

**BOROUGH OF WOODBINE
SWEARING-IN/REORGANIZATION**

**JANUARY 6, 2022
7:30 P.M.**

Mayor Pikolycky called the Swearing-In to order and read the following statement, "Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying The Press and The Herald on December 17, 2021 and posting a copy of said notice on the Clerk's Bulletin Board."

The call to order was followed by the flag salute which was led by Mayor Pikolycky.

Mayor Pikolycky called for the swearing in of Councilman Johnson by Solicitor Tonetta.

Next, Councilman Benson was sworn in and given the oath of office by Solicitor Tonetta.

Roll call was then taken. Present: Mayor Pikolycky, Councilmen Ortiz, Johnson, Bennett, Councilwoman Perez (via telephone) and Councilmen Benson and Cruz.

Mayor Pikolycky called for nominations of President of Council. Councilman Benson nominated Councilman Ortiz which was then seconded by Councilman Cruz. There being no further nominations on motion of Councilman Johnson, seconded by Councilman Bennett to close the nominations and approve the nomination of Councilman Ortiz for Council President, unanimously carried upon a roll call vote. Ayes: Ortiz, Johnson, Bennett, Perez, Benson, Cruz Nays: None Abstain: None Absent: None

Mayor Pikolycky called for nomination for Representative on the Woodbine Land Use Board. Councilman Cruz nominated Councilman Benson which was then seconded by Councilman Johnson. There being no further nominations on motion of Councilman Ortiz, seconded by Councilman Bennett to close the nominations and approve the nomination of Councilman Benson for Representative on the Woodbine Land Use Board, unanimously carried upon a roll call vote. Ayes: Ortiz, Johnson, Bennett, Perez, Benson, Cruz Nays: None Abstain: None Absent: None

At this time Mayor Pikolycky and distributed a copy of the State of the Borough for those present.

Mayor Pikolycky called for the following Consent Agenda resolutions and on motion of Councilman Cruz, seconded by Councilman Ortiz, unanimously carried said resolutions were approved.

RESOLUTION NO. 1-01-2022

A RESOLUTION PROVIDING TEMPORARY APPROPRIATIONS FOR 2022

WHEREAS, in the normal operation of the business of the Borough of Woodbine, it will be necessary for making contracts, commitments and payments prior to the adoption of the regular budget for the Borough of Woodbine; and

WHEREAS, revised Statute 40A: 1-19 of the State of New Jersey provides that the Governing Body of any municipality may make temporary appropriations to provide for any contract, commitment or payments are made between the beginning of the budget year and the adoption of the final budget; and

WHEREAS, the date of this Resolution is within the thirty-one (31) days of the month of January 2022, and will become effective January 1, 2022; and

WHEREAS, the total amount of appropriations hereunder of \$414,934.25 do not exceed twenty six and

one quarter percent (26.25%) of the total appropriations of the Borough of Woodbine for 2021, exclusive of any 2021 appropriations made for debt service, capital improvement fund and public assistance.

BEIT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

Administrative & Executive		
Salaries & Wages	\$	10,500.00
Other Professional Services		10,000.00
Miscellaneous Other Expenses		
Mayor & Council		
Salaries & Wages		20,000.00
Other Expenses		1,375.00
Municipal Clerk		
Salaries & Wages		7,500.00
Other Expenses		4,000.00
Data Processing		1,875.00
Central Purchasing		
Other Expenses		1,000.00
Financial Administration		
Salaries & Wages		4,750.00
Other Expenses		5,000.00
Audit Services		
Other Expenses		6,812.50
Assessment of Taxes		
Salaries & Wages		337.50
Other Expenses		1,000.00
Collection of Taxes		
Salaries & Wages		12,000.00
Other Expense		1,000.00
Liquidation of TTL		
Other Expenses		500.00
Legal Services and Costs		
Other Expenses		18,750.00
Municipal Court		
Other Expenses		625.00
Engineering Services & Costs		
Salaries & Wages		10,000.00
Other Expenses		8,750.00
Public Buildings & Grounds		
Other Expenses		9,375.00
Planning and Zoning Board		

Salaries & Wages	2,875.00
Other Expenses	
Legal	1,375.00
Other Expenses	2,500.00
Insurance	
Other Insurance Premiums	4,375.00
Workers Compensation	14,000.00
Employee Group Health	33,000.00
Small Business Development	
Other Expenses	25.00
Unemployment Insurance	
Unemployment Ins	1,000.00
Public Safety	
Volunteer Fire Company Contribution	10,500.00
Inter-local Agreement/First Aid Org	12,500.00
Code Enforcement	
Salary & Wages	1,125.00
Other Expenses	750.00
Zoning & Housing Inspector	
Salaries & Wages	2,200.00
Other Expenses	25.00
Emergency Management	
Salaries & Wages	1,000.00
Other Expenses	250.00
School Crossing Guard	
Salaries & Wages	3,250.00
Other Expenses	150.00
STREETS & ROADS	
Road Repair & Maintenance	
Salaries & Wages	22,250.00
Other Expenses	6,250.00
Solid Waste	
Garbage & Trash Removal	
Other Expenses	
Contractual	30,500.00
Tipping Fees	18,750.00
Recycling	
Salaries & Wages	625.00
Other Expenses	25.00
HEALTH & WELFARE	
Board of Health/Other Expenses	25.00

Animal Control	
Other Expense	
Contractual	2,250.00
County Shelter	10,000.00
County Shelter-Spay/Neuter	6,500.00
Miscs	250.00

RECREATION & EDUCATION

Parks & Playgrounds	
Other Expenses	2,500.00

Public Relations	
Other Expenses	375.00

UNCLASSIFIED

Telephones/Communication	3,750.00
Electric	18,000.00
Water	
Heating	5,000.00
Postage	1,250.00
Street Lighting	10,000.00

DEFERRED CHARGES

Emergency Authorizations
Anticipated Deficit in Airport Util
Expenditure without an Approp

STATUTORY EXPENDITURES

PERS	
DCRP	375.00
Social Security System	7,125.00

MUNICIPAL STORMWATER

Other Expenses	375.00
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SHARED SERVICE AGREEMENTS

Dispatcher/Other Expenses	12,315.00
Municipal Court Services/Other Expenses	18,942.00
CFO – Avalon	6,451.00
Tax Assessor – Sea Isle City	5,000.00

GRANTS

Cape May County Open Space
Municipal Alliance Program/Grant Share
Recycling Tonnage Grant
Green Communities
Clean Communities Grant
Small Cities Public Facilities
Sumner Avenue Reconstruction
NJDOT – Sumner Avenue Reconstruction
NJ DOT Grant – Sumner Avenue
USDA Head Start

Grant Match
Match – Small Cities Public Fac

Match – MAC

Capital Improvement Fund
Various Improvements and Infrastructure
Road Reconstruction

Transferred to Board of Education

Total Appropriations within 26.25% Limit.

414,934.25

MUNICIPAL DEBT SERVICE

Bond Principal
Interest
BAN Interest
BAN Principal

Grand Total General Government

414,934.25

SEWER AND UTILITY

OPERATIONS

Salaries and Wages	30,000.00
Other Expenses	64,250.00

DEBT SERVICE

Payment of Notes – Interest
Payment of Bonds – Interest
Payment on BAN/Cap Notes
Payment of Bonds – Principal

Capital Improvement Fund

STATUTORY EXPENDITURES

PERS
FICA
Unemployment Insurance

2,750.00

Grand Total Sewer and Water Utility

97,000.00

AIRPORT UTILITY FUND

OPERATIONS

Salaries and Wages	11,250.00
Other Expenses	65,525.00

DEBT SERVICE

Payment of Bonds – Interest
Payment of Bonds – Principal

STATUTORY EXPENDITURES

FICA

1,250.00

CAPITAL IMPROVEMENT FUND

Capital Outlay
Helicopter Apron Grant

Grant Match

DEFERRED CHARGES

Deficits in Operation in Prior Years

Grand Total Airport Utility

78,125.00

RESOLUTION NO. 1-2-2022

SETTING MEETING DATES

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, in the County of Cape May and the State of New Jersey that the Borough Council meeting days will be the first Thursday at 7:30 P.M. for the Workshop meeting and at 8:00 P.M. for the regular meetings and the third Thursday at 7:30 P.M. for a regular meeting with the following exceptions where only one meeting will be held. June, July and August there will be one meeting held on the third Thursday at 7:30 P.M. for a workshop meeting with the regular meeting immediately following at 8:00 P.M.; and the November meeting will be held on the first Thursday at 7:30 P.M. for a workshop meeting with the regular meeting immediately following at 8:00 P.M.

RESOLUTION NO. 1-3-2022

DESIGNATION OF LEGAL NEWSPAPERS

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, in the County of Cape May and the State of New Jersey, as follows:

That the following newspapers of general circulation within the Borough of Woodbine be designated as the legal newspapers:

The Press of Atlantic City
The Herald Times

RESOLUTION NO 1-4-2022

RE: DESIGNATING OFFICIAL DEPOSITORIES FOR 2022

WHEREAS, it is necessary to designate official depositories for all funds of the Borough of Woodbine for the current calendar year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The official depositories of the Borough of Woodbine shall be;

(A) Sun National Bank

(B) Bank of America

2201 Route 50
Tuckahoe, NJ 08250

1 North Main St
Cape May Ct Hse, NJ
08210

(C) Franklin Savings
Mulligan Dr & Shore Rd
Ocean View, NJ 08230

(D) First Bank of Sea Isle
4301 Landis Ave
Sea Isle City, NJ 08243

(E) Cape Savings Bank
225 N. Main St
Cape May Ct Hse, NJ 08210

(F) TD Bank
409 Route 9 North
Cape May Ct Hse, NJ 08210

(G) Ocean City Home Bank
105 Roosevelt Blvd
Marmora, NJ 08223

(H) Sturdy Savings Bank
1224 Route 47
Dennisville, NJ 08270

(I) Newfield National Bank
Seaville Office
2087 Shore Road
Seaville, NJ 08230

(J) State of New Jersey
Cash Management Fund
Sun National Bank
Division of Investment
Dept of Treasury
State of New Jersey

(K) MBIA (Municipal Investors Service Corp)
120 Wood Avenue South, Suite 300, Iselin, NJ 08330

(L) NJ/ARM (Assessed & Rebate Management Program)
156 West State Street
Trenton, NJ 08608

(M) Minotola National Bank
2106 New Road
Linwood, NJ 08221

(N) Boardwalk Bank
Route 9 South & Shellbay Ave
Cape May Court House, NJ 08210

(O) Susquehanna Patriot Bank
PO Box 2000
Lititz, PA 17543-7030

(P) Crest Savings
4415 Landis Avenue
Sea Isle City, NJ 08243

3. All appropriate officers and employees of the Borough of Woodbine are empowered to take any action necessary to give effect to this Resolution.

RESOLUTION NO. 1-5-2022

CASH MANAGEMENT PLAN

BE IT RESOLVED by the Borough Council of the Borough of Woodbine, County of Cape May, that for the year 2022, the following shall serve as the cash management plan of the Borough of Woodbine.

The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the Borough of Woodbine's funds.

The following are suitable and authorized investments:

Interest-bearing bank accounts and certificates of deposit in authorized Banks, listed on Resolution #1-4-2022 Designating Depository for Municipal Funds, for deposit of local unit funds.

Government money market mutual funds as comply with N.J.S.A. 40A-5-15.1(e)

Local government investment pools which comply with N.J.S.A. 40A:5-15.1(c) and conditions set by the Division of Local Government Service

New Jersey Cash Management Fund

Repurchase agreements (repos) of fully collateralized securities which Comply with N.J.S.A. 40A5-15.1(a).

Each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

The Government Unit Depository Protection act approved banks located in the State of New Jersey and possessing a current Government Unit Deposit Protection Act Eligibility Certificate issued by the New Jersey Department of Bank and Insurance are authorized depositories for the deposit of funds.

The CFO shall report to the governing body any account that does not earn interest.

RESOLUTION NO. 1-6-2022

AUTHORIZING TAX APPEALS TO THE CAPE MAY COUNTY BOARD OF TAXATION

WHEREAS, by directive of the Cape May County Board of Taxation under N.J.A.C. 18:13A-1.6(C) that any and all tax appeals for the increase or decrease of assessments submitted to this Board by the Tax Collector and/or Tax Assessor on behalf of the Borough of Woodbine for the year of 2022 are hereby authorized by this Governing Body of dispositions by the Cape May County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, situate in the County of Cape May and State of New Jersey, that this resolution as heretofore stated shall be approved by this Governing Body.

BE IT FURTHER RESOLVED that the Borough Clerk be instructed to submit a certified copy of this resolution to the Borough Tax Assessor and Tax Collector and the Cape

RESOLUTION NO. 1-7-2022

**AUTHORIZING THE CANCELLATION OF TAX OVERPAYMENTS OR
DELINQUENT AMOUNTS LESS THAN \$10.00**

WHEREAS, N.J.S.A. 40A:5-17 allows or the cancellation of property tax overpayments or delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Woodbine, County of Cape May, State of New Jersey, hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

BE IT FURTHER RESOLVED, that a certified copy of the Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

RESOLUTION NO. 1-8-2022

SETTING INTEREST AND PENALTY ON PROPERTY TAXES

WHEREAS, under the provisions of N.J.S.A. 54:4-67 the governing body is authorized to fix the rate of discount for prepayment of property taxes or assessments and to fix the rate of interest for non-payment of property taxes or assessments on or before the date when they would become delinquent; and

WHEREAS, the aforesaid statute was amended to provide for the assessing of a penalty to be charged to a taxpayer with a delinquency in excess of TEN THOUSAND (\$10,000.00) DOLLARS; and

WHEREAS, pursuant to N.J.S.A. 54:4-66, it is provided that property taxes shall be payable in quarterly annual installments with the first installment due on February 1st, the second installment on May 1st, the third installment on August 1st and the fourth installment due on November 1st, after which dates, if unpaid, they shall become delinquent, which statute also provides for the manner in which quarterly installments or property taxes shall be determined and received;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Woodbine:

A. That no discount be allowed for prepayment of property taxes or assessments.

B. That the rate of interest to be charged for the non-payment of property taxes or assessments on or before the date they would become delinquent, as fixed by statute, shall be Eight (8%) Percent per annum on the first ONE THOUSAND FIVE HUNDRED (\$1,500.00) of the delinquency, and Eighteen (18%) Percent per annum on any amount in excess of ONE THOUSAND FIVE HUNDRED (\$1,500.00) DOLLARS to be calculated from the date the tax was payable to the date of actual payment, provided no interest shall be charged if payment of

any installments is made on the due date; provided, however, that no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same become payable; and

C. In the event there is a delinquency in excess of TEN THOUSAND (\$10,000.00) DOLLARS at the end of the calendar year, then the Tax Collector is authorized to charge a penalty of Six (6%) Percent of the amount of the delinquency. The delinquency shall mean the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters of years.

D. That the provision of this resolution shall remain in full force and effect until further action of the Borough Council.

E. That a certified copy of this Resolution be filed with the Collector of Taxes.

RESOLUTION NO. 1-9-2022

A RESOLUTION TO SUPPORT AND PARTICIPATE IN THE VOLUNTEER TUITION CREDIT PROGRAM (P.L. 1998, c. 145)

WHEREAS, the Mayor and Council of the Borough of Woodbine in the County of Cape May, deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency medical volunteers in the Borough of Woodbine; and

WHEREAS, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine in the County of Cape May that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c.145 is herewith adopted for the volunteer firefighters and emergency medical volunteers in the municipality; and

BE IT FURTHER RESOLVED, that the Borough clerk is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

RESOLUTION NO. 1-10-2022

RESOLUTION REAPPOINTING THE 2021 SUSTAINABLE BOROUGH OF WOODBINE TEAM TO LEAD COMMUNITY PARTICIPATION IN THE SUSTAINABLE JERSEY MUNICIPAL CERTIFICATION PROGRAM

WHEREAS, the Mayor and Council of the Borough of Woodbine strives to save tax dollars, assure clean air and water, improving working and living environments to build a community that is sustainable economically, environmentally and socially; a community which would thrive well into the new century; and

WHEREAS, the Mayor and Council of the Borough of Woodbine wishes to continue building a model of government which benefits our residents now and far into the future with green community initiatives that are easy to replicate and affordable to implement; and

WHEREAS, in an attempt to focus attention on issues and actions to support a healthy, sustainable future, the Mayor and Council wishes to reappoint a 2022 Sustainable Woodbine Team Advisory Committee to work toward recertification in the Sustainable Jersey Certification Program of the NJ State League of Municipalities and other statewide partners; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine that the mission, goals and objectives for the Sustainable Woodbine Team through December 31, 2022 are established as follows:

Mission: The Sustainable Woodbine Team Advisory Committee will work to identify, research and select “Actions” outlined by the Sustainable Jersey program and work with municipal and community members to organize logical steps to achieve actions which are economically and environmentally sound for the Borough.

Goals: The goal of Sustainable Greenwich Team Advisory Committee will be to accomplish actions leading to recertification.

Municipal and Community Objectives

1. To collaborative with elected and appointed township officials, residents, services providers and other governmental agencies to share resource information and ideas consistent with the Sustainable Woodbine mission;
2. To encourage participation of all residents to solicit ideas on green initiatives.
3. To research and analyze green initiatives that make practical environmental and financial sense and bring to the attention of other appropriate Borough entities.
4. To develop strategies for ongoing sustainable planning and initiatives in municipal operations and the community; and
5. To prepare a summary of Sustainable Woodbine activities for 2022, that will be submitted to the Mayor and Council no later than December 31, 2022.

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Woodbine that the following persons are hereby appointed to the volunteer Sustainable Woodbine Team Advisory Committee for 2022.

NAME	POSITION REPRESENTATIVE
Mayor William Pikolycky	Governing Body Representative
Councilman David Bennett	Governing Body Representative
Lisa Fisher	Planning/Zoning Representative
Carol Saduk	Chamber of Commerce Representative
Patrick Keenan	Resident Representative

RESOLUTION NO. 1-11-2022

APPOINTMENT OF MUNICIPAL ATTORNEY

WHEREAS, every municipality is required by N.J.S.A. 40A:9-139 to appoint a Municipal Attorney,

WHEREAS, pursuant to N.J.S.A. 40A:60-5 the following nomination has been made by the Mayor for appointment to the Municipal attorney subject to the advice and consent of Borough Council, Richard P. Tonetta, Esq. to serve as Municipal Attorney/Borough Council; and

WHEREAS, said appointment is being awarded through a Fair and Open process pursuant to the New Jersey Pay to Play, New Jersey Campaign Contributions and Expenditures Reporting Act; and

WHEREAS, fund are available for the purposes set forth above; and

WHEREAS, Borough Council has duly considered the matter and wishes to express its advice and consent.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, in the Council of Cape May and State of New Jersey, as follows:

The allegation of the preamble are incorporated herein by this reference.

That Richard P. Tonetta, Esq. is confirmed to the position of Municipal Attorney/Borough Solicitor for a term of one (1) year.

The aforesaid appointment shall be effective immediately and the individual shall hold said until his or her successor is duly appointed and qualified.

The Mayor and Borough Clerk are authorized to execute, on behalf of the Borough of Woodbine, a Professional Services Contract in accordance with the requirements of Local Public Contracts Law since each of the individuals appointed practices in a recognized profession, whose members are licensed and regulated by the State of New Jersey and who possess a high degree of specialized training and the performance of the service required judgment and will likely create a fiduciary relationship between the appointing authority and the individual so appointed.

The Clerk of the Borough of Woodbine is hereby authorized and directed to publish a notice of the award of this contract in the official newspaper of the Borough of Woodbine, within the time prescribed by law and in accordance with the requirements of the Local Public Contracts Law of the State of New Jersey.

RESOLUTION NO. 1-12-2022

APPOINTMENT OF MUNICIPAL ENGINEER

WHEREAS, there exists a need for a Municipal Engineer; and

WHEREAS, the following nomination has been made by the Mayor for the appointment of Municipal Engineer subject to the advice and consent of the Borough Council, **BRUCE GRAHAM**, to serve as Borough Engineer for the calendar year 2022; and

WHEREAS, Council is well familiar with Mr. Graham and his qualifications and finds he meets the requirements of Ordinance No. 293 and Ordinance No. 365A; and

WHEREAS, the Council of the Borough of Woodbine finds it to be in the best interest of the Borough.

NOW THEREFORE, BE IT RESOLVED that the Council of the Borough of Woodbine hereby ratifies and confirms the appointment of Mr. Bruce Graham to the position of

Municipal Engineer for the calendar year of 2022 to be paid in accordance with the Salary Ordinance of the Borough.

RESOLUTION NO 1-13-2022

APPOINTMENT OF AIRPORT UTILITY ENGINEER

WHEREAS, the Borough is in need of an engineer for the Airport Utility Department;
and

WHEREAS, the following nomination has been made by the Mayor for appointment to the Airport Utility Engineer subject to the advice and consent of Borough Council **Dennis Yapp, PE of DY Consultants** to serve as Airport Utility Engineer; and

WHEREAS, said appointment is being awarded through a Fair and Open process pursuant to the New Jersey Pay to Play, New Jersey Campaign Contributions and Expenditures Reporting Act; and

WHEREAS, fund are available for the purposes set forth above; and

WHEREAS, Borough Council has duly considered the matter and wishes to express its advice and consent.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, in the County of Cape May and State of New Jersey as follows:

The allegations of the preamble are incorporated herein by this reference.

That Dennis Yapp is confirmed to the position of Airport Utility Engineer for a term of one year.

The aforesaid appointment shall be effective immediately and the individual so appointed shall hold said position until his successor is duly appointed and qualified.

The Mayor and Borough Clerk are authorized to execute on behalf of the Borough of Woodbine, a professional services contract with the requirements of Local Public Contracts Law since the individual appointed practices in a recognized profession, whose members are licensed and regulated by the State of New Jersey and who possess a high degree of specialized training and the performance of the service required judgment and will likely create a fiduciary relationship between the appointing authority and the individual so appointed.

The Clerk of the Borough of Woodbine is hereby authorized and directed to publish a notice of the award of this contract in the official newspaper of the Borough of Woodbine, within the time prescribed by law and in accordance with the requirements of the Local Public Contracts Law of the State of New Jersey.

RESOLUTION NO. 1-14-2022

APPOINTMENT OF REGISTERED MUNICIPAL ACCOUNTANT

WHEREAS, every municipality is required by N.J.S.A. 40A:5-4 to appoint a Registered

Municipal Accountant, who must be registered.

WHEREAS, pursuant to N.J.S.A. 40A:5-4 the following nomination has been made by the Mayor for appointment of the Municipal Auditor subject to the advice and consent of Borough Council, Nancy Sbrolla of Ford-Scott Associates, LLC to serve as Municipal Accountant.; and

WHEREAS, said appointment is being awarded through a Fair and Open process pursuant to the New Jersey Pay to Play, New Jersey Campaign Contributions and Expenditures Reporting Act; and

WHEREAS, funds are available for the purpose set forth above; and

WHEREAS, the Borough Council has duly considered the matter and wishes to express its advice and consent.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, in the County of Cape May and State of New Jersey as follows:

The allegation of the preamble are incorporated herein by this reference.

That Nancy Sbrolla is confirmed to the position as Registered Municipal Accountant for a term of one (1) year.

The aforesaid appointment shall be effective immediately and the individual so appointed shall hold said position until his or her successor is duly appointed and qualified.

The Mayor and Borough Clerk are authorized to execute on behalf of the Borough of Woodbine, a Professional Services Contract with the aforesaid individual. Said contract is to be awarded without competitive bidding as a professional services contract in accordance with the requirements of the Local Public Contracts Law and since each of the individuals appointed practices in a recognized profession which members are licensed and regulated by the State of New Jersey and which possess a high degree of specialized training and the performance of the services requires judgment and will likely create a fiduciary relationship between the appointing authority and the individual so appointed.

The Clerk of the Borough of Woodbine is hereby authorized and directed to publish a notice of the award of this contract in the official newspaper of the Borough of Woodbine, within the time prescribed by law and in accordance with the requirements of the Local Public Contracts Law of the State of New Jersey.

RESOLUTION NO. 1-15-2022

AUTHORIZING PROFESSIONAL SERVICES AGREEMENT (GRANT SERVICES)

WHEREAS, the Borough of Woodbine desires to engage Triad Associates to provide general grant services for the year 2020 to assist in carrying out the planning and execution activities; and

WHEREAS, said appointment is being awarded through a "Fair and Open" process pursuant to the New Jersey Pay to Play, New Jersey Campaign Contributions and Expenditures Reporting Act; and

WHEREAS, funds are available for the purposes set forth above; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for professional services without competitive bids , and the contract itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and council of the borough of Woodbine as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Triad Associates.
2. This contract is awarded through a “Fair and Open” process pursuant to the New Jersey Pay to Play, New Jersey Campaign Contributions and Expenditures Reporting Act.
3. A notice of this action shall be printed in The Herald.

RESOLUTION NO. 1-16-2022

APPOINTMENT OF SPECIAL ENVIRONMENTAL COUNSEL

WHEREAS, there are several substantial environmental issues presently facing the Borough of Woodbine, including the closure of the F & S Landfill and potential redevelopment of the Landfill Redevelopment Area ; and

WHEREAS, the Borough of Woodbine has a need to acquire such professional legal services to assist the Borough in developing the F & S Landfill as a Redevelopment Area and protecting the citizens from such environmental issues as a Non-Fair and Open Contract pursuant to NJSA 19:44A-20.5; and

WHEREAS, Mitchell Kizner, Esq. Cherry Hill, New Jersey is an attorney that specializes in environmental law and litigation, with year of experience, including prior representation of the Borough of Woodbine and has submitted a proposal; and

WHEREAS, Mitchell Kizner, Esq. has completed and submitted a Business Entity Disclosure Certification for Non-Fair And Open Contract which certifies that the firm with whom he is employed has not made any reportable contributions to a political or candidate committee in the Borough of Woodbine in the previous one year and that the contract will prohibit Mitchell Kizner and his firm Flaster Greenberg from making any reportable contributions through the term of the contract or its extension to a political or candidate committee in the Borough of Woodbine; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded have been certified by the CFO; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40 A: 11 – 1, et seq.) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Woodbine as follows:

1. That the Mayor and Clerk are hereby authorized and directed to execute a Non-Fair and Open Agreement pursuant to N.J.S.A. 19:44A – 20.5 with Mitchell Kizner, Esq., Cherry Hill, New Jersey for Professional Services for Environmental Legal Services for the Borough of Woodbine for specified services for a contract not to exceed one year beginning January 1, 2022 or until the completion of the Professional Legal Services for this Project as specified in the attached Professional Services Agreement.
2. That this Professional Services Agreement is awarded without competitive bidding in accordance with NJSA 40 A: 11 – 5 (1)(a) of the Local Public Contracts Law because said services to be rendered or performed require knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction distinguished from general academic instruction or apprenticeship and training.
3. That the Business Disclosure Entity Certification, the Political Contribution Disclosure Form and the Determination of Value be placed on file with the Resolution.

RESOLUTION NO. 1-17-2022

RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH THE ENGINEERING FIRM OF VAN NOTE-HARVEY ASSOCIATES, INC. CAPE MAY COURT HOUSE, NEW JERSEY FOR SPECIAL PROJECTS ENGINEERING SERVICES FOR THE BOROUGH OF WOODBINE

WHEREAS, the Borough of Woodbine has heretofore advertised for proposals for Special Projects Engineering Services on matters for the Borough on December , 2021; and

WHEREAS, the Requests were published in the City’s official newspaper and the City’s website; and

WHEREAS, one (1) proposal was received on and referred to the Borough Clerk and Borough Solicitor for evaluation and recommendation; and

WHEREAS, it has been recommended that a contract for the required services be awarded to Van Note Harvey Associates, Inc., Cape May Court House, New Jersey, based upon the proposal received, pursuant to a fair and open process; and

WHEREAS this contract is awarded based upon the proposal received which is incorporated herein in for a contract period of January 1, 2022 through December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Woodbine that said contract for Professional Project Engineering Services be awarded to Van Note-Harvey Associates, Inc. Cape May Court House, New Jersey based upon the proposal received, pursuant to a fair and open process for a contract period of January 1, 2022 through December 31, 2022.

RESOLUTION NO. 1-18-2022

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CREDIT
OVERPAYMENTS TO THE 2022 TAX YEAR**

WHEREAS, during the 2021 tax year, odd payments, deductions granted, and assessment corrections result in the overpayment of taxes on some properties; and

WHEREAS, the Mayor and Council desires to authorize the Tax Collector to credit the aforementioned overpayments to the 2022 Tax Year.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Woodbine, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to credit the aforementioned overpayments to the 2022 Tax Year.

RESOLUTION NO. 1-19-2022

APPOINTMENT OF MEMBERS TO THE MUNICIPAL ALLIANCE COMMITTEE

WHEREAS, the New Jersey Governor's Council on Alcoholism and Drug Abuse offers grants to municipalities to form a Municipal Alliance Committee; and

WHEREAS, the mission of the Municipal Alliance Committee is to develop substance abuse prevention programs at the local level; and

WHEREAS, the designation of a Municipal Alliance Committee is required to plan and develop local programs; and

WHEREAS, the following citizens have expressed an interest in serving on the Municipal Alliance Committee; and

WHEREAS, Mayor Pikolycky has nominated the following to serve as members of the Woodbine Municipal Alliance Committee:

William Pikolycky
Miriam Rivera
Anthony DeVico
Rubye Hutchinson
Collatta Goolsby
Evelyn Coleman
Monserrate Gallardo
Dave Bennett
Mildred Ciabatoni

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, in the County of Cape May and State of New Jersey as follows:

1. The allegations in the preamble are incorporated herein by this reference.
2. The Borough Council hereby confirms the appointment of

William Pikolycky
Miriam Rivera

Anthony DeVico
Rube Hutchinson
Collatta Goolsby
Evelyn Coleman
Monserrate Gallardo
Dave Bennett
Mildred Ciabaton

to serve as members of the Woodbine Municipal Alliance Committee for a three (3) year term effective January 1, 2022 and expiring on December 31, 2024.

RESOLUTION NO. 1-20-2022

APPOINTMENT OF SUBSTITUTE CROSSING GUARD

WHEREAS, the Mayor and Council desires to provide safe crossings for school age children on designated public thoroughfares of the Borough of Woodbine; and

WHEREAS, there exists a need for a substitute crossing guard; and

WHEREAS, **ENRIQUE RODRIGUEZ** has successfully completed crossing guard training.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the borough of Woodbine that Enrique Rodriguez is hereby appointed as Substitute Crossing Guard to be paid in accordance with the salary ordinance.

RESOLUTION NO. 1-21-2021

APPOINTMENT OF ALEXANDER BAUER

WHEREAS, there presently exists vacancies in the position of Confidential Assistant to the Mayor's Office, Treasurer, Deputy Municipal Clerk and Deputy Registrar of Vital Statistics; and

WHEREAS, the Borough is need to fill these positions; and

WHEREAS, the following nomination has been made by the Mayor for the appointment fill the vacant positions subject to the advice and consent of Borough Council, **ALEXANDER BAUER** to serve as Confidential Assistant to the Mayor's Office, Treasurer, Deputy Municipal Clerk and Deputy Registrar of Vital Statistics.; and

WHEREAS, Borough Council has duly considered the mater and wishes to express its advice and consent.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodbine, in the County of Cape May and State of New Jersey as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Alexander Bauer is hereby appointed to serve as Confidential Assistant to the Mayor's Office, Treasurer, Deputy Municipal Clerk and Deputy Registrar of Vital Statistics.

Mayor Pikolycky at this time called for an additional resolution. On motion of Councilwoman Perez, seconded by Councilman Johnson to approve the following resolution, unanimously carried.

RESOLUTION NO. 1-22-2022

RESOLUTION AWARDING A CONTRACT TO THE AMBIENT GROUP, LLC, WILLIAMSTOWN, NEW JERSEY FOR PCB SOIL HOTSPOT REMOVAL AND SITE CAPPING-HAT COMPANY SITE IN THE AMOUNT OF \$329,250.00

WHEREAS, the Clerk of the Borough of Woodbine has heretofore advertised for bids to be received on December 14, 2021 for PCB Soil Removal and Site Capping at the Hat Factory Site (Project) on November 17, 2021, November 24, 2021 and December 1, 2021 in the Press of Atlantic City in accordance with specifications on file in the office of the Borough Clerk; and

WHEREAS, the Clerk also notified various contractors, including those listed on the Minority & Women Owned Business Enterprises List as well as various construction data reporting agencies to determine their interest in providing bids for the Project; and

WHEREAS, due to the submission of two bid addenda issued, the bid opening date was postponed until December 21, 2021; and

WHEREAS, four (4) bids were received and opened on December 21, 2021 in the Borough Hall and read aloud by the Borough Clerk which were subsequently submitted to the Borough Solicitor, Borough Engineer and special engineering firm of Taylor Wiseman & Taylor, Blue Bell, Pennsylvania (TWT) for review and tabulation; and

WHEREAS, TWT has under date of January 6, 2022 submitted written reports and tabulations of the bids received, including reports on the responsiveness of the bids received; and

WHEREAS, the Borough Solicitor has reviewed and submitted written reports of the bids received and the responsiveness of the bids received; and

WHEREAS, the Borough Engineer, TWT and Borough Solicitor have determined that The Ambient Group, LLC, Williamstown, New Jersey, New Jersey is the lowest responsive responsible bidder and have recommended that a contract for PCB Soil Hotspot Removal and Site Capping for the Hat Factory Site be awarded to The Ambient Group, LLC in the amount of \$329,250.00 said bid being the lowest responsive responsible bid received and considered in the best interest of the Borough of Woodbine; and

WHEREAS, the Chief Financial Officer for the Borough of Woodbine has certified the availability of funds for the award of contract.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Woodbine that the contract for PCB Soil Hotspot Removal and Site Capping-Hat Factory be awarded to The Ambient Group, LLC, Williamstown, New Jersey on their bid of \$329,250.00

said bid being the lowest responsive responsible bid and considered in the best interest of the Borough of Woodbine and the Purchasing Agent be and the same is hereby authorized and directed to issue a purchase order contract for the same on behalf of the Borough of Woodbine.

BE IT FURTHER RESOLVED that the award of contract is conditioned and contingent upon the review and approval by the United States Department of Agriculture.

Mayor Pikolycky next called for the Introduction of Proposed Ordinance No. 599-2022 , “An Ordinance Amending Ordinance 577-2019 an Ordinance Establishing Salaries for the Borough of Woodbine for the Calendar Year 2019”. On motion of Councilman Ortiz, seconded by Councilman Cruz to approve the introduction of the following proposed ordinance, unanimously carried upon roll call vote. Ayes: Ortiz, Johnson, Bennett, Perez, Benson, Cruz Nays: None Abstain: None Absent : None

PROPOSED ORDINANCE NO. 599-2022

AN ORDINANCE AMENDING ORDINANCE 577-2019 AN ORDINANCE ESTABLISHING SALARIES FOR THE BOROUGH OF WOODBINE FOR THE CALENDAR YEAR 2019

BE IT ORDAINED by the Mayor and Council of the Borough of Woodbine that Ordinance No. 577-2019 has been amended as follows:

Borough Engineer	\$40,000
Treasurer	\$ 6,600

Mayoral Appointments

LAND USE BOARD

Class I – Mayor’s Designee – David Bennett
Class II – Louis Ciabaton
Class IV – Michael Gaines
Class IV – Jessica Lees (unexpired term 12/23)
Alternate I – Phillip Mitchell

DEPUTY EMERGENCY MANAGEMENT COORDINATORS

Louis Ciabaton – Sr. Deputy Coordinator
Jeff Doran
Enrique Rodriguez

Standing Committees for 2022

Public Works/Buildings & Grounds:	David Bennett, Chairman Mary Helen Perez Hector Cruz
Health, Education & Human Services:	Michael Benson, Chairman Hector Cruz

Joseph E Johnson, III

Public Safety & Courts:

Hector Cruz, Chairman
Eduardo Ortiz
Joseph E Johnson, III

Community Affairs & Grants:

Eduardo Ortiz, Chairman
Michael Benson
David Bennett

Property & Small Business:

Joseph E Johnson, III, Chairman
Mary Helen Perez
Eduardo Ortiz

Revenue & Finance:

Mary Helen Perez, Chairwoman
Michael Benson
David Bennett

Public Comment - None

Mayor Pikolycky at this time wished everyone a Happy New Year and Happy Three Kings Day. He welcomed back Councilman Johnson and Councilman Benson. He mentioned the various upcoming and ongoing projects. He indicated that the tax rate has been able to be kept down and the collection rate is reaching 98%. Councilman Ortiz complimented the Mayor on his presidency to the League of Municipalities and to his success in bringing in the grants for the various projects. Solicitor Tonetta congratulated Council and the other professionals on an outstanding job. Councilman Bennett thanked the staff and indicated it was a pleasure to work with everyone. Councilman Benson wished everyone a Happy New Year. He indicated that this was his fifth (5th) term in office and it would also be his last term. He was pleased and honored to have worked as solicitor and prosecutor for the Borough. Ms. Garrison congratulated Mayor and Council on a job well done. Mayor Pikolycky thanked everyone for the compliments.

There being no further business to come before the Mayor and Council on motion of Councilman Benson, seconded by Councilman Ortiz to adjourn, unanimously carried.

Respectfully submitted,

Lisa Garrison
Borough Clerk