

**BOROUGH OF WOODBINE
SWEARING-IN/REORGANIZATION**

**JANUARY 2, 2020
7:30 P.M.**

Mayor Pikolycky called the Swearing-In to order and read the following statement, "Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying The Press and The Herald on December 23, 2019 and posting a copy of said notice on the Clerk's Bulletin Board."

The call to order was followed by the flag salute which was led by Mayor Pikolycky.

Mayor Pikolycky called for the swearing in of Councilwoman Perez by Solicitor Tonetta.

Next, Councilman Ortiz was sworn in and given the oath of office by Senator Testa.

Roll call was then taken. Present: Mayor Pikolycky, Councilmen Ortiz, Johnson, Bennett, Councilwoman Perez and Councilmen Benson and Cruz.

Mayor Pikolycky called for nominations of President of Council. Councilman Benson nominated Councilman Ortiz which was then seconded by Councilman Bennett. There being no further nomination a roll call vote was taken. Ayes: Ortiz, Johnson, Bennett, Perez, Benson, Cruz Nays: None Abstain: None Absent: None

Mayor Pikolycky called for nomination for Representative on the Woodbine Land Use Board. Councilman Ortiz nominated Councilman Benson which was then seconded by Councilman Cruz. There being no further nomination a roll call vote was taken. Ayes: Ortiz, Johnson, Bennett, Perez, Benson, Cruz Nays: None Abstain: None Absent: None

At this time Mayor Pikolycky presented his 30th State of the Borough address outlining the accomplishments for 2019. The Mayor called on Senator Testa who then congratulated the newly re-elected Councilpersons. He then acknowledged Tammy Ryan on her work during his election and also congratulated Council on their hard work. His Chief of Staff Brittanie O'Neill was then recognized. Mayor Pikolycky recognized former Senator Asselta who then introduced Robert Patterson as an upcoming congressional candidate for District 2. Mr. Patterson proceeded to congratulate both Councilwoman Perez and Councilman Ortiz. Mayor Pikolycky also recognized Mitchell Kizner. A brief recess was called in order to provide those present to take photographs and meet with the dignitaries.

Upon return to the meeting Mayor Pikolycky called for the following Consent Agenda resolutions and on motion of Councilman Benson, seconded by Councilman Johnson, unanimously carried said resolutions were approved.

RESOLUTION NO. 1-01-2020

A RESOLUTION PROVIDING TEMPORARY APPROPRIATIONS FOR 2020

WHEREAS, in the normal operation of the business of the Borough of Woodbine, it will be necessary for making contracts, commitments and payments prior to the adoption of the regular budget for the Borough of Woodbine; and

WHEREAS, revised Statute 40A: 1-19 of the State of New Jersey provides that the Governing Body of any municipality may make temporary appropriations to provide for any contract, commitment or payments are made between the beginning of the budget year and the adoption of the final budget; and

WHEREAS, the date of this Resolution is within the thirty-one (31) days of the month of January, 2020, and will become effective January 1, 2020; and

WHEREAS, the total amount of appropriations hereunder of \$401,540.00 do not exceed twenty six and one quarter percent (26.25%) of the total appropriations made for debt service, capital improvement fund and public assistance; and

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

TEMPORARY APPROPRIATIONS - CURRENT FUND - 2020

GENERAL GOVERNMENT

Administrative & Executive		
Salaries & Wages	\$	10,500.00
Other Professional Services		10,000.00
Miscellaneous Other Expenses		
Mayor & Council		
Salaries & Wages		20,000.00
Other Expenses		1,375.00
Municipal Clerk		
Salaries & Wages		7,500.00
Other Expenses		4,000.00
Central Purchasing		
Other Expenses		1,000.00
Financial Administration		
Salaries & Wages		17,250.00
Other Expenses		5,250.00
Audit Services		
Other Expenses		6,812.50
Assessment of Taxes		
Salaries & Wages		5,550.00
Other Expenses		2,000.00
Collection of Taxes		
Salaries & Wages		12,000.00
Other Expense		1,000.00
Liquidation of TTL		

Other Expenses	500.00
Legal Services and Costs	
Other Expenses	18,750.00
Municipal Court	
Other Expenses	625.00
Engineering Services & Costs	
Other Expenses	5,312.50
Public Buildings & Grounds	
Other Expenses	9,375.00
Municipal Land Use Law/Planning & Zoning	
Salaries & Wages	2,875.00
2,500.00	
Legal	1,375.00
Insurance	
Other Insurance Premiums	5,000.00
Employee Group Insurance	33,125.00
Workers Compensation Insurance	12,000.00
Small Business Development	
Other Expenses	25.00
Unemployment Insurance	
Unemployment Ins	1,000.00
Public Safety	
Volunteer Fire Company Contribution	10,500.00
Inter-local Agreement/First Aid Org	12,500.00
Code Enforcement	
Salary & Wages	1,125.00
Other Expenses	750.00
Zoning & Housing Inspector	
Salaries & Wages	2,200.00
Other Expenses	25.00
Emergency Management	
Salaries & Wages	1,000.00

Other Expenses	250.00
School Crossing Guard	
Salaries & Wages	3,250.00
Other Expenses	150.00
STREETS & ROADS	
Road Repair & Maintenance	
Salaries & Wages	22,250.00
Other Expenses	6,250.00
Solid Waste	
Garbage & Trash Removal	
Other Expenses/Contractual	30,000.00
Other Expenses/Tipping Fee	15,500.00
Recycling	
Salaries & Wages	625.00
Other Expenses	25.00
HEALTH & WELFARE	
Board of Health/Other Expenses	25.00
Animal Control	
Other Expense	
Contractual	2,250.00
County Shelter	6,650.00
County Shelter-Spay/Neuter	1,250.00
Miscellaneous Other Expenses	250.00
RECREATION & EDUCATION	
Parks & Playgrounds	
Other Expenses	5,000.00
Public Relations	
Other Expenses	375.00
UNCLASSIFIED	
Street Lighting	9,500.00
Telephones	3,750.00

Electric	18,000.00
Water	
Heating & Fuel	5,,000.00
Postage	1,000.00
DEFERRED CHARGES	
Emergency Authorizations	
Anticipated Deficit in Airport Util	
Expenditure without an Approp	
STATUTORY EXPENDITURES	
Employer Liability: Public Employees Ret System	
DCRP	375.00
Social Security System	7,500.00
MUNICIPAL STORMWATER	
Other Expenses	375.00
SHARED SERVICE AGREEMENTS	
Dispatcher/Other Expenses	12,315.00
Municipal Court Services/Other Expenses	18,575.00
CFO – Avalon	6,250.00
GRANTS	
Cape May County Open Space	
Municipal Alliance Program/Grant Share	
Green Communities	
Clean Communities Grant	
Small Cities Public Facilities	
Sumner Avenue Reconstruction	
USDA Fire Truck	
NJ DOT Grant – Sumner Avenue	
USDA Head Start	
Grant Match	
Match – Small Cities Public Fac	
Match – MAC	
CAPITAL IMPR FUND	
PUBLIC FACILITIES UPGRADE	
VARIOUS IMPROVEMENTS & INFRASTRUCTURE	
ROAD RECONSTRUCTION	
Transferred to Board of Education	
Total Appropriations within 26.25% Limit.	401,540.00
MUNICIPAL DEBT SERVICE	

Bond Principal	
Interest	
BAN Interest	
BAN Principal	
	<hr/>
Grand Total General Government	401,540.00
	<hr/> <hr/>
SEWER AND UTILITY	
OPERATIONS	
Salaries and Wages	33,000.00
Other Expenses	62,500.00
DEBT SERVICE	
Payment of Notes – Interest	
Payment of Bonds – Interest	
Payment on BAN/Cap Notes	
Payment of Bonds – Principal	
Capital Improvement Fund	
STATUTORY EXPENDITURES	
PERS	
FICA	1,750.00
Unemployment Insurance	
	<hr/>
Grand Total Sewer and Water Utility	97,250.00
	<hr/> <hr/>
AIRPORT UTILITY FUND	
OPERATIONS	
Salaries and Wages	15,987.50
Other Expenses	65,744.50
DEBT SERVICE	
Payment of Bonds – Interest	
Payment of Bonds – Principal	
STATUTORY EXPENDITURES	
FICA	1,250.00
CAPITAL IMPROVEMENT FUND	
Capital Outlay	
Helicopter Apron Grant	
Grant Match	
DEFERRED CHARGES	
Deficits in Operation in Prior Years	
	<hr/>
Grand Total Airport Utility	82,982.00
	<hr/> <hr/>

RESOLUTION NO. 1-2-2020

SETTING MEETING DATES

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, in the County of Cape May and the State of New Jersey that the Borough Council meeting days will be the first Thursday at 7:30 P.M. for the Workshop meeting and at 8:00 P.M. for the regular meetings and the third Thursday at 7:30 P.M. for a regular meeting with the following exceptions where only one meeting will be held. June, July and August there will be one meeting held on the third Thursday at 7:30 P.M. for a workshop meeting with the regular meeting immediately following at 8:00 P.M.; and the November meeting will be held on the first Thursday at 7:30 P.M. for a workshop meeting with the regular meeting immediately following at 8:00 P.M.

RESOLUTION NO. 1-3-2020

DESIGNATION OF LEGAL NEWSPAPERS

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, in the County of Cape May and the State of New Jersey, as follows:

That the following newspapers of general circulation within the Borough of Woodbine be designated as the legal newspapers:

The Press of Atlantic City
The Herald Times

RESOLUTION NO 1-4-2020

RE: DESIGNATING OFFICIAL DEPOSITORIES FOR 2020

WHEREAS, it is necessary to designate official depositories for all funds of the Borough of Woodbine for the current calendar year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The official depositories of the Borough of Woodbine shall be;

(A) Sun National Bank
2201 Route 50

(B) Bank of America
1 North Main St

Tuckahoe, NJ 08250
May Ct Hse, NJ
08210

Cape

(C) Franklin Savings
Mulligan Dr & Shore Rd
Ocean View, NJ 08230

(D) First Bank of Sea Isle
4301 Landis Ave
Sea Isle City, NJ 08243

(E) Cape Savings Bank
225 N. Main St
Cape May Ct Hse, NJ 08210

(F) TD Bank
409 Route 9 North
Cape May Ct Hse, NJ
08210

(G) Ocean City Home Bank
105 Roosevelt Blvd
Marmora, NJ 08223

(H) Sturdy Savings Bank
1224 Route 47
Dennisville, NJ 08270

(I) Newfield National Bank
Seaville Office
2087 Shore Road
Seaville, NJ 08230

(J) State of New Jersey
Cash Management Fund
Sun National Bank
Division of Investment
Dept of Treasury
State of New Jersey

(K) MBIA (Municipal Investors Service Corp)
120 Wood Avenue South, Suite 300, Iselin, NJ 08330

(L) NJ/ARM (Assessed & Rebate Management Program)
156 West State Street
Trenton, NJ 08608

(M) Minotola National Bank
2106 New Road
Linwood, NJ 08221

(N) Boardwalk Bank
Route 9 South & Shellbay Ave
Cape May Court House, NJ 08210

(O) Susquehanna Patriot Bank
PO Box 2000
Lititz, PA 17543-7030

(P) Crest Savings
4415 Landis Avenue
Sea Isle City, NJ 08243

3. All appropriate officers and employees of the Borough of Woodbine are empowered to take any action necessary to give effect to this Resolution.

RESOLUTION NO. 1-5-2020

CASH MANAGEMENT PLAN

BE IT RESOLVED by the Borough Council of the Borough of Woodbine, County of Cape May, that for the year 2020, the following shall serve as the cash management plan of the Borough of Woodbine.

The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the Borough of Woodbine's funds.

The following are suitable and authorized investments:

Interest-bearing bank accounts and certificates of deposit in authorized Banks, listed on Resolution #1-4-2020 Designating Depository for Municipal Funds, for deposit of local unit funds.

Government money market mutual funds as comply with N.J.S.A. 40A-5-15.1(e)

Local government investment pools which comply with N.J.S.A. 40A:5-15.1(c) and conditions set by the Division of Local Government Service

New Jersey Cash Management Fund

Repurchase agreements (repos) of fully collateralized securities which Comply with N.J.S.A. 40A5-15.1(a).

Each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

The Government Unit Depository Protection act approved banks located in the State of New Jersey and possessing a current Government Unit Deposit Protection Act Eligibility Certificate issued by the New Jersey Department of Bank and Insurance are authorized depositories for the deposit of funds.

The CFO shall report to the governing body any account that does not earn interest.

RESOLUTION NO. 1-6-2020

**AUTHORIZING TAX APPEALS TO THE CAPE MAY COUNTY BOARD OF
TAXATION**

WHEREAS, by directive of the Cape May County Board of Taxation under N.J.A.C. 18:13A-1.6(C) that any and all tax appeals for the increase or decrease of assessments submitted to this Board by the Tax Collector and/or Tax Assessor on behalf of the Borough of Woodbine for the year of 2020 are hereby authorized by this Governing Body of dispositions by the Cape May County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, situate in the County of Cape May and State of New Jersey, that this resolution as heretofore stated shall be approved by this Governing Body.

BE IT FURTHER RESOLVED that the Borough Clerk be instructed to submit a certified copy of this resolution to the Borough Tax Assessor and Tax Collector and the Cape May County Bd. of Taxation.

RESOLUTION NO. 1-7-2020

**AUTHORIZING THE CANCELLATION OF TAX OVERPAYMENTS OR
DELINQUENT AMOUNTS LESS THAN \$10.00**

WHEREAS, N.J.S.A. 40A:5-17 allows or the cancellation of property tax overpayments or delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Woodbine, County of Cape May, State of New Jersey, hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

BE IT FURTHER RESOLVED, that a certified copy of the Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

RESOLUTION NO. 1-8-2020

SETTING INTEREST AND PENALTY ON PROPERTY TAXES

WHEREAS, under the provisions of N.J.S.A. 54:4-67 the governing body is authorized to fix the rate of discount for prepayment of property taxes or assessments and to fix the rate of interest for non-payment of property taxes or assessments on or before the date when they would become delinquent; and

WHEREAS, the aforesaid statute was amended to provide for the assessing of a

penalty to be charged to a taxpayer with a delinquency in excess of TEN THOUSAND (\$10,000.00) DOLLARS; and

WHEREAS, pursuant to N.J.S.A. 54:4-66, it is provided that property taxes shall be payable in quarterly annual installments with the first installment due on February 1st, the second installment on May 1st, the third installment on August 1st and the fourth installment due on November 1st, after which dates, if unpaid, they shall become delinquent, which statute also provides for the manner in which quarterly installments or property taxes shall be determined and received;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Woodbine:

A. That no discount be allowed for prepayment of property taxes or assessments.

B. That the rate of interest to be charged for the non-payment of property taxes or assessments on or before the date they would become delinquent, as fixed by statute, shall be Eight (8%) Percent per annum on the first ONE THOUSAND FIVE HUNDRED (\$1,500.00) of the delinquency, and Eighteen (18%) Percent per annum on any amount in excess of ONE THOUSAND FIVE HUNDRED (\$1,500.00) DOLLARS to be calculated from the date the tax was payable to the date of actual payment, provided no interest shall be charged if payment of any installments is made on the due date; provided, however, that no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same become payable; and

C. In the event there is a delinquency in excess of TEN THOUSAND (\$10,000.00) DOLLARS at the end of the calendar year, then the Tax Collector is authorized to charge a penalty of Six (6%) Percent of the amount of the delinquency. The delinquency shall mean the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters of years.

D. That the provision of this resolution shall remain in full force and effect until further action of the Borough Council.

E. That a certified copy of this Resolution be filed with the Collector of Taxes.

RESOLUTION NO. 1-9-2020

A RESOLUTION TO SUPPORT AND PARTICIPATE IN THE VOLUNTEER TUITION CREDIT PROGRAM (P.L. 1998, c. 145)

WHEREAS, the Mayor and Council of the Borough of Woodbine in the County of Cape May, deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency medical volunteers in the Borough of Woodbine; and

WHEREAS, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine in the County of Cape May that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c.145 is herewith adopted for the volunteer firefighters and emergency medical volunteers in the municipality; and

BE IT FURTHER RESOLVED, that the Borough clerk is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

RESOLUTION NO. 1-10-2020
RESOLUTION REAPPOINTING THE 2018 SUSTAINABLE BOROUGH OF
WOODBINE TEAM TO LEAD COMMUNITY PARTICIPATION IN THE
SUSTAINABLE JERSEY MUNICIPAL CERTIFICATION PROGRAM

WHEREAS, the Mayor and Council of the Borough of Woodbine strives to save tax dollars, assure clean air and water, improving working and living environments to build a community that is sustainable economically, environmentally and socially; a community which would thrive well into the new century; and

WHEREAS, the Mayor and Council of the Borough of Woodbine wishes to continue building a model of government which benefits our residents now and far into the future with green community initiatives that are easy to replicate and affordable to implement; and

WHEREAS, in an attempt to focus attention on issues and actions to support a healthy, sustainable future, the Mayor and Council wishes to reappoint a 2020 Sustainable Woodbine Team Advisory Committee to work toward recertification in the Sustainable Jersey Certification Program of the NJ State League of Municipalities and other statewide partners; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine that the mission, goals and objectives for the Sustainable Woodbine Team through December 31, 2020 are established as follows:

Mission: The Sustainable Woodbine Team Advisory Committee will work to identify, research and select “Actions” outlined by the Sustainable Jersey program and work with

municipal and community members to organize logical steps to achieve actions which are economically and environmentally sound for the Borough.

Goals: The goal of Sustainable Greenwich Team Advisory Committee will be to accomplish actions leading to recertification.

Municipal and Community Objectives

1. To collaborative with elected and appointed township officials, residents, services providers and other governmental agencies to share resource information and ideas consistent with the Sustainable Woodbine mission;
2. To encourage participation of all residents to solicit ideas on green initiatives.
3. To research and analyze green initiatives that make practical environmental and financial sense and bring to the attention of other appropriate Borough entities.
4. To develop strategies for ongoing sustainable planning and initiatives in municipal operations and the community; and
5. To prepare a summary of Sustainable Woodbine activities for 2020, that will be submitted to the Mayor and Council no later than December 31, 2020.

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Woodbine that the following persons are hereby appointed to the volunteer Sustainable Woodbine Team Advisory Committee for 2020.

NAME	POSITION REPRESENTATIVE
Mayor William Pikolycky	Governing Body Representative
Councilman David Bennett	Governing Body Representative
Lisa Fisher	Planning/Zoning Representative
Carol Saduk	Chamber of Commerce Representative
Patrick Keenan	Resident Representative

RESOLUTION NO. 1-11-2020

APPOINTMENT OF MUNICIPAL ATTORNEY

WHEREAS, every municipality is required by N.J.S.A. 40A:9-139 to appoint a Municipal Attorney,

WHEREAS, pursuant to N.J.S.A. 40A:60-5 the following nomination has been made by the Mayor for appointment to the Municipal attorney subject to the advice and consent of Borough Council, Richard P. Tonetta, Esq. to serve as Municipal Attorney/Borough Council; and

WHEREAS, said appointment is being awarded through a Fair and Open process pursuant to the New Jersey Pay to Play, New Jersey Campaign Contributions and Expenditures Reporting Act; and

WHEREAS, fund are available for the purposes set forth above; and

WHEREAS, Borough Council has duly considered the matter and wishes to express its advice and consent.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, in the Council of Cape May and State of New Jersey, as follows:

The allegation of the preamble are incorporated herein by this reference.

That Richard P. Tonetta, Esq. is confirmed to the position of Municipal Attorney/Borough Solicitor for a term of one (1) year.

The aforesaid appointment shall be effective immediately and the individual shall hold said until his or her successor is duly appointed and qualified.

The Mayor and Borough Clerk are authorized to execute, on behalf of the Borough of Woodbine, a Professional Services Contract in accordance with the requirements of Local Public Contracts Law since each of the individuals appointed practices in a recognized profession, whose members are licensed and regulated by the State of New Jersey and who possess a high degree of specialized training and the performance of the service required judgment and will likely create a fiduciary relationship between the appointing authority and the individual so appointed.

The Clerk of the Borough of Woodbine is hereby authorized and directed to publish a notice of the award of this contract in the official newspaper of the Borough of Woodbine, within the time prescribed by law and in accordance with the requirements of the Local Public Contracts Law of the State of New Jersey.

RESOLUTION NO 1-12-2020
APPOINTMENT OF MUNICIPAL ENGINEER

WHEREAS, every municipality is required by N.J.S.A. 40A:9-140 to appoint a Municipal Engineer; and

WHEREAS, pursuant to N.J.S.A. 40A:9-140 the following nomination has been made by the Mayor for appointment to the Municipal Engineer subject to the advice and consent of Borough Council **Bruce Graham, PE of Van Note-Harvey Associates** to serve as Municipal Engineer; and

WHEREAS, said appointment is being awarded through a Fair and Open process pursuant to the New Jersey Pay to Play, New Jersey Campaign Contributions and Expenditures Reporting Act; and

WHEREAS, fund are available for the purposes set forth above; and

WHEREAS, Borough Council has duly considered the matter and wishes to express its advice and consent.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, in the County of Cape May and State of New Jersey as follows:

The allegations of the preamble are incorporated herein by this reference.

That Bruce Graham is confirmed to the position of Municipal Engineer for a term of one year.

The aforesaid appointment shall be effective immediately and the individual so appointed shall hold said position until his successor is duly appointed and qualified.

The Mayor and Borough Clerk are authorized to execute on behalf of the Borough of Woodbine, a professional services contract with the requirements of Local Public Contracts Law since the individual appointed practices in a recognized profession, whose members are licensed and regulated by the State of New Jersey and who possess a high degree of specialized training and the performance of the service required judgment and will likely create a fiduciary relationship between the appointing authority and the individual so appointed.

The Clerk of the Borough of Woodbine is hereby authorized and directed to publish a notice of the award of this contract in the official newspaper of the Borough of Woodbine, within the time prescribed by law and in accordance with the requirements of the Local Public Contracts Law of the State of New Jersey.

RESOLUTION NO 1-13-2020

APPOINTMENT OF AIRPORT UTILITY ENGINEER

WHEREAS, the Borough is in need of an engineer for the Airport Utility Department; and

WHEREAS, the following nomination has been made by the Mayor for appointment to the Airport Utility Engineer subject to the advice and consent of Borough Council **Dennis Yapp, PE of DY Consultants** to serve as Airport Utility Engineer; and

WHEREAS, said appointment is being awarded through a Fair and Open process pursuant to the New Jersey Pay to Play, New Jersey Campaign Contributions and Expenditures Reporting Act; and

WHEREAS, fund are available for the purposes set forth above; and

WHEREAS, Borough Council has duly considered the matter and wishes to express its advice and consent.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, in the County of Cape May and State of New Jersey as follows:

The allegations of the preamble are incorporated herein by this reference.

That Dennis Yapp is confirmed to the position of Airport Utility Engineer for a term of one year.

The aforesaid appointment shall be effective immediately and the individual so appointed shall hold said position until his successor is duly appointed and qualified.

The Mayor and Borough Clerk are authorized to execute on behalf of the Borough of Woodbine, a professional services contract with the requirements of Local Public Contracts Law since the individual appointed practices in a recognized profession, whose members are licensed and regulated by the State of New Jersey and who possess a high degree of specialized training and the performance of the service required judgment and will likely create a fiduciary relationship between the appointing authority and the individual so appointed.

The Clerk of the Borough of Woodbine is hereby authorized and directed to publish a notice of the award of this contract in the official newspaper of the Borough of Woodbine, within the time prescribed by law and in accordance with the requirements of the Local Public Contracts Law of the State of New Jersey.

RESOLUTION NO. 1-14-2020

APPOINTMENT OF REGISTERED MUNICIPAL ACCOUNTANT

WHEREAS, every municipality is required by N.J.S.A. 40A:5-4 to appoint a Registered Municipal Accountant, who must be registered.

WHEREAS, pursuant to N.J.S.A. 40A:5-4 the following nomination has been made by the Mayor for appointment of the Municipal Auditor subject to the advice and consent of Borough Council, Nancy Sbrolla of Ford-Scott Associates, LLC to serve as Municipal Accountant.; and

WHEREAS, said appointment is being awarded through a Fair and Open process pursuant to the New Jersey Pay to Play, New Jersey Campaign Contributions and Expenditures Reporting Act; and

WHEREAS, funds are available for the purpose set forth above; and

WHEREAS, the Borough Council has duly considered the matter and wishes to express its advice and consent.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodbine, in the County of Cape May and State of New Jersey as follows:

The allegation of the preamble are incorporated herein by this reference.

That Nancy Sbrolla is confirmed to the position as Registered Municipal Accountant for a term of one (1) year.

The aforesaid appointment shall be effective immediately and the individual so appointed shall hold said position until his or her successor is duly appointed and qualified.

The Mayor and Borough Clerk are authorized to execute on behalf of the Borough of Woodbine, a Professional Services Contract with the aforesaid individual. Said contract is to be awarded without competitive bidding as a professional services contract in accordance with the requirements of the Local Public Contracts Law and since each of the individuals appointed practices in a recognized profession which members are licensed and regulated by the State of New Jersey and which possess a high degree of specialized training and the performance of the services requires judgment and will likely create a fiduciary relationship between the appointing authority and the individual so appointed.

The Clerk of the Borough of Woodbine is hereby authorized and directed to publish a notice of the award of this contract in the official newspaper of the Borough of Woodbine, within the time prescribed by law and in accordance with the requirements of the Local Public Contracts Law of the State of New Jersey.

RESOLUTION NO. 1-15-2020

**AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
(GRANT SERVICES)**

WHEREAS, the Borough of Woodbine desires to engage Triad Associates to provide general grant services for the year 2020 to assist in carrying out the planning and execution activities; and

WHEREAS, said appointment is being awarded through a “Fair and Open” process pursuant to the New Jersey Pay to Play, New Jersey Campaign Contributions and Expenditures Reporting Act; and

WHEREAS, funds are available for the purposes set forth above; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for professional services without competitive bids , and the contract itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and council of the borough of Woodbine as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Triad Associates.
2. This contract is awarded through a “Fair and Open” process pursuant to the New Jersey Pay to Play, New Jersey Campaign Contributions and Expenditures Reporting Act.
3. A notice of this action shall be printed in The Herald.

RESOLUTION NO. 1-16-2020

APPOINTMENT OF SPECIAL ENVIRONMENTAL COUNSEL

WHEREAS, there are several substantial environmental issues presently facing the Borough of Woodbine, including the closure of the F & S Landfill and potential redevelopment of the Landfill Redevelopment Area ; and

WHEREAS, the Borough of Woodbine has a need to acquire such professional legal services to assist the Borough in developing the F & S Landfill as a Redevelopment Area and protecting the citizens from such environmental issues as a Non-Fair and Open Contract pursuant to NJSA 19:44A-20.5; and

WHEREAS, Mitchell Kizner, Esq. Cherry Hill, New Jersey is an attorney that specializes in environmental law and litigation, with year of experience, including prior representation of the Borough of Woodbine and has submitted a proposal indicating he will provide the professional services at a rate of \$330.00 per hour plus 1% to cover costs of all overhead, including copying, travel and administrative; and

WHEREAS, Mitchell Kizner, Esq. has completed and submitted a Business Entity Disclosure Certification for Non-Fair And Open Contract which certifies that the firm with

whom he is employed has not made any reportable contributions to a political or candidate committee in the Borough of Woodbine in the previous one year and that the contract will prohibit Mitchell Kizner and his firm Flaster Greenberg from making any reportable contributions through the term of the contract or its extension to a political or candidate committee in the Borough of Woodbine; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded have been certified by the CFO; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40 A: 11 – 1, et seq.) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Woodbine as follows:

1. That the Mayor and Clerk are hereby authorized and directed to execute a Non-Fair and Open Agreement pursuant to N.J.S.A. 19:44A – 20.5 with Mitchell Kizner, Esq., Cherry Hill, New Jersey for Professional Services for Environmental Legal Services for the Borough of Woodbine for specified services for a contract not to exceed one year beginning January 18, 2019 or until the completion of the Professional Legal Services for this Project as specified in the attached Professional Services Agreement.
2. That this Professional Services Agreement is awarded without competitive bidding in accordance with NJSA 40 A: 11 – 5 (1)(a) of the Local Public Contracts Law because said services to be rendered or performed require knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction distinguished from general academic instruction or apprenticeship and training.
3. That the Business Disclosure Entity Certification, the Political Contribution Disclosure Form and the Determination of Value be placed on file with the Resolution.

RESOLUTION NO. 1-17-2020

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CREDIT OVERPAYMENTS TO THE 2021 TAX YEAR

WHEREAS, during the 2020 tax year, odd payments, deductions granted, and assessment corrections result in the overpayment of taxes on some properties; and

WHEREAS, the Mayor and Council desires to authorize the Tax Collector to credit the aforementioned overpayments to the 2021 Tax Year.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Woodbine, County of Cape May, State of New Jersey, that the Tax Collector is hereby authorized and directed to credit the aforementioned overpayments to the 2021 Tax Year.

Mayoral Appointments

LAND USE BOARD

Class I – Mayor’s Designee – David Bennett
Class II – Louis Ciabatoni

DEPUTY EMERGENCY MANAGEMENT COORDINATORS

Louis Ciabatonni – Sr. Deputy Coordinator

Jeff Doran

Enrique Rodriguez

Standing Committees for 2020

Public Works/Buildings & Grounds:	David Bennett, Chairman Mary Helen Perez Hector Cruz
Health, Education & Human Services:	Michael Benson, Chairman Hector Cruz Joseph E Johnson, III
Public Safety & Courts:	Hector Cruz, Chairman Eduardo Ortiz Joseph E Johnson, III
Community Affairs & Grants:	Eduardo Ortiz, Chairman Michael Benson David Bennett
Property & Small Business:	Joseph E Johnson, III, Chairman Mary Helen Perez Eduardo Ortiz
Revenue & Finance:	Mary Helen Perez, Chairwoman Michael Benson David Bennett

Public Comment - Ellie Ortiz congratulated everyone on Council.

There being no further business to come before the Mayor and Council on motion of Councilwoman Perez, seconded by Councilman Cruz to adjourn, unanimously carried.

Respectfully submitted,

Lisa Garrison
Borough Clerk

