board that in November 2018 the meeting will be held on the first Wednesday of the month. There was no outside correspondence to review before the Board.

There being no other official business to come before the Board, Chairperson Fisher called for a motion for adjournment at 7:30 P.M.

MOTION FOR ADJOURNMENT:

OFFERED BY: Ms. Marra SECONDED BY: Mr. Keenan

ROLL CALL: All Present Voted In Favor

Respectfully submitted by:

Monserrate Gallardo-Rodriguez

Monserrate Gallardo-Rodriguez Board Secretary